

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

RENTAL OF FURNITURE AND/OR ACCESSORIES
DISTRICTWIDE

THE CHANCELLOR

REPORTS

that there is a need for the rental of furniture and/or accessories for special events District wide such as college graduations, banquets, etc.; and

that staff is requesting approval to rent furniture and/or accessories on an as needed basis for the period of 2/9/2008 through 2/28/2011 through the City of Chicago contract; and

that staff has determined that it is more feasible and cost effective to utilize the services provided by AAA Rental System, Harvey, IL approved under the City of Chicago Contract #11148, and modified under Contract 111482 and 111481 through 02/28/2011 which was publicly bid through specification # 21903; and

that the rental costs for furniture and accessories are as per the attached pricing schedule for furniture and accessories items descriptions accepted under the City of Chicago Contract effective 2/07/07 through 02/28/2011; and

that the District will utilize the services of AAA Rental System, for rental of furniture and/or accessories in an annual amount not to exceed \$70,000 through February 28, 2011;

that contracts for goods procured from another governmental agency are exempt from the District's formal competitive bidding procurement process; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced rental of furniture and/or accessories purchasing agreement and since this agreement is under a city of Chicago contract it is recommended that AAA Rental System be granted a waiver from compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to approve the issuance of purchase orders for the rental of furniture and/or accessories District Wide in an amount not to exceed \$70,000 annually for the period of February 9, 2008 through February 28, 2011 as per the City of Chicago Contract# 11148 and modified under Contract# 11481 and 11482 effective February 7, 2007 through February 28, 2011.

FINANCIAL

\$70,000 annually – Various Funds, Various Campuses/Departments,
Various Accounts

Respectfully submitted:

Wayne D. Watson
Chancellor