

**BOARD COMMITTEE ON FINANCE OFFICE, ADMINISTRATIVE SERVICES, AND OFFICE
OF INFORMATION TECHNOLOGY COMMITTEE MINUTES**

Thursday, August 07, 2008

TRUSTEES

James Dyson, Co-Chair
Gloria Castillo
Ralph Moore
Terry Newman
Rev. Albert Tyson III
Shamil Clay

CHANCELLOR

Wayne Watson

GENERAL COUNSEL

James Reilly

ASSISTANT BOARD

SECRETARY

Regina Hawkins

TREASURER

Dolores Javier

OFFICERS OF THE DISTRICT

Christi Chadwick
Angela Henderson
Xiomara Cortès Metcalfe
Kenneth Gotsch
Michael Mutz
John Dozier
Sylvia Ramos-Ladick
Clyde El-amin
Ghingo Brooks
Valerie Roberson
Lynn Muldrow Walker
John Wozniak
Cynthia Cordes

DISTRICT OFFICE

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Melissa Reardon-Henry
Ronnie Watson
Cecile Regner
Atonio Littleton
Valerie Highsmith
Elsa Tullos
Jay Septoski

Jane Fleming
Kristen Freilich
Joseph Scheurich
Juliette Ferguson
Derrick Hardin
Phoebe Wood
James Gonsiorek
Simon Visser
Sheadrick Tillman
Sheila Johnson
Tammy Johnson
Delores Wtithers
Kim Nishimoto
Sherrie Richardson
Ikeyco Millsap
Diane Minor
Jennifer Seldon
Eugene Nichols
Jane Barnes
Sonia Almanza
Farley Dukes
Monica Lachs
Kathy Mazur
Eric Reynolds
Eugenia Krzyzanski

The meeting was convened in room 300 of the Board's district offices, 226 W Jackson Blvd., Chicago, IL.

1. Minutes of March 6, 2008 meeting of the Board Committee on Finance and Administrative Services were approved as submitted.

2. Staff Reports:

Committee Chair Nancy Clawson called the Board Committee meeting on Finance to order at 9:40a.m. and asked Vice Chancellor Kenneth C. Gotsch to present the report. Vice Chancellor Gotsch reported to the board the following:

Committee Chair Nancy Clawson called the Board Committee meeting on OIT to order at 10:05a.m. and asked Vice Chancellor John Dozier to present the report. Vice Chancellor Dozier reported to the board the following:

PeopleSoft Finance – Phase 2 of the Finance system continues to be on time and within budget. Deliverables include: the implementation of Grants Management, the improvement of Asset Management, additional reporting, and automated billings and receivables. On Monday, July 21, the Grants Management module was moved to production and since then the 81 grants that the City Colleges of Chicago manages have been loaded and the colleges are now charging expenses to them. Overall the move to production has been successful. However, we are incurring some problems spending against project year grants. Our staffs are continuing to work together to identify and resolve all system issues. Today we are scheduled to move the assets management improvements to production.

PeopleSoft HR – On Monday, July 21 we moved the HR upgrade to production and, as such, are on time and under budget in the delivery of this project. The total fees in the Statement of Work anticipated a not-to-exceed price of \$1.8 million (\$1,798,250). We estimate that the total cost of the project will be \$1.6 million (\$1,597,121) which is \$200,000 (\$201,128) under the total budget. The upgrade has been extremely successful with very few unexpected problems with the system and some very welcome enhancements. I thank Vice Chancellor Metcalf for her leadership as her office took ownership of the upgrade even before the project's official start; I thank the Office of Human Resources and the college's HR staffs who spent long hours providing user specifications and testing the system in preparation for the go-live. I also thank Kathy Linenberger, the Data Base Administrators and the IT HR production support staff for their contributions to the project's success. Finally, I thank our partners Synch-Solutions for the exceptional job that they performed in delivering the project. This is the first project that we have run from conception to completion using the CCC Project Management Office and a Synch-Solutions team who was responsible for most all facets of project delivery using the process outlined in our Professional Services Agreement with Synch-Solutions signed last year. Through this project we have established a project model that we believe will serve as the foundation for managing and delivering future projects both on-time and under budget.

Data Migration and Reporting – Next week we will be providing a demo of the prototype dashboard to our steering committee. We are very excited about our first two Key Performance Indicators (Enrollment and Retention). The datamart to support these KPIs has been designed to report enrollment data both by career and by mission pillar. Currently, the only dimension that we are reporting is term-by-term. We will be presenting a new Statement of Work in the next couple of weeks to continue the building of our data warehouse and expansion of the prototype dashboard and two KPIs to include dimensions that not only provide strategic management data, but also tactical (term-to-term) data.

There is a Request for Proposal that will be released from CCC for the maintenance support for our PeopleSoft SA system. After the fall, PeopleSoft will be discontinuing support for regulatory updates to the system. As such, we are seeking to secure support for these regulatory updates that have a significant impact on our Financial Aid module specifically. We anticipate beginning the upgrade of our Student Administration system in January with an anticipated go-live at the beginning of the summer semester 2010.

Regarding reporting, there are a total of 177 reports or files that are being delivered per this statement of work. To date, we have 31 reports in the process of being developed, 118 reports in either a primary or secondary validation, 18 reports that are being reworked, and 10 reports that are either in production or ready to be moved to production. We are on track for completing this project by the end of September as I reported to you last month.

There is a Request for Proposal that will be released from CCC for the maintenance support for our PeopleSoft SA system. After the Fall, PeopleSoft will be discontinuing support for regulatory update to the system. As such, we are seeking to secure support for these regulatory updates that have a significant impact on our Financial Aid module specifically. We anticipate beginning the upgrade of our Student Administration system in January w/ an anticipated go-Live the beginning of the summer semester 2010.

Outside of applications projects, we have been working with Daley College's webmaster and will be rolling out a new website for Daley College on Monday.

Committee Chair Nancy Clawson called the Board Committee meeting on Administrative Services to order at 10:10a.m. and asked Associate Vice Chancellor Diane Minor to present the report. Associate Vice Chancellor Minor reported to the board the following:

Board Resolutions and Reports

Administrative Services

Board Reports

4B Board Up Services for the Vacant Kennedy-King College

(Amend Board Report #28287, adopted 9/6/07) for Vacant Property Security Company of Chicago, IL, to maintain security for the now vacant OKKC facility. Originally a competitive bid, Administrative Services is requesting authority to extend for 12 months the services provided by VPS until such time as the building is demolished. The annual cost is not to exceed \$344,235, starting 10/1/08 through 9/31/09. M/WBE compliance was met.

4C Rescind Board Report for Temporary Repairs for Wilbur Wright College

Pursuant to a discussion held by the Board in May when Board Report #28678 was originally passed, Administrative Services seeks authorization to rescind the recommendation for award to DCG Roofing Solution. The job will be rebid with increased safety standards to protect both the District, Wright College as well as the contractor.

6C Water Treatment Chemicals for HVAC Systems for District Wide

The vendor, HOH Chemicals Inc., Palatine, IL was the low bidder to the City of Chicago's bid for the water treatment chemicals for HVAC. City Colleges requests authorization from the Board to exercise joint purchasing from the City's contract to receive the lowest pricing. Purchases based on past usage should not amount to more than \$100,000 annually. M/WBE compliance was met.

6E Withdrawn

Project Updates

Kennedy-King College (Old)

City Colleges met with the City of Chicago's Department of Planning and Development (DPD) and received concurrence from the City to proceed with the demolition of the vacated property at 68th and Wentworth Avenue. DPD has completed the Phases I and II Environmental Reports required for demolition and has agreed to provide those to Administrative Services to assist with the development of the demolition specification to be used for public bid.

Truman Student Services & Parking Facility

Ground breaking ceremonies will take place Tuesday, August 19th on the Truman Campus. First stage contract for excavation and general site work was awarded by the State of Illinois Capital Development Board with construction starting shortly after the groundbreaking.

District Wide Initiatives

Following up from the Board presentation several months ago, district wide security initiatives included the installation and staff training for the Closed Circuit Television System (CCTV) in all district facilities. Installation and training are in various stages and /or completed in all facilities except the District Office, Harold Washington and West Side Learning Center. Work in District Office and Harold Washington will start this month while West Side Learning Center will begin once the environmental issues have been resolved.

2.1.1 TREASURY UPDATE

Monthly cash flow report: The District's Treasurer was not able to prepare the final FY 2008 Monthly Cash Flow Report with actual results through June 2008 for today's meeting. In your folders is the Public Financial Management, Inc (PFM) commentary as of the end of June 2008 detailing the trends in the District's PFM portfolio performance. Note: The June 2008 returns are net of fees.

Included in the Board packet are the list of investments and the list of Board depository accounts as of the quarter ending June 30, 2008.

2.1.2 BUDGET/FINANCE UPDATE

Budget Update – The FY 2009 Budget activities for July 2008 include: staff attended the annual NACUBO Conference, ensured that the FY2009 budget was loaded accurately into the PeopleSoft financial system, completed the annual ICCB Tuition and Fees filing, worked with the Child Development Office concerning setting new child care rates for FY 2009, met with Adult Education staff concerning the ICCB submission of unrestricted and restricted courses, completed numerous budget transfers for FY 2008 year end clean-up, met with Human Resources concerning planning, procedures, and processing retirees impacted by the SURS 6% rule, and finally, reviewed the financial estimates for numerous new program proposals (including a cosmetology program at Olive Harvey, the IBEW electrician's training program at Dawson Tech and a Trading Floor technician program at Harold Washington).

The next steps for the District's FY2009 budget are to schedule the required tax levy hearing, brief individual colleges on FY 2009 budget, print and distribute final copies of the FY 2009 budget book, file the FY 2009 budget with ICCB, submit budget to GFOA for their professional review, and convene the Tuition Committee to review multi year financial projections and recommend a multi year tuition and fees plan.

The Budget staff is also working on the review of internal audit RFP responses for the procurement committee.

Student Financial Assistance – Activities during the month of July 2008: Student Financial Services staff issued approximately 4,000 students refunds, totaling \$1.7 million and disbursed \$2.3 million of Title IV funds (Pell and SEOG) to 4,500 student's accounts. During the month of July, most of Student Financial Assistance's attention was focused on several issues: the preparation for the year-end audit; the reconciliation of funding programs; "cleaning-up" student's accounts; and modifying data logic for reporting purposes. Although many initiatives are currently in place, most remain "work-in-progress" during the month of July.

PeopleSoft Financial System Upgrade - The Finance Office again worked closely with OIT to correct problems with the upgrade to PeopleSoft 8.9. The Finance System version 8.9 put was placed in production on November 19th. The Controller's Office continues to work with the Office of Information Technology (OIT) to develop and enhance operational reports and queries. The finance system team has been preparing the finance system for the opening of the new fiscal year. To ensure that similar problems are not encountered, no purchase orders for project grants and capital projects will be rolled forward. New purchase orders will be created for the balance remaining.

The PeopleSoft Financials Upgrade Phase II includes the implementation of the grants module, fixed asset and inventory module and other receivables and billing modules. The Controller and her team have been supporting the testing of the grants and the asset management modules which are scheduled to go live in July. The training of end users will be convened and completed before the go live date. The rest of the project tasks will continue for a go live target date of November 1, 2008.

System Financials departmental activities for the month of June 2008 are as follows: opened the FY 2009 Budget for transactions, uploaded the FY 2009 revenue and federal aid budgets, performed "go-live" Implementation tasks with the PeopleSoft Grants and Billing modules, successfully went live with the grants implementation, performed pre and post go-live support with the grants ledgers, re-configured commitment control setup to implement zero tolerance budgetary control, performed grants budgets and expense reconciliations, created ad hoc reports for the year end data analysis, prepared payroll accrual data for posting into the general ledger, prepared Uniform Financial Report for ICCB; and finally, continued with the requisition, purchase order cancellation processes for FY2008 year end closing.

AUDIT STATUS

Internal Audit Update. Internal audit staff is conducting a district-wide procurement data analysis review and a Human Resource payroll review. Additionally, internal audit will continue to conduct reviews of colleges' business

offices to assess internal controls in the area of cash management, grants administration, procurement, campus security and building maintenance. Internal Audit staff is also monitoring the federal audit of the City of Chicago's Head Start grant to District. The quarterly Executive Audit Committee has been set for August 20, 2008.

Controller Office activities during July 2008 centered on the PeopleSoft Financials upgrade – Phase II: The Grants Project and Accounts Receivable/Billing went live on Monday, July 28, 2008. The Asset Management upgrade went live on Thursday, July 31, 2008. The Controller participated in Fit Gap sessions for AR Module related to Other Receivables such as the Facilities Rental, Business and Industry Services, WYCC Underwriting, Child Care, etc. Tentative Go-Live Date is November 1, 2008.

The Controller's year-end close activities included holding meetings with Finance Directors and Executive Directors to remind everyone of year end close due dates and outstanding items. The identified high risk items related to the year end close are as follows: (1) complete adjustments for \$6 million of payroll suspense as of July 21, 2008; (2) have Adult Education staff finish the recalculation of the FY 2008 credit hour generation process. This calculation has an impact on the District's ICCB unit cost data submission due to ICCB on September 1, 2008 which will lead to CCC missing the filing deadline; (3) correct the incomplete and inaccurate recently upgraded PeopleSoft financial reports used for the year end close analysis and adjustments. Examples include the accounts payable reports used to reconcile the sub-ledger to the general ledger and the grants project status reports which reflect negative budget balances; (4) clean up outstanding student accounts receivable items such as unapplied credits, write-offs, etc.; and (5) complete grants spending close out process.

Procurement and Business Services - has successfully completed the following activities in the month of July 2008:

- Received Board approval for twenty-one (21) board items at the July Board meeting and requesting approval for twenty-four (24) board items for the June Board meeting;
- Entered 232 new vendors in PeopleSoft database, down from 489 new vendors in month of June.
- Over the last seven months, purchase orders were reviewed and processed for transactions:

<u>Month</u>	Business Services over \$5,000		Colleges Under \$5,000	
	<u>No. PO</u>	<u>Expenditures</u>	<u>No. PO</u>	<u>Expenditure</u>
January 08	62	\$3.3 million	--	--
February 08	43	\$1.7 million	--	--
March 08	89	\$8.5 million	--	--
April 08	63	\$3.4 million	--	--
May 2008	100	\$2.6 million	--	--
June 2008	143	\$1.2 million	1,065	\$0.8 million
July 2008	43	\$2.2 million	964	\$0.9 million

- The August 2008 bid schedule includes the following five (5) items:

Dept/Campus	Contract	Status
Administrative Services	Interior Plant Maintenance and Purchase	Drafting specification, under final review. Expected Ad date: 8/11
District Wide	Re-Bid Printing of College Course Schedules and College Newspapers(RFP)	RFP due 8/5/2008
OIT	Retro-Regulatory Support PeopleSoft Applications (RFP)	Specification Under final review Expected Ad date: 8/11
Washburne Culinary	Fresh Meat and Seafood purchase (sealed Bid)	Drafting Specification Expected Ad date week of 8/18
Administrative Services	Job Order Contracting (RFP)	Specification Under final review Expected Ad date: 8/11

The Accounts Payable team continues to reduce payment match exceptions district wide by monthly monitoring of activity. Over the last seven months, AP reviewed and processed the following number of vouchers for vendor payments:

<u>Month</u>	<u>No. Vouchers</u>	<u>Change</u>
January 2008	3,202	---
February 2008	3,555	11.0%
March 2008	3,609	1.5%
April 2008	3,954	9.6%
May 2008	4,569	15.6%
June 2008	4,616	1.0%
July 2008	2,952	(36.0%)

Micro City Purchases - The District's May 2008 monthly Micro-City purchases report includes both monthly and year-to-date information. The total May 2008 Micro City purchases were about \$741,000, down \$260,000 from last month's expenditures of \$1,001,000. The eleven month year-to-date totals were approximately \$4.6 million.

<u>EQUIPMENT</u>	<u>June 2008</u>	<u>Year to Date</u>
Computers	\$ 436,806	\$1,945,068
Printers	24,139	172,233
Software	105,528	498,211
Related Equipment	<u>307,028</u>	<u>2,865,958</u>
Total	\$ 873,501	\$5,481,470

2.1.3 FINANCE OFFICE AUGUST 2008 BOARD AGENDA ITEMS

Resolutions, Agreements, Purchases and other information before the Board this month are as follows:

Section 1 – Resolutions:

The Finance Office has five (5) resolutions in the August 2008 Board folder before the board:

Resolution 1j– authorizes the routine transfer of approximately \$1.3 million during the month of July 2008. The Budget Office review notes: the majority of the budget transfers made in July were to adjust department codes or account codes, add an assistant inspector general position, and add about \$300,000 to the marketing department budget.

Section 4 - Agreements

There are four (4) agreements on today's agenda:

- 4A the ratification payment to the CORE Foundation, the fiscal agent for the Ruth Rothstein CORE CENTER, for HIV/AIDs treatment presentations, materials and workshops for the period of November 2007 – June 30, 2008 totaling \$56,000. (ACADEMIC AFFAIRS)
- 4B to approve the second year of a lease agreement with Vacant Property Security, Co. for the period beginning October 1, 2008 through September 30, 2009, in an amount not to exceed \$344,235.00 for board-up services and materials needed to secure the vacant Kennedy King College located at 6800 South Wentworth Avenue. (ADMINISTRATIVE SERVICES)
- 4C approve the decision to rescind Board Report No. 28679 and to re-bid the project. In Board Report No. 28678, adopted May 8, 2008, the board authorized the Chairman to approve an agreement for the temporary roof repairs project at Wilbur Wright College to the low bidder, DCG Roofing Solution, Inc. (ADMINISTRATIVE SERVICES)
- 4D a contract amendment reflecting a change in the legal name of the vendor from United Armored Services to Garda CL Great Lakes, Inc. in an estimated amount of \$25,000 annually, through December 9, 2008 for service fees of \$12.00 per trip for on-route funds transportation, \$20.00 per unit for on-route

additional pickup trips, and \$50.00 for additional pickups for trips not on route. (OFFICE OF FINANCE)

Section 6 – Purchases

There are seven (7) purchase reports for today's meeting:

- 6A the issuance of purchase orders on an as needed basis to the vendors identified for online database publishing services in an estimated annual amount not to exceed \$329,598.00 for the period beginning August 7, 2008 through June 30, 2010. (ACADEMIC AFFAIRS)
- 6B a ratification payment to American Solutions for Business in the amount not to exceed \$21,855.97 for additional costs incurred for College Catalog printing revisions due to ICCB compliance. (ACADEMIC AFFAIRS)
- 6C the issuance of purchase orders to H-O-H Chemicals, Inc., to provide water treatment chemicals for HVAC systems in an amount not to exceed \$100,000 annually District Wide from August 7, 2008 through November 30, 2012. (ADMINISTRATIVE SERVICES)
- 6D the issuance of purchase orders and agreements with listed vendors as referenced in this report not to exceed \$1,147,100 by the District Marketing Office; plus local promotions by the seven colleges not to exceed \$273,708.00.(MARKETING DISTRICT)
- 6E the issuance of purchase orders to, Illinois Communication Sales, in an amount not to exceed \$43,035.60 for the purchase of Motorola MTX850LS portable radios, batteries, chargers, belt clips, and earpiece / microphone sets, including Repair Service Advantage 2 year Parts /Labor Warranty as needed-District Wide in accordance with the specifications of Sealed Bid # DT0809 dated June 2, 2008. (SECURITY – DISTRICT OFFICE)
- 6F the issuance of purchase orders for the kits on an as needed basis to Olympic Store Fixtures, Inc. for the annual purchase of 125 chef pastry kits and 125 knife kits in an amount not to exceed the annual cost of \$ 37,526.25 for a three (3) year period, beginning August 7, 2008 through June 30, 2011 with an option to extend for an additional two (2) year period, in accordance with the bid specifications #MWJ0804 dated June 2, 2008. (WASHBURNE CULINARY INSTITUTE/KENNEDY-KING COLLEGE)
- 6G payment of participation fees to the Policy Center on the First Year of College for Wright College to participate in the First Year Experience in an amount not to exceed \$35,000. (WRIGHT COLLEGE)

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June 2008

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There are seven (7) purchase reports for today's meeting:

- 6A the issuance of purchase orders on an as needed basis to the vendors identified for online database publishing services in an estimated annual amount not to exceed \$329,598.00 for the period beginning August 7, 2008 through June 30, 2010. (ACADEMIC AFFAIRS)
- 6B a ratification payment to American Solutions for Business in the amount not to exceed \$21,855.97 for additional costs incurred for College Catalog printing revisions due to ICCB compliance. (ACADEMIC AFFAIRS)
- 6C the issuance of purchase orders to H-O-H Chemicals, Inc., to provide water treatment chemicals for HVAC systems in an amount not to exceed

\$100,000 annually District Wide from August 7, 2008 through November 30, 2012. (ADMINISTRATIVE SERVICES)

- 6D the issuance of purchase orders and agreements with listed vendors as referenced in this report not to exceed \$1,147,100 by the District Marketing Office; plus local promotions by the seven colleges not to exceed \$273,708.00.(MARKETING DISTRICT)
- 6E the issuance of purchase orders to, Illinois Communication Sales, in an amount not to exceed \$43,035.60 for the purchase of Motorola MTX850LS portable radios, batteries, chargers, belt clips, and earpiece / microphone sets, including Repair Service Advantage 2 year Parts /Labor Warranty as needed-District Wide in accordance with the specifications of Sealed Bid # DT0809 dated June 2, 2008. (SECURITY – DISTRICT OFFICE)
- 6F the issuance of purchase orders for the kits on an as needed basis to Olympic Store Fixtures, Inc. for the annual purchase of 125 chef pastry kits and 125 knife kits in an amount not to exceed the annual cost of \$ 37,526.25 for a three (3) year period, beginning August 7, 2008 through June 30, 2011 with an option to extend for an additional two (2) year period, in accordance with the bid specifications #MWJ0804 dated June 2, 2008. (WASHBURNE CULINARY INSTITUTE/KENNEDY-KING COLLEGE)
- 6G payment of participation fees to the Policy Center on the First Year of College for Wright College to participate in the First Year Experience in an amount not to exceed \$35,000. (WRIGHT COLLEGE)

OIT UPDATE

Regarding Applications Projects:

PeopleSoft Finance – Phase 2 of the Finance system continues to be on time and within budget. Deliverables include: the implementation of Grants Management, the improvement of Asset Management, additional reporting, and automated billings and receivables. On Monday, July 21, the Grants Management module was moved to production and since then the 81 grants that the City Colleges of Chicago manages have been loaded and the colleges are now charging expenses to them. Overall the move to production has been successful. However, we are incurring some problems spending against project year grants. Our staffs are continuing to work together to identify and resolve all system issues. Today we are scheduled to move the assets management improvements to production.

PeopleSoft HR – On Monday, July 21 we moved the HR upgrade to production and, as such, are on time and under budget in the delivery of this project. The total fees in the Statement of Work anticipated a not-to-exceed price of \$1.8 million (\$1,798,250). We estimate that the total cost of the project will be \$1.6 million (\$1,597,121) which is \$200,000 (\$201,128) under the total budget. The upgrade has been extremely successful with very few unexpected problems with the system and some very welcome enhancements. I thank Vice Chancellor Metcalf for her leadership as her office took ownership of the upgrade even before the project's official start; I thank the Office of Human Resources and the college's HR staffs who spent long hours providing user specifications and testing the system in preparation for the go-live. I also thank Kathy Linenberger, the Data Base Administrators and the IT HR production support staff for their contributions to the project's success. Finally, I thank our partners Synch-Solutions for the exceptional job that they performed in delivering the project. This is the first project that we have run from conception to completion using the CCC Project Management Office and a Synch-Solutions team who was responsible for most all facets of project delivery using the process outlined in our Professional Services Agreement with Synch-Solutions signed last year. Through this project we have established a project model that we believe will serve as the foundation for managing and delivering future projects both on-time and under budget.

Data Migration and Reporting – Next week we will be providing a demo of the prototype dashboard to our steering committee. We are very excited about our first two Key Performance Indicators (Enrollment and Retention). The datamart to support these KPIs has been designed to report enrollment data both by career and by mission pillar. Currently, the only dimension that we are reporting is term-by-term. We will be presenting a new Statement of Work in the next couple of weeks to continue the building of our data warehouse and expansion of the prototype dashboard

and two KPIs to include dimensions that not only provide strategic management data, but also tactical (term-to-term) data.

There is a Request for Proposal that will be released from CCC for the maintenance support for our PeopleSoft SA system. After the fall, PeopleSoft will be discontinuing support for regulatory updates to the system. As such, we are seeking to secure support for these regulatory updates that have a significant impact on our Financial Aid module specifically. We anticipate beginning the upgrade of our Student Administration system in January with an anticipated go-live at the beginning of the summer semester 2010.

Regarding reporting, there are a total of 177 reports or files that are being delivered per this statement of work. To date, we have 31 reports in the process of being developed, 118 reports in either a primary or secondary validation, 18 reports that are being reworked, and 10 reports that are either in production or ready to be moved to production. We are on track for completing this project by the end of September as I reported to you last month.

There is a Request for Proposal that will be released from CCC for the maintenance support for our PeopleSoft SA system. After the Fall, PeopleSoft will be discontinuing support for regulatory update to the system. As such, we are seeking to secure support for these regulatory updates that have a significant impact on our Financial Aid module specifically: We anticipate beginning the upgrade of our Student Administration system in January w/ an anticipated go-Live the beginning of the summer semester 2010.

Outside of applications projects, we have been working with Daley College's webmaster and will be rolling out a new website for Daley College on Monday.

**City Colleges of Chicago
Monthly Micro City Purchases
July 2008**

**THIS REPORT WAS PREPARED BY MICRO CITY REGARDING SHIPPED AND INVOICED PRODUCTS. THIS REPORT IS
FOR INFORMATIONAL PURPOSES ONLY.**

EQUIPMENT LOCATION	COMPUTERS	PRINTERS	SOFTWARE	RELATED EQUIPMENT	MAINTENANCE/ TRAINING	TOTAL PER LOCATION
Richard J. Daley College	\$919.00	\$0.00	\$260.00	\$3,260.00		\$4,439.00
West Side Technical Institute	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Harold Washington College	\$0.00	\$0.00	\$0.00	\$5,723.00		\$5,723.00
Kennedy-King College	\$0.00	\$0.00	\$0.00	\$115.00		\$115.00
Dawson Technical Institute	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Malcolm X College	\$0.00	\$0.00	\$0.00	\$115.00		\$115.00
West Side Learning Center	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Olive-Harvey College	\$0.00	\$0.00	\$0.00	\$152.00		\$152.00
South Chicago Learning	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Harry S. Truman College	\$0.00	\$0.00	\$0.00	\$13,600.00		\$13,600.00
Harry S. Truman Technical	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Lakeview Learning Center	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Wilbur Wright College North	\$0.00	\$0.00	\$0.00	\$633.00		\$633.00
Wilbur Wright College South	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Humboldt Park Vocational	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
District Office(exclusive of OIT)	\$0.00	\$287.00	\$0.00	\$688.00		\$975.00
Office of Information Technology	\$0.00	\$0.00	\$66,648.00	\$66,642.00		\$133,290.00
TOTAL	\$919.00	\$287.00	\$66,908.00	\$90,928.00	\$0.00	\$159,042.00

Report to the Finance and Administrative Services Board Committee on Actions of the PBCC.

August 14, 2008

At the August 12, 2008 Regular Meeting of the Board of Commissioners of the Public Building Commission of Chicago no actions relating to the City Colleges of Chicago were taken.