

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**PROFESSIONAL SERVICES AGREEMENT**  
**Ethic Training Program**  
**Ethics Office**  
**District Office**

(Amend Board Report# 28749 Adopted June 5, 2008)

**REPORTS**

**THE CHANCELLOR**

that in Board Report# 28749 adopted June 5, 2008, the Board of Trustees authorized the Chairman to amend the agreement with Arco Development Services, LLC., Gary IN to extend the term of the contract to March 31, 2009 for the development of Human Resource's a centralized Core Learning Program automated staff development tool in the amount not to exceed \$60,000; and

that Arco Development Services, LLC., was selected pursuant to an advertised RFP; and

that there is a need to enter into a professional service agreement with Arco Development Services, LLC., to create a training module for City Colleges of Chicago based on the District Ethics policy and that this system will become a proprietary system for City Colleges of Chicago; and

that the Arco Development Services, LLC., has proposed to provide this professional service in the amount not to exceed \$9,500 for the period of October 15, 2008 through March 15, 2009; and

that based on the expertise that Arco Development Services, LLC., has in the development of computerized training modules for educational institutions; and

that based on the ethics training modules reviewed from Eastern Illinois University, University of Illinois Champaign and Arco Development Services, LLC., it is recommended that Arco Development Service LLC., proposal be accepted based on their successful experience to create a training module specifically for City Colleges of Chicago; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced Core Learning Program Services extension for Arco Development Services, LLC., the lowest bidder, and has previously approved waiver from compliance due to there being no opportunities to subcontract with a certified MBE or WBE firm, therefore, it is recommended that the previously approved waiver from compliance with the Board approved Participation Plan be continued.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorize the Chairman to execute an agreement with Arco Development Services, LLC, Gary IN to provide the Ethics Training module for this agreement for an amount not to exceed \$9,500 for the period of October 15, 2008 through March 15, 2009.

**FINANCIAL**

\$9,500 – Educational Fund – 00003-0015501-00084-0000000-00000-532100

Respectfully submitted:

Wayne D. Watson  
Chancellor