

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

AIRLINE CARRIERS
DISTRICT-WIDE

THE CHANCELLOR

REPORTS

that there is a need to utilize various airline carriers throughout the District for travel arrangements for various conferences throughout the year; and

that based on the different needs and requirements the following vendors are presented for approval:

VENDORS

American Airlines; Southwest Airlines; United Airlines Inc.; US Airways;
Northwest Airlines; Delta Airlines; Continental Airlines; Frontier Airlines; Air
Tran; JetBlue; ATA Airlines and Alitalia Airlines

that students, faculty and administrators attend various conferences throughout the year including but not limited to : Higher Education User Group (HUEG), Higher Learning Commission Annual Conference, National Association of College and University Attorney's (NACUA) Annual Conference, American Association of Community Colleges(AACC) Annual Conference; and

that all travel must adhere to the travel policies established by the District including the purchasing and procurement procedures; and

that approval is requested in a combined estimated amount of \$230,000 for the vendors listed above; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced travel purchases, and since there are no certified MBE or WBE airline carriers, and since each of these airline carriers are using certified MBE and WBE subcontracting vendors as indirect participants, it is recommended that they be deemed in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to approve the issuance of purchase orders for Fiscal Year 2009, for the period beginning November 6, 2008 through November 5, 2009 for the vendors listed above for a combined total amount not to exceed \$230,000.

FINANCIAL

\$230,000 – Various Funds, Various Campuses/Departments, Various Accounts

Respectfully submitted,

Wayne D. Watson
Chancellor