

29066
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 6, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

TEMPORARY SERVICES
HUMAN RESOURCES DEPARTMENT
(Amend Board Report# 27524 adopted August 3, 2006)

THE CHANCELLOR

REPORTS that in Board Report #27524, adopted August 3, 2006 authorized agreements with A-Pro Staffing, Professional Dynamic, Seville Temporary and Venturi Staffing Partners to provide temporary agency services on an as needed basis for all City Colleges of Chicago, and due to unresolved agreement terms and conditions a contract was not executed with Seville Temporary Services; and

that the temporary agencies provided services relating to but not limited to the various job classifications of: Administrative, Support Services, Accounting, Financial Analyst, Financial Assistant, Receptionist, Secretary, Data Entry Clerk, and Clerical Service; and

that there is a continued need for temporary services in various departments and campuses and there is a need to issue a new RFP to increase the job classifications to include, but not be limited to: Legal Secretary/Clerk and Human Resources Specialist; and

that a contract extension is requested for a six-month time period in the amount not to exceed \$30,000 for each vendor from November 6, 2008 through May 5, 2009 until a new solicitation is issued to include, but not limited to Legal, and Human Resources services; and

that fees listed below will remain the same;

Firm	Secretary	Admin. Assistant I	Clerical Assistant II	Accountant	Financial Analyst	Financial Assistant	Receptionist Entry Level	Data Entry Clerk
A-Pro Staffing	\$14.37	\$16.16	\$11.67	\$20.60	\$21.80	\$20.60	\$11.25	\$11.60
Professional Dynamic	\$17.53	\$18.07	\$14.30	\$25.57	\$29.32	\$29.32	\$11.70	\$11.70
Venturi Staffing Partners	\$18-\$20.00	\$19-\$24.00	\$15-\$21.00	\$22.50-\$33.00	\$36.00-\$45.00	\$22.20-\$30.00	\$13.50-\$18.00	\$15.00-\$19.50

that the Office of M/WBE Contract Compliance has reviewed the above referenced request to extend the existing temporary services agreement for six (6) months, and since these vendors remain in compliance, they are deemed to be in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to amend the agreements with the above temporary agencies for a six month period from November 6, 2008 through May 5, 2009 in an amount not to exceed \$30,000 for each firm, until a new solicitation has been completed.

FINANCIAL

\$ 30,000 - Various Campuses 539100 0003 A-Pro Staffing
 \$ 30,000 - Various Campuses 539100 0003 Professional Dynamic Network
 \$ 30,000 - Various Campuses 539100 0003 Venturi Staffing Partners, Inc

Respectfully submitted:

Wayne D. Watson
 Chancellor

November 6, 2008 – Human Resources – District Office