

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CONFERENCE ROOM FURNITURE
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to purchase new conference room furniture to replace the old and deteriorated conference room furniture in the President and Vice President's Conference Rooms at Harold Washington College; and

that specifications were prepared for Vecta type conference room tables and credenzas, the same type and description as the old conference room furniture which was well suited for the room size and it also allowed for more surface area for lap-top and document use during meetings; and,

that District Office Procurement staff publicly advertised, and specifications were sent to (25) twenty-five firms including the various Consortium furniture vendors. Bids were received from two (2) firms, OEC Business Interiors and Evolution Interiors (Kimball Furniture-Consortium vendor) and two (2) other Consortium vendors, K-Log and Krueger International, submitted no-bids; and,

Bidder	Rectangular Host Table 144" x 60", 2 pcs.	Rectangular Host Table 168" x 60", 2 pcs.	Two (2) Credenzas	Delivery Installation charges	Total Bid Price
OEC Business Interiors Elmhurst, IL 60126	\$6,825.00	\$7,597.00	\$7,866.00	\$1,290.00	\$23,578.00
Evolution Interiors (Kimball Furniture)	\$3,444.75	\$3,693.60	\$2,263.95 Vendor submitted pricing for one (1) Credenza	\$3,170.00	\$12,572.30
K-Log Zion, IL 60099	No-Bid				
Krueger International Chicago, IL 60654	No-Bid				

that the alternating bid from Evolution Interiors was not accepted because it was not comparable to the requested Vecta specification; and, that staff has reviewed the bid submitted by OEC Business Interiors and determined that the price is reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced conference room furniture purchase and since OEC Business Interiors is a certified WBE and is using a certified MBE as their subcontractor, they are in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to approve the issuance of a purchase order to OEC Business Interiors of Elmhurst, IL in an amount not to exceed \$23,578.00 to supply and deliver Conference Room Furniture to Harold Washington College in accordance with the specification number MWJ0702 dated December 12, 2007.

FINANCIAL \$23,578.00 - 00003-2070600-00081-00000-0000000-549200

Respectfully submitted,

Wayne D. Watson
Chancellor

May 8, 2008 – Harold Washington College