

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Subcontractor Training Agreement
Institute of Health and Human Performance Business and Industry Services
Wright College**

THE CHANCELLOR

REPORTS

that Board Report No. 28531 and 28642 the Board of Trustees authorized Wright College Business and Industry Services (BIS) to enter into agreements with A. Lava and Sons, Altom Transport and JF Labs to provide an OSHA certified Safety Program, CPR/First Aid/AED, Certified Forklift and an Injury Prevention training program to its employees in the total amount of \$171,396.33 for the period 01/28/08 to 10/28/08 and that these training agreements are funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Finance program called TIFWorks; and

that the training components are outlined in the MOWD Grant with the Institute of Health and Human Performance (IHHP) identified as the sub-contractor to perform the Injury Prevention Program for the employees of the aforementioned companies; and

that there is a need to enter into a sub-contractor training agreement with IHHP to provide training, including all training books, materials, supplies and equipment to the employees of the aforementioned companies for an amount not to exceed \$56,000; and

that this agreement for professional service is exempt from the District's competitive bidding process; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced training subcontract and since the Institute of Health and Human Performance is a certified MBE and is partnering with a certified WBE to provide training services for 7% of the project cost, therefore, it has been determined that the Institute of Health and Human Performance is in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to enter into a sub contractor training agreement with the Institute of Health and Human Performance to, design, develop and deliver training, in collaboration with the Business and Industry Services of Wright College, and providing all training books, materials, supplies and equipment to the employees of A. Lava and Sons, Altom Transport and JF Labs for an amount not to exceed \$56,000.00 from 01/28/08 to 10/28/08.

FINANCIAL: \$56,000- Customized Training Fund -07035-00044-00000-000000000-532100

Respectfully submitted

Wayne D. Watson
Chancellor

May 8, 2008 – Wright College