

28684
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 8, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MILITARY TRANSCRIPT STORAGE, MANAGEMENT & RETRIEVAL
REGISTRAR'S OFFICE
HAROLD WASHINGTON COLLEGE
(Ratification)

THE CHANCELLOR

REPORTS

that in Board Report # 27951 adopted April 12, 2007 the Board approved a contract amendment with Definitive Datamation Design, Inc to provide military transcripts for the Registrar's office at Harold Washington College at a cost not to exceed \$75,000 through June 30, 2008; and

that because of a delay on the converting of the records there was a need to continue to utilize the services of Definitive Datamation Design, Inc. to manages the maintenance, printing and update for military transcripts for the Registrar's office at Harold Washington College; and

that Harold Washington College is requesting a payment ratification in the amount of \$ 27,000 for services rendered from July 1, 2007 through April 30, 2008 and approval to continue to use of the service through June 30, 2008 at a cost of \$ 9,000 bring the total amount to \$36,000.00; and

this proposal has been reviewed and is recommended by the Office of Information Technology; and

that this agreement for professional service is exempt from the District's competitive bidding process; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced agreement and has determined that since Definitive Datamation Design uses a certified WBE, Professional Management Services, Inc. that provides bookkeeping services and Jerry Marsan Painting & Decorating Company, a certified MBE that provides indirect painting services, therefore, it is recommended that Definitive Datamation Design is in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the maintenance for the transcript systems agreement to Definitive Datamation Design, Inc., 9 White Birch Drive, Mills River, NC, 28759-6502 in the amount of \$36,000 for July 1, 2007 through June 30, 2008.

FINANCIAL

\$36,000.00-Education fund-00003-0023001-00086-00000-00000-534600.

Respectfully submitted,

Wayne D. Watson
Chancellor

May 8, 2008 – Harold Washington College