

28768
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 5, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

PURCHASE OF EARLY ALERT SYSTEM - MALCOLM X

- REPORTS**
- THE CHANCELLOR**
that there is a need to purchase an Early Alert System for Malcolm X to enhance enrollment strategies, aid in campus retention efforts and personalize student communications; and
- that a sole source request to purchase from Hobson's EMT was requested and Procurement Services prepared a formal sealed bid to validate the sole source being requested; and
- that specifications were prepared by District Procurement staff, publicly advertised, and emailed to ten (10) vendors, a prebid conference was held on April 30 2008, with two prospective vendors in attendance; and
- that only one responsive and responsible bid was received from Hobson's EMT for a total cost of \$176,000 for a four year period, to provide the Early Alert System for Malcolm X College; and
- that staff has reviewed the total cost submitted and has determined that it is fair and reasonable and meets specifications; and
- that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of an Early Alert System and since Hobson's has provided documentation that speaks to their due diligence toward indirect participation of: Theresa Farnum & Associates, Hispanic Association of Colleges and Universities, National Society of Hispanic MBA and the National Black MBA Association, therefore, they have been deemed in compliance with the Board approved Participation Plan.
- RECOMMENDS**
- THE CHANCELLOR**
that the Board of Trustees approve the issuance of a purchase order to, Hobson's EMT for the purchase of the Early Alert System at Malcolm X College for an amount not to exceed \$176,000 for a four year period in accordance with the specifications of Sealed Bid # DT0806 dated April 15, 2008.
- FINANCIAL**
- Not to exceed \$176,000 Educational Fund
00003-3060000-00028-12121-0000000-534600

Respectfully submitted:

Wayne D. Watson
Chancellor