

28763
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 5, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Ratification Payment
Vendors over \$10,000

- REPORTS**
- THE CHANCELLOR**
- that goods and/or services were procured from several vendors listed below in which payment amounted in excess of the \$10,000 limit that requires prior Board approval; and
- that majority of the cases were due to timing of purchases made by multiple colleges and departments using the same vendor; and
- that the current PeopleSoft Finance version 8.9 has a system control function which would prevent the issuance of purchase orders when the \$10,000 limit is reached; and
- that other incidents are due to oversight by the users and are being addressed on a case by case basis with the respective colleges and departments to ensure that such occurrences do not happen in the future; and
- that pursuant to the District vendor spending limit, ratification of payments are being sought for amounts over \$10,000 as shown on the list below; and

<u>Vendor</u>	<u>Campus/Dept</u>	<u>Authorized Amount</u>	<u>Expended Amount</u>	<u>Ratification Overage</u>
National Distribution System	DO, TR	\$10,000	\$14,077.60	\$ 4,077.60
Cintas Corporation	TR, WR,HW	\$10,000	\$14,017.96	\$ 3,017.96
Newsweb Corporation	TR, HW	\$10,000	\$12,217.22	\$ 2,217.22
Everlights Supply	KK	\$10,000	\$15,000.00	\$ 5,000.00
Press Association	KK	\$10,000	\$11,000.00	\$ 1,000.00
Iron Mountain	DO, HW	\$10,000	\$25,161.15	\$ 15,161.15
Enterprise Rental Car	WR, DO	<u>\$10,000</u>	<u>\$20,620.76</u>	<u>\$10,620.76</u>
Total		\$70,000	\$112,094.69	\$42,094.69

that the Office of M/WBE Contract Compliance has reviewed the above referenced ratification payments to the aforementioned vendors who have already provided goods and services to the respective campuses, and since each of the above listed vendors has individual circumstances that created their respective need for ratification, it is recommended that a wavier from compliance of the Board approved Participation Plan be approved.

- RECOMMENDS**
- THE CHANCELLOR**
- that the Board of Trustees approve the payment ratification to the various vendors in the total amount of \$42,094.69.

FINANCIAL \$42,094.69 – Educational Fund – various accounts and departments

Respectfully submitted,

Wayne D. Watson
Chancellor