

28857
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 16, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

HOSPITALITY BRIDGE PROGRAM BOOKS, MATERIALS AND CERTIFICATION SUPPLIES
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that goods and/or services were procured from several vendors listed below during the fiscal year 2007/2008 in support of the Harold Washington College Hospitality/Restaurant/Retail Bridge Program; and

that due to increased enrollment projections, expenditures for fiscal year 2008/2009 will exceed the \$10,000 limit that requires prior Board approval; and

that the anticipated purchases are due to the advent of the Harold Washington College Hospitality/Restaurant/Retail Bridge program, which will require additional expenditures for books and licenses; and

that the current PeopleSoft Finance version 8.9 has a system control function which would prevent the issuance of purchase orders when the \$10,000 limit is reached necessitating pre-approval; and

that District wide use of the vendors referenced below will exceed \$10,000.00; and

Vendor	Actual for FY 2007-08	Estimated for FY 2008-09
National Retail Federation	\$0.00	\$54,000.00
Illinois Restaurant Association	\$3,224.21	\$30,000.00
City of Chicago Department of Public Health	\$0.00	\$15,000.00
State of Illinois Department of Food Drugs and Dairies	\$0.00	\$30,000.00
Illinois Hotel & Lodging Association	\$0.00	\$35,000.00
Total	\$3,224.21	\$164,000.00

that these sole source purchases are exempt from the District's competitive bidding requirements, and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase order for Hospitality/Restaurant/Retail occupation books, materials, supplies and licensing, and since each of these vendors are sole source for their respective subject materials, resources and licensing related to the Hospitality Bridge Program requirements and industry certifications, it is recommended that a waiver from compliance from the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS	that the Board of Trustees approve the issuance of a purchase order on an as needed basis to the vendors listed above for the purchase of Hospitality/Retail/Restaurant related materials including, but not limited to books, licenses and supplies beginning July 16, 2008 through June 30, 2009 in a total amount not to exceed \$164,000.00
FINANCIAL	Not exceed \$164,000.00- Education and/or Grant Funds -- Various Colleges 10001-541200

Respectfully submitted:

Wayne D. Watson
Chancellor

July 16, 2008-Hospitality Bridge Program-Harold Washington College