

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**Moving Services – District Wide**

**THE CHANCELLOR**

**REPORTS**

that there is a need to provide effective moving services to meet the needs of the City Colleges of Chicago and;

that a request for proposal DT0803 was prepared by District Procurement staff, publicly advertised on February 20, 2008, was sent to (21) twenty-one firms, and a pre-proposal conference was conducted on March 14, 2008 and;

that six (6) firms: Reo Movers & Van Lines-Chicago IL; Midway Moving & Storage, Inc.-Chicago IL; Reebie Storage & Moving/Allied Van Lines-Franklin Park IL; Midwest Moving & Storage, Inc.-Elk Grove Village IL; Big O Movers & Storage, Inc.-Chicago IL and; Smith Movers, Inc.- Chicago IL submitted proposals on March 28, 2008 and;

that firms were evaluated and ranked based on the evaluation criteria contained in the RFP and each proposal was evaluated, qualified and ranked by staff from the departments of Administrative Services, Facilities, Plant Operations and, M/WBE Contract Compliance and;

that the top three (3) highest ranked firms are listed below and;

that Reo Movers & Van Lines –Chicago IL provided the best hourly rates as follows:

		<b>Vendors</b>		
Hourly Rate		Reo Movers & Van Lines, Inc.	Midway Moving & Storage, Inc.	Reebie Storage & Moving/Allied Van Lines
1	1 Truck Driver	\$38.00	\$57.00	\$78.00
2	1 Supervisor	\$22.00	\$35.00	\$75.00
3	1 Moving Staff	\$20.00	\$28.00	\$32.00
	1 Truck Driver-Sat/Sun	\$38.00	\$57.00	\$84.00/\$106.00
	1 Supervisor-Sat/Sun	\$22.00	\$35.00	\$75.00/\$95.00
	1 Moving Staff-Sat/Sun	\$20.00	\$28.00	\$48.00/\$58.00
4	2 Truck Drivers	\$76.00	\$114.00	\$156.00
5	1 Supervisor	\$22.00	\$35.00	\$75.00
6	2 Moving Staff	\$40.00	\$52.00	\$64.00
	2 Trucks Drivers-Sat/Sun	\$76.00	\$114.00	\$168.00/\$212.00
	1 Supervisor-Sat/Sun	\$22.00	\$35.00	\$75.00/\$95.00
	2 Moving Staff-Sat/Sun	\$40.00	\$52.00	\$96.00/\$116.00
7	3 Truck Drivers	\$114.00	\$170.00	\$234.00
8	1 Supervisor	\$22.00	\$35.00	\$75.00
9	3 Moving Staff	\$60.00	\$78.00	\$96.00
	3 Truck Drivers-Sat/Sun	\$114.00	\$170.00	\$252.00/\$318.00
	1 Supervisor-Sat/Sun	\$22.00	\$35.00	\$75.00/\$95.00
	2 Moving Staff-Sat/Sun	\$60.00	\$78.00	\$114.00/\$174.00

that based on the evaluation criteria and the best pricing, staff has determined that this firm meets the scope of service requirements contained in the RFP; and that staff recommend acceptance of the proposal from Reo Movers & Van Lines – Chicago IL to provide moving services district wide at a cost not to exceed \$50,000 annually beginning July 16, 2008 through July 15, 2011; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced district wide moving services and since REO Movers is a certified M/WBE vendor and is using certified WBE vendors outside of this project, it is recommended that they be deemed in compliance with the Board approved Participation Plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorize the issuance of purchase orders on an as needed basis to Reo Movers & Van Lines-Chicago IL to provide moving services District Wide for the period beginning July 16, 2008 through July 15, 2011, in an amount not to exceed \$50,000 annually, with an option to extend for an additional two (2) year period, in accordance with the specifications of RFP #DT0803 dated February 18, 2008.

**FINANCIAL** \$50,000 annually- various colleges and departments - 539100

**Respectfully submitted:**

**Wayne D. Watson  
Chancellor**

**July 16, 2008 – Moving Services-District Office**