

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Courier and Postal Service Expenditures
All Colleges
Office of Finance

THE CHANCELLOR

REPORTS

that there is a need to obtain approval to continue receiving goods and/or services from several vendors listed below in which the payment amount will exceed the \$10,000 limit and therefore requires Board approval; and

that the vendors listed below provided services that are economically procurable from limited sources and are exempt from our District competitive bidding procedures; and

that in order to maintain operational services needed for the remainder of Fiscal Year 2009 it is requested that the vendors below be approved for the additional funds listed;

<u>Vendor</u>	<u>Campus/Dept</u>	<u>Amount</u>	<u>Services Provided</u>
Fed Ex	District Wide	\$ 40,000	Out of Town Courier Services
United Parcel Services	District Wide	\$ 15,000	Out of Town Courier Services
United States Postal Service	District Wide	<u>\$400,000</u>	Postage
Total		\$455,000	

that the Office of M/WBE Contract Compliance has reviewed the above referenced operational services extension for the aforementioned vendors until the remainder of Fiscal Year 2009, and since there are no certified MBE or WBE vendors with the capability to provide the direct services needed, and since each vendor is utilizing indirect service from both MBE and WBE vendors, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approve the expenditures to the above mentioned vendors in the total amount not to exceed \$455,000.00 through June 30, 2009.

FINANCIAL Not to exceed \$455,000.00– Educational Fund – various accounts and Departments

Respectfully submitted,

Wayne D. Watson
Chancellor

December 2, 2008 - Various Campuses