

29146
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 2, 2008

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

NLNAC SELF STUDY WRITER
PROFESSIONAL SERVICE AGREEMENT
TRUMAN COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to obtain the expertise and knowledge of a consultant to assist Truman College in final development and writing of their National League for Nursing Accreditation Commission (NLNAC) self-study which is due to the accrediting agency by January 20, 2009; and

that Truman's accreditation visit is scheduled for March 3-5, 2009 and Truman College seeks a ten year accreditation, the highest accreditation available through the NLNAC; and

that the proposed consultant Dr. Vickie Gukenberger has provided consultant services to the College of DuPage, Moraine Valley Community College, and Harper College; and

that the consultant's services will include (but not be limited to):

- 1) Organizing the information and data provided by Truman's Nursing Department into a coherent and indexed document for the final draft of its self-study
- 2) Editing the final version of the self-study for the NLNAC
- 3) Preparing the appendix for the NLNAC self-study
- 4) Assisting with the preparation of the electronic archive of references for the NLNAC self-study
- 5) Guidance in preparing for the highest level of NLNAC accreditation; and

that the consultant will provide services from December 4, 2008 through January 31, 2009, approximately 100 hours, at fees of \$150.00 per hour, for a not to exceed amount of \$15,000; and

that this consultant possesses a high degree of professional skill and is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional services agreement and since the requirements for this compact time schedule demanded that the qualified consultant must be a nurse, be local in residence, have experience in preparing a nursing self-study and be available within this compact time window, and since there were attempts to identify other consultants for this project, Dr. Gukenberger was the only one available to complete this project, and since there were no certified MBE or WBE vendors available, a request for a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize a professional services agreement for the consulting services of Dr. Vickie Gukugenberger to assist Truman College in the development of their National League for Nursing Accreditation Commission (NLNAC) self-study from December 4, 2008 through January 31, 2009, for a total amount not to exceed \$15,000.

FINANCIAL Not to Exceed \$15,000 Fund-00003-4000100-00086-12300-0000000-532100

Respectfully Submitted,

Wayne D. Watson
Chancellor