

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Ratification Payment
Vendors over \$10,000

THE CHANCELLOR

REPORTS

that goods and/or services were procured from several vendors listed below in which payment amounted in excess of the \$10,000 limit that requires prior Board approval; and

that majority of the cases were due to timing of purchases made by multiple colleges and departments using the same vendor; and

that the current PeopleSoft Finance version 8.9 has a system control function which would prevent the issuance of purchase orders when the \$10,000 limit is reached; and

that other incidents are due to oversight by the users and are being addressed on a case by case basis with the respective colleges and departments to ensure that such occurrences do not happen in the future; and

that a 10% increase was added to the vendors identified below as measure to capture any pending invoice that have not been paid; and

that pursuant to the District vendor spending limit, ratification of payments are being sought for amounts over \$10,000 as shown on the list below; and

<u>Vendor</u>	<u>Campus/Dept</u>	<u>Authorized Amount</u>	<u>Expended Amount</u>	<u>Ratification Overage</u>
McMaster Car Supply	DA, HW, KK, TR	\$10,000	\$16,425.97	\$ 6,425.97
Xerox Corporation	HW, MX, KK, OIT	\$10,000	\$15,941.19	\$ 5,941.19
4Imprints	MX, Marketing	\$10,000	\$18,298.50	\$ 8,298.50
Blammobile Billboards	KK, MX, OH	\$10,000	\$19,855.00	\$ 9,855.00
Expert Chemical	HW, DA OH	\$10,000	\$14,204.42	\$ 4,204.42
Crestline	KK, WR, OH, TR	\$10,000	\$11,320.71	\$ 1,320.71
Fed Ex	District Wide	\$10,000	\$13,063.25	\$ 3,063.25
Chicago Party Rental	KK, MX, WR	\$10,000	\$14,200.18	\$ 4,200.15
Au Bon Pan Co Inc.	Various DO	\$25,000	\$29,237.42	\$ 4,237.42
Aproro Services	WR, KK	\$10,000	\$12,590.66	\$ 2,590.66
LilyBee Designs	DO, HW	\$10,000	\$13,145.00	\$ 3,145.00
Caffe Baci	Various DO	\$10,000	\$12,365.72	\$ 2,365.72
Warehouse Direct	KK, MX, TR, WR	\$10,000	\$27,959.45	\$17,959.45
Sprint Tours Inc.	KK, TR	\$10,000	\$14,303.00	\$ 4,303.00
NeoPost	DA, KK, OH, TR	\$10,000	\$12,349.00	\$ 2,349.00
TruGreen Chemlawn	District Wide	\$10,000	\$15,076.60	\$ 5,076.60
GL Chemical	District Wide	\$10,000	\$11,250.75	\$ 1,250.75
Carolina Biological Supply Co.	District Wide	\$10,000	\$14,936.66	\$ 4,936.66
Windy City Silkscreening	Marketing	\$10,000	\$48,070.00	\$38,070.00
Action Advertising	Marketing	\$10,000	\$21,634.25	\$11,634.25
Daxam Inc.	Marketing	\$10,000	\$20,706.73	\$10,706.73

Ultimate Staffing Inc.	Marketing	\$10,000	\$40,280.46	\$30,280.46
World's Printing & Specialties	HW	\$10,000	\$17,230.10	\$ 7,230.10
HighSmith Inc.	HW	\$ -0-	\$41,318.48	\$ 31,318.48
Boss Online	DA	\$10,000	\$26,071.63	\$ 16,071.63
FleetCor Technologies	OH	\$10,000	\$17,100.81	\$ 7,100.81
Mrs C' Catering	WR	\$15,000	\$23,581.31	\$ 8,581.31
Peco Culinary Classics	KKC (Culinary)	\$10,000	\$15,710.00	\$ 5,710.00
Mercer Tools	KKC (Culinary)	\$10,000	\$13,100.00	\$ 3,100.00
Digsby Security Agency	TR	<u>\$10,000</u>	<u>\$16,194.90</u>	<u>\$ 6,194.90</u>
Total		\$320,000	\$587,522.15	\$267,522.15

that the Office of M/WBE Contract Compliance has reviewed the above referenced ratification payments to the aforementioned vendors who have already provided goods and services to the respective campuses, and since each of the above listed vendors has individual circumstances that created their respective need for ratification, it is recommended that a wavier from compliance of the Board approved Participation Plan be approved.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approve the payment ratification to the various vendors in the total amount of \$267,522.15.

FINANCIAL \$267,522.15-- Educational Fund -- various accounts and Departments

Respectfully submitted,

Wayne D. Watson
Chancellor

April 3, 2008 - District Wide