

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**PROFESSIONAL SERVICES AGREEMENT**  
**MANUFACTURING TRAINING PROGRAM**  
**CITY COLLEGES OF CHICAGO**

**THE CHANCELLOR**

**REPORTS**

that the City Colleges of Chicago recommends the expertise of the Center for Labor & Community Research (CLCR) under the auspices of the Chicago Manufacturing Renaissance Council (CMRC) to assist City Colleges of Chicago in the design and creation of a comprehensive education and training program for Chicago's manufacturing sector. The effort will build on the strengths of the existing system, as well as adding new components required to meet the demands of area manufacturer's both in terms of numbers and certainly in terms of quality for new employees and the training of incumbent workers to meet the requirements of competition in the global economy. This effort is being made in conjunction with the CMRC's vision for Chicago to lead the race to the top in global high performance manufacturing.

In the first phase of the program, the effort will focus on the metal working industry. A strong foundation and experience in this sector will set the stage for developing equivalent programs in other key Chicago manufacturing sectors in subsequent years. The focus will be on semi-skilled and skilled production positions, although there is interest in providing education and encouragement for students to enter management in local companies as well as aspire to become owners.

The CLCR proposal includes the following services:

- Plan and make the arrangements for a senior CCC delegation to visit some of the best community colleges in the United States as a frame of reference for this initiative.
- Develop a full proposal for the redesign of the CCC manufacturing program that will include:
  - The equipment required for CCC to have a world class precision manufacturing program including the specific machines that need to be purchased, the cost, and the steps for acquisition and delivery;
  - The staff requirements to manage and teach the new CCC programs; assistance in upgrading the skills of current faculty as well as recruiting additional teachers needed for a successful program;
  - The details of a marketing campaign to attract students and company partners;
  - The creation of necessary linkages locally, state-wide and nationally to insure the success of this program; and
  - The next steps required to develop similar programs in the other key industrial sectors in Chicago's manufacturing economy.
- Deliverables:
  - A specific plan for the visit to other community colleges with background information, key contacts, and specific objectives;
  - The proposal to redesign and establish a world class manufacturing program as outlined above.
  - Assistance in carrying out each aspect of this project.
- Time line for first phase: February 1, 2007 to June 30, 2007.

- Cost: CLCR seeks an initial retainer of \$25,000. CLCR's hourly rate is \$175. CLCR will bill against this initial retainer. CLCR will seek approval for any expenses beyond this amount before they are incurred. CLCR will submit a budget for the overall project with the full proposal. The retainer should be made payable to the Center for Labor and Community Research.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorize the Chairman to enter into an agreement with the Center for Labor & Community Research to provide assistance to the District in the design and creation of a comprehensive education and training program beginning February 9, 2007 through June 30, 2007, in an amount not to exceed \$25,000.00.

**FINANCIAL** \$25,000.00 Education Fund 00003 6000450 28161 00000 00000000 532100

**Respectfully submitted:**

**Wayne D. Watson**  
Chancellor

**February 8, 2007 - Academic Affairs – District Office**