

**SUMMARIZATION OF THE FEBRUARY 6, 2007
HUMAN RESOURCES SERVICES COMMITTEE MINUTES**

Benefits Activity:

Fiscal year-to-date benefits costs rose 9.6% through December in comparison to last year due to increases in PPO claims, HMO premiums, and vision care.

The 2007 Open Enrollment benefits unit successfully transitioned 1,100 employees from Humana HMO to HMO IL, or the cancellation of coverage for approximately 42 retirees.

All premium rates on PeopleSoft tables were changed, and new medical deductions for retirees were reported to SURS on time.

The CIP Task Force subcommittee met twice since my last report and the full committee meeting met on February 2. The subcommittee was charged with examining options to ensure: 1) the future financial viability of the existing CIP program, and 2) the feasibility of including CCC retirees in the CIP program.

At the next full Task Force meeting members will select which recommendations will be made to the State to meet these two objectives.

Recruitment:

The Recruitment unit received position requests from the colleges for faculty publication ads for the Fall 2007 term.

Compensation:

The Compensation unit submitted over 300 names of managers and supervisors to the Cook County Clerk's Office. These employees will be sent the yearly, mandatory Statement of Economic Interest to complete.

Payroll:

In January the payroll and staffing units began their respective training processes at Harold Washington College and will continue this training with the remaining colleges.

Approximately 7,000 W-2s were mailed on time.

Other Business:

All full-time administrators, faculty, and Training Specialists were electronically sent the "Request for Outside Employment" for completion by February 9.

This concludes my report.