

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

**GENERAL MAINTENANCE AND REPAIR OF STUDENT MICROSCOPES
BIOLOGY DEPARTMENT
WRIGHT COLLEGE**

REPORTS

THE CHANCELLOR

that it is necessary to provide general maintenance and repair of the existing 150 student microscopes for Wright College Biology Department; and

that approval is requested to enter into a maintenance agreement with The Scope Shoppe, Inc. to provide the maintenance on the existing 150 microscopes to continue to maintain their functionality at \$27 per microscope plus \$810 for parts in the total amount of \$4,860.00; and

that the requested maintenance and repair services in the amount of \$4,860.00 will exceed \$10,000 paid to this vendor in Fiscal Year 2008; the additional payment of \$4,860.00 requires Board approval; and

that the Office of M/WBE has reviewed the above referenced maintenance and repair of student microscopes by the vendor from whom the microscopes were purchased and since the original purchase was under \$10,000.00 and since the addition of the maintenance and repair agreement will take the amount to the same vendor over \$10,000.00, it is requested that a waiver from compliance with the Board approved Participation Plan be granted.

RECOMMENDS

THE CHANCELLOR

that the Board authorize the Chairman to enter into an agreement with The Scope Shoppe Inc. Elburn IL., in the amount of \$4,860.00 to for the General Maintenance and Repair of 150 Student Microscopes for Wright College Biology Department.

FINANCIAL

\$4,860.00- Agency Fund 607

Respectfully submitted:

Wayne Watson
Chancellor

November 6, 2007- Wright College-Biology Department