



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
County of Cook and State of Illinois

**MINUTES**

**COMMITTEE AND REGULAR BOARD MEETING**  
**WEDNESDAY, OCTOBER 3, 2007**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508, scheduled on Wednesday, October 3, 2007 at 9:00 a.m., was held at the District Office, 226 W. Jackson Boulevard, Room 300, Chicago, IL 60606 was called to order at 9:32 a.m.

**TRUSTEES**

*James C. Tyree, Chairman*  
*James A. Dyson, Vice Chairman (Absent)*  
*Terry E. Newman*  
*Rev. Albert D. Tyson, III*  
*Nancy J. Clawson (Absent)*  
*Gloria Castillo*  
*Ralph G. Moore*  
*Sophia Priddy, Student Trustee*

**ASSISTANT BOARD SECRETARY**

*Regina M. Hawkins*

**CHANCELLOR**

*Wayne D. Watson*

**EXECUTIVE VICE CHANCELLOR**

*Deidra Lewis*

**GENERAL COUNSEL**

*Juliette Ferguson, Associate General  
Counsel (in the absence of General Counsel  
James Reilly)*

**TREASURER**

*Dolores Javier*

**OFFICERS OF THE DISTRICT**

*Kenneth Gotsch, CFO, Finance*  
*John Dozier, Vice Chancellor  
Information Technology*  
*Michael Mutz, Vice Chancellor Office of  
Development*  
*Xiomara Cortes-Metcalf, Vice Chancellor  
Human Resources*  
*President Sylvia Ramos-Ladick, Daley College*  
*President John Wozniak, Harold Washington College*  
*President Clyde El-Amin, Kennedy-King College*  
*President Zerrie Campbell, Malcolm X College*  
*President Valerie Roberson, Olive-Harvey College*  
*Interim President Lynn Walker, Truman College*  
*President Charles Guengerich, Wright College*

**DISTRICT OFFICE STAFF**

*Diane Minor, Associate Vice Chancellor,  
Administrative Services*

**Special Presentation by Marv Dyson, Director of Operations, 89.3 WKKC FM "Liquid Compass" – Streaming WKKC – Kennedy-King College on the Worldwide Web**

**A Salzburg Update was presented by Professor Jacqueline Johnson- Olive-Harvey along with Student Ambassadors – Tricia Ramsey - Olive Harvey, Aqeelah Karriem – Kennedy-King, Audrey Lilje – Truman, Josette Hernandez – Daley**

**On motion by Tyson, seconded by Moore the Committee Minutes for Academic Affairs, Human Resources, and Finance were all approved at the regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous voice vote of the five voting members present. The student member cast an affirmative advisory vote.**

**28309     HUMAN RESOURCES**

**Board Chair James Tyree motioned to accept all committee reports from the September 6, 2007 meeting. Committee Chair Gloria Castillo called the Board Committee meeting on Human Resources to order at 10:48 a.m. During the meeting it was reported that:**

**Benefits Activity**

**For the second month in the fiscal year, total benefits are down by 4.3% in comparison to the same period last year. We attribute this decrease to the drop in PPO claims and PPO administrative fees.**

**We met with the Insurance Committees of both Local 1600 and Local 1708 to review the selection by the Coalition of Comp benefits as the new dental provider. We have received the endorsement from Local 1708 but are still awaiting a response from Local 1600. We hope to present this resolution to the board for approval next month.**

**We are diligently working with Legal in preparation for the regulation changes that are anticipated concerning the 403(b) plans. These changes will require City Colleges to enter information sharing agreements with participating vendors to ensure that employees who wish to make asset transfers can do so without penalties.**

**Payroll**

**After the details of the AFSCME contract were finalized, 720 employees received retro pay for the period July 1, 2006 through September 1, 2007; 298 employees received advanced degree pay and 395 received retention pay. In addition, 173 janitorial employees of Local 73 received retro pay from July 1, 2006 through September 1, 2007.**

**Human Resources (Cont'.d)**

**Staffing**

We prepared an electronic file of all active employees that was forwarded to the State by our Legal department in preparation for Ethics Training that will take place October 16 through November 14 of this year. All active employees have been notified by email of the upcoming mandatory ethics training.

The staffing unit worked diligently with Tom Higgins, science faculty member at Harold Washington College, who is currently working with students throughout the district on science projects funded by a NSF grant. Our goal was to ensure that all 20 students were correctly staffed and paid to guarantee there were no problems or issues related to their employment as Research Assistants.

**EEO**

The EEO office continues to provide Title VII training for Adult Educators, employees in the Maintenance and Engineering Departments, and full-time faculty at Truman College. Approximately 230 employees were trained during seven sessions.

**Other Business**

Submitted for your approval is Agreement 4F requesting the services of Arco Development Services to assist in defining and developing staff development programs in an amount not to exceed \$60,000.

The preliminary steps for the PeopleSoft upgrade was held, namely the Scoping Sessions, in which Human Resources identified the functionalities that we want to implement.

There was no closed session.

**28310 ACADEMIC AFFAIRS AND STUDENT SERVICES**

The Board Committee on Academic and Student Services met on Wednesday, October 3, 2007 to hear staff reports.

The meeting was called to order by Chairman Tyree at 9:00 a.m. in conference room 300, at 226 W. Jackson Blvd., Chicago, Illinois. Rev. Albert Tyson, III motioned for approval of the September 6, 2007 minutes of the Board Committee on Academic and Student Services and the minutes were approved by unanimous vote of the seven board members present.

**Staff Reports:**

**There was one report today:**

**Executive Vice Chancellor, Deidra Lewis, welcomed Professor Jacqueline Johnson from Olive-Harvey College to give an update on the Salzburg Student Seminar and introduce our student ambassadors. This was the fourth delegation sent to Salzburg, it continues to be a wise investment for our students and for the district. Professor Johnson and the four student ambassadors gave highlights on their studies abroad.**

**Other Business:**

**Executive Vice Chancellor, Deidra Lewis reported on the end of term enrollment for summer 2007.**

**At the end of the summer, unduplicated headcount enrollment reached 36,540 students, a decrease of 5.5% compared to summer 2006. FTE enrollment reached 16,793, a decrease of 3.1%.**

**Credit headcount enrollment reached 12,670 students, an increase of 0.7% over last summer. Credit FTE enrollment 8,357, a 3.4% increase.**

**Adult Education headcount enrollment reached 16,768, a decrease of 9.5% compared to summer 2006. Adult FTE enrollment reached 7,521, a decrease of 6.9%.**

**An end-of-term enrollment for the fall will be presented will be presented in January.**

**28311     FINANCE, OFFICE OF INFORMATION TECHNOLOGY, AND  
ADMINISTRATIVES**

**The meeting was convened in room 300 of the Board's district offices, 226 W Jackson Blvd., Chicago, IL.**

- 1. Minutes of October 3, 2007 meeting of the Board Committee on Finance and Administrative Services were approved as submitted.**

**2. Staff Reports:**

**Vice Chancellor Kenneth C. Gotsch reported the following to the board:**

Office of Finance Report:

TREASURY UPDATE

Monthly cash flow and investment status report: The District's Treasurer prepared the FY 2008 Monthly Cash Flow Report with actual results through August 2007 for today's meeting. This report covers the District's operating cash and investment fund receipts, disbursements, and balances. Total projected receipts for Fiscal Year 2008 were unchanged from the prior month's report. Expense projections are up slightly by \$1.6 million from last month's projections due to payments made for capital projects.

Total cash balances at the end of August were \$163.4 million, down \$10.6 million from July's \$174.0 million balance and above the District's minimum balance goal of \$83 million. Total Operating fund balances, including restricted and medium to long term investments total \$220.6 million.

Table 1. District Operating Funds as of August 2007 (Dollars in Millions)

<u>Duration</u>	<u>Beginning Balance</u>	<u>In Flow</u>	<u>In/Out Out Flow</u>	<u>End Invest.</u>	<u>Balance</u>
Cash	\$ 8.9	\$ 19.6	\$ 30.0	\$11.8	\$ 10.3
State Treasurer	<u>165.1</u>	<u>65.0</u>	<u>77.0</u>	<u>0.0</u>	<u>153.1</u>
Subtotal Cash	174.0	\$ 84.6	\$107.0	\$11.8	\$163.4
Restricted	0.9	.0	-0-	-0-	.9
Medium-Long		<u>55.9</u>	<u>.3</u> <u>-0-</u>	<u>-0-</u>	<u>56.2</u>
Total Operating	\$230.8	\$ 84.9	\$107.0	\$11.8	\$220.6

Also reported are the final monthly Weiss, Peck and Greer (WPG) commentary as of the end of September 2007 detailing portfolio performance trend.

- **WPG Duration.** The Weiss, Peck and Greer (WPG) reports that medium to long term investment duration at the end of September 2007 was down to .16 years.
- **WPG Returns.** The WPG portfolio's preliminary September 2007 investment returns, net of fees, is .38% as compared to the one year benchmark of .55%. Year to date return on the portfolio is 3.82% net of fees, year to date return on one year benchmark is 4.21% and 6 month 4.19%.
- **Illinois Fund Returns.** The District's end of September 2007 invested cash position of \$135.6 million is primarily invested in two Illinois Fund accounts. The MMF balance of \$12 million at the end of September 2007 return was .39% net of fees. The Prime Fund Portfolio balance \$124 million and duration is about 30 days .419% net of fees.

- **Investment Services.** The new investment manager contract is now executed and PFM Asset Management has actively taken over the portfolio effective October 1, 2007. The Finance Office will have the PFM team present at the November Board meeting.

## BUDGET/FINANCE UPDATE

### Budget Update

**Status of State Budget –** The General Assembly held several budget hearings in the Chicago area towards the end of September to discuss the Governor's line-item vetoes and to build support for possible overrides. The Governor's line-item veto cut about \$10 million from the Illinois community college budget: the student success grant was eliminated, resulting in a cut of \$3 million and the additional \$7 million in basic operating funds that the general assembly had added to the budget was cut. As reported last month, the estimated State resources that were used to develop the District's FY 2008 budget were very close to the Governor's final budget. The Finance Office is not expecting any additional State funding in FY 2008 fall override session.

### Final steps in the FY 2008 Budget Process:

- The Budget staff will submit the adopted FY 2008 technical budget to ICCB this week. (It is due by October 15, 2007);
- Also, they are preparing to submit the FY 2008 budget to GFOA for the recognition review;
- The District's Revenue Certificate is due to ICCB in October;
- Work is underway to update the District's long range financial plan; and
- They were also preparing for upcoming FY 2008 budget briefing for college faculty and staff.

**Capital Projects Funding Status –** First, the new Student Services Center and Parking Structure project at Truman College is expected to cost approximately \$55 million. The State has fully funded their promise of \$15 million for the project. In addition, Truman College and the Finance Office are working with Alderman Helen Schiller to secure \$10 million in Wilson Yard TIF funds for this project. We are working on scheduling a meeting with new Planning Commissioner and decide on how the TIF bonds will be issued. We also sent a letter sent to CTA President, Ron Huberman, requesting a small parcel of CTA land for the project.

Secondly, with regard to the new Kennedy-King College Campus, there has been no progress to date on receiving the \$15 million in funds from State. The PBC is looking for the District to sign off on project costs. The Finance Office recommends having Internal Audit conduct a close-out review. We would like to seek the Board's permission to fund an audit of the project close out costs.

Thirdly, the Chancellor requested a search for additional adult education training sites throughout the City's North side.

**(Office of Finance Report Cont'd)**

**Accounts Payable -** To improve the quality of District practices, Business Services managers presented procurement and accounts payable rules and procedures at the September 2007 district-wide administrative staff meeting held at Olive-Harvey College. They are also conducting on site training this fall. They also completed a revamp of Board Report preparation process. Finally, AP staff performed a detailed review of July and August utility bills covering all phone, gas and electric bills. OIT and Admin Services staff doing a good job, but want to incorporate more automation into the current very paper intensive invoicing and payment process.

**PeopleSoft Financial System Upgrade -** The Finance Office is working closely with OIT to insure a smooth and successful upgrade to PeopleSoft 8.9.

**AUDIT STATUS**

**External audit status:**

- The FY2007 audit well underway. The readiness review completed two weeks ago, which was well ahead of last year. Internal control review interviews with presidents and ODs are in process. We have received excellent cooperation from colleges and District Office. A final trial balance was due to Deloitte & Touche by October 1. We are off by two weeks due to PeopleSoft upgrade and final reconciliation of financial aid numbers. We are still working diligently to make December 17 completion deadline. We will reassess the status on Friday.
- The major due dates of the various annual financial audits are as follows:

<u>Audit Report</u>	<u>Due Date</u>	<u>Status</u>
Basic Financial Statements	October 15, 2007	December 17, 2007
ICCB Required, and Grants	October 15, 2007	December 17, 2007
Foundation Audit	November 15, 2006	On time
WYCC and Grants	November 30, 2006	On time
Federal Single Audit (A-133), Grants	March 31, 2008	Early Jan. 2008
Treasury Agreed Upon ProceduresN/A		January 15, 2008

**Internal Audit Summary –** Internal Audit is requesting additional resources to complete a post construction audit of new KKC campus project prior to PBC close out and sign off. They are also pursuing an internal control review of the on CCC Foundation.

**Monthly Micro City Purchases -** The District's August 2007 monthly Micro-City purchases report includes both monthly and year-to-date information. The total August 2007 Micro City purchases were about \$226,000, down \$49,000 from last months expenditures of \$275,000. The two month year-to-date totals were approximately \$501,000.

**(Office of Finance Report Cont'd)**

<u>EQUIPMENT</u>	<u>August 2007</u>	<u>Year to Date</u>
Computers	\$ 87,480	\$ 101,902.00
Printers	16,179	19,346.00
Software	36,608	190,854.00
Related Equipment	<u>85,325</u>	<u>188,803.00</u>
Total	\$ 225,592	\$ 500,905.00

**Section 1 – Resolutions:**

**The Finance Office has one (1) resolution in the October 2007 Board folder before the board:**

**1B – resolution authorizing the transfer of funds for the month of September 2007.**

**Section 3 – Resource Development**

**3B – amendment of the existing agreement with Chicago Department of Housing increasing aggregate fees to provide employee training.**

**Section 4 - Agreements**

**There are eleven (11) agreements on today's agenda and two (2) walk on reports:**

**4A – amendment of the existing health education partnership with the Ruth Rothstein CORE Center through January 2008 for the completion of the HIV/AIDS information sessions to City Colleges of Chicago students in an amount not to exceed \$56,000. (ACADEMIC AFFAIRS)**

**4B – amendment of the contract with Scientific Learning for the Fast ForWord literacy and Literacy Advanced educational programs and training services for a 3 six-month sessions during FY 2008 at a cost not to exceed \$48,300. (ACADEMIC AFFAIRS)**

**4C – agreement with Elsevier Review & Testing to provide a nursing review course as well as nursing review examinations for the fall, spring, and summer semesters and to deliver the comprehensive nursing examination in an amount not to exceed \$171,000, for the period of October 5, 2007 through September 6, 2008. (ACADEMIC AFFAIRS)**

**4D– software license agreement with Assessment Technologies Institute, for the nursing Comprehensive Assessment and Review Program Software Packages for the District for the school year 2007-2008 which includes the Fall, Spring and Summer semesters at a cost not to exceed \$220,000. (ACADEMIC AFFAIRS)**

**4E– (WITHDRAWN) a contract with Toltec Plumbing Contractors for plumbing and piping repairs services effective September 6, 2007 through September 6, 2010, with an option to renew for one (1) additional year, in accordance with public bid specification# SC0727 dated August 21, 2007. (ADMINISTRATIVE SERVICES)**



**Section 4 – Agreements (Cont.'d)**

- 4F – Pursuant to an advertised request for proposal, an agreement with Arco Development Services, LLC for the development of a centralized Core Learning Program, for the period beginning October 15, 2007 through June 30, 2008, in an amount not to exceed \$60,000. (HUMAN RESOURCES)**
- 4G – Amendment of the current agreement with Sentinel Technologies, Inc. to provide on-site maintenance of listed computer equipment, extending the agreement through December 31, 2007 in the additional amount not to exceed \$60,000. (OFFICE OF INFORMATION TECHNOLOGY)**
- 4H – Renewal of the agreement with Oracle Corporation in an amount not to exceed \$758,641 to provide software upgrades and maintenance services for the Human Resource, Student (Office of Finance Report Cont'd)**
- (4H) Administration and Financial system modules beginning November 1, 2007 through October 31, 2008, the Contributor Relations, Campus Directory Interface and Portal software from November 6, 2007 through November 5, 2008 and the User Productivity Kit modules from October 31, 2007 through October 30, 2008. (OFFICE OF INFORMATION TECHNOLOGY)**
- 4I – Agreement with TouchNet Information Systems Inc. for PeopleSoft Student Administrative System Systemcredit card payment and IVR gateway software, support and maintenance services for the period of October 1, 2007 through September 30, 2008 in a total amount not to exceed \$26,500. (OFFICE OF INFORMATION TECHNOLOGY)**
- 4J– license agreement with Elluminate Live to provide web conferencing and eLearning solutions for the Center For Distance Learning for the period, October 1, 2007 through September 30, 2008 for an annual subscription fee of \$24,000. (KENNEDY-KING COLLEGE)**
- 4K– ratifies the telecourse open air broadcast courses rendered from June 1, 2007 through October 3, 2007 in an amount not to exceed \$2,160 and executes a telecourse license Agreement with Coast Community College for telecourse broadcasting licensing rights for fees totaling \$23,637 through FY 2011. (KENNEDY-KING COLLEGE)**

**WALK-ON AGREEMENTS**

- 4L – amendment of the KPMG internal audit agreement to increase the scope of services, for a revised contract amount of \$183,000, and extends the contract period through November 30, 2007. (INTERNAL AUDITING)**
- 4M – agreement with Liquid Compass to provide streaming media and web development services for WKCC Radio beginning October 4, 2007 through October 3, 2008 at a not to exceed cost of \$10,500. (KENNEDY-KING COLLEGE)**

**Section 6 – Purchases**

**There are eight (8) purchase reports for today's meeting:**

- 6A– issuance of purchase orders on an as-needed-basis to the six (6) approved pest management services companies, listed in the board report, that were selected pursuant to an advertised Chicago Public Schools (CPS) bid solicitation through the end of the current CPS contract on February 28, 2009, including any approved extension periods. (ADMINISTRATIVE SERVICES)**
- 6B – issuance of purchase orders on an as needed basis for the one year extension period beginning November 3, 2007 through November 3, 2008 to Coach USA in an amount not to exceed \$69,929; and Olson Transportation in an amount not to exceed \$97,183, in Chicago, in State, and out of State travel to support the Colleges various programs, in accordance with Sealed Bid # IW0514 dated August 10, 2005. (DISTRICTWIDE)**
- 6C – issuance of purchase orders on an as needed basis to the listed bus companies in the additional amount of \$90,000 for a revised total amount of \$280,000 for bus services through FY 2008 as per Chicago Public Schools contract. (DISTRICT WIDE)**
- 6D– issuance of a purchase order to Collegiate Explorations in the total amount of \$14,397 for the trip cancellation fee. (DALEY COLLEGE)**
- 6E– issuance of a purchase order to Advanced Learning Systems in an amount not to exceed \$22,660, and a purchase order to J.W Donchin in an amount not to exceed \$39,200 for the purchase of various manufacturing equipment for Daley College in accordance with the Sealed Bid# SC0726 dated August 20, 2007. (DALEY COLLEGE)**
- 6F– issuance of a purchase order to Applied Computer Systems, Inc., for the purchase of the classroom management system for the Chemical Studio at Truman College for an amount not to exceed \$14,780 in accordance with the bid specifications in #DT0704 dated August 28, 2007. (TRUMAN COLLEGE)**
- 6G - issuance of a purchase order to Shimadzu Scientific of Columbia MD, for the purchase of the Gas Chromatograph/Mass Spectrometer for the Chemical Studio at Truman College, for amount not to exceed \$54,382 in accordance with the bid specification # DT0706 dated August 28, 2007. (TRUMAN COLLEGE)**
- 6H - issuance of a purchase order to, VWR International, for the purchase of the spectrometers, accessories and license key for the chemical studio at Truman College, for an amount not to exceed \$47,576 in accordance with the bid specifications of # DT0707 dated August 30, 2007. (TRUMAN COLLEGE)**

**Section 7- Informational Reports**

**7D. Monthly Utility, Postage and Other Expenditures Report for October 2007:**

<b>CAMPUS/DEPT.</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
District-Wide	AT&T Inc.	\$188,311.35	Utilities
District-Wide	People Energy Services	\$356,684.41	Utilities
District-Wide	United States Postage	\$37,715.93	Postage
Wright College	Krueger International	\$25,885.63	Purchase of Furniture from Illinois Community College System Purchasing Consortium (ICCSPC)
District-Wide	Office Depot	\$14,268.29	Purchase of Office Supplies from Illinois Community College System Purchasing Consortium (ICCSPC)
District-Wide	Magnetic Office Products	\$13,885.11	Purchase of Office Supplies from Illinois Community College System Purchasing Consortium (ICCSPC)
Malcolm X College Washburne Culinary Institute	Centennial Contractors Enterprises Inc.	\$77,778.65	Contracting Services from Illinois Community College System Purchasing Consortium (ICCSPC)
District Office	Illinois Community College Trustees ASSN (ICCTA)	\$30,344.00	Association Dues

Vice Chancellor John Dozier reported the following to the board:

**Office of OIT Report:**

OIT has three board reports for your approval this month:

**Item 4G - Requests an amendment to the current agreement with Sentinel Technologies to provide on-site maintenance of servers, mainframe controllers, mainframe printers, laptops, desktop computer**

**Office of OIT Report (Cont'd):**

equipment, printers and related equipment. OIT is requesting an extension until December 31, 2007 in the additional amount not to exceed \$60,000. We will release an RFP for support of laptops, desktop computer equipment, and printers later this month. We will also review the cost of the CPS maintenance agreement for support of our other equipment.

**Item 4H - Requests the approval of a renewed agreement with Oracle Corporation to provide software upgrades and maintenance services pertaining to the Human Resource, Student Administration, and Financial Systems modules Through October 31, 2008; Contributor Relations, Campus Directory Interface, and Portal Software through November 5, 2008; and the User Productivity Kit modules through October 30, 2008 in the total amount not to exceed \$758,641.42.**

**Item 4I - Requests the approval of an agreement with TouchNet Information Systems, Inc. for software support and maintenance services through September 30, 2008 in the total amount not to exceed \$26,500. The TouchNet system provides a payment gateway for credit card purchases and the Interactive Voice Response system which interfaces with the PeopleSoft Student Administration System.**

Last month, I provided you an update regarding the Applications Projects planned and underway in OIT. For the retirement of SPAS, eight projects were identified as being required to accomplish the discontinuation of backfeeds between SPAS and PeopleSoft. This month we will be migrating four of them into our production environment – Clearinghouse, DAIS-I (including the Online Modifications and File Extracts), Transcripts (including the modification for handling External Transfer Credit), and Faculty Management. We will report the success of these migrations next month.

The Technology Services (Infrastructure) group within OIT is also very busy. Projects include the Groupwise Email Upgrade, Wide Area Network Upgrade (to OPT-E-MAN), and Laptop Asset Tracking and Data Protection.

- We have discussed the Groupwise Email Upgrade in a prior Board meeting. To date, over 2,000 users across the district have been migrated.
- The Wide Area Network Upgrade to OPT-E-Man is a project that will increase the bandwidth of our data connections between the colleges and the District Office. This project will also build redundancy in our data connections with our backup off-site data center. To date, upgrades have been complete and are currently being tested for the District Office, Olive-Harvey College, Wright College, Malcolm X College, Daley College, and West Side Technical Institute.
- The Laptop Asset Tracking and Data Protection project will help provide better protection for our laptop computers with a \$1,000 Theft Recovery Guarantee, the ability to remotely remove data, and asset tracking. We have completed the testing of this software and will install it on OIT laptops this month.

Associate Vice Chancellor Diane Minor reported the following to the board:

**Office of Administrative Services Report:**

**Board Reports**

**4E – Annual Plumbing and Piping Repair Work for All Colleges and District Office**  
Bids were publicly advertised by Procurement Services to solicit contractors by providing competitive hourly wages, overhead and profit rates in order to select the lowest responsive responsible bid. Only one bidder, Toltec Plumbing Contractors, a certified WBE from Chicago, submitted a timely bid which was reviewed and found responsive. Rates reflect local union and prevailing wages and the overhead and profit are competitive in this market. Contract term will extend to September, 2010, not to exceed 250,000 annually. The MIWBE goals have been met by Toltec.

**6A – Integrated Pest Management Services for All Colleges and District Office**  
Working with Procurement Services, Administrative Services will utilize the following exterminators that were competitively bid by the Chicago Public Schools for an amount not to exceed \$20,000 annually: Alpha Omega Pest Control, Concern Pest Control, Smithereen Exterminating, Anderson Pest Control, Orkin, and Quality & Excellence Pest Control. Each Contractor submitted their MIWBE plan and was found to be in compliance. Each facility will utilize the contractors on an as needed basis.

**September Projects**

**New Kennedy King**

The new Kennedy-King Campus is still undergoing punch list evaluations and completing the outstanding issues that are found to be incomplete, not meeting the specifications or need adjustment to meet the needs of the College. The Child Care Bathroom adjustments are scheduled to begin the week of October 10<sup>th</sup>, with a four week time frame. In order to facilitate the final move of the Washburne Culinary Program into Building U, a taskforce of representatives from the District, PBC, KKA, McClier and the kitchen designers and suppliers has been assigned. Washburne expects to occupy the facility the week of October 10<sup>th</sup>.

The old Kennedy-King is 95% boarded up and secured. Working with Deputy Supt Charles Williams and District Commander Joe Patterson, the now empty facility will have patrols touring the grounds three times each shift around the clock. Kennedy-King Security, supervised by Howard Hartsfield, is also providing security inside the facility. Grounds maintenance works to manage the landscape and trash. We also are assessing the need for additional exterior security lighting to mitigate any safety concerns. Administrative Services is also moving ahead to develop the demolition specs for bid once we receive title to the property.

**FY2007 Minority and Women Owned Business Utilization** The adjusted universe spending level for FY2007 was \$64,586,980, with 50% spent with MBE firms, an increase of 3.5% from 2006 and 1.8% spent with WBE's, an increase from 2006 of .1%

## Truman College

At Truman, we have been working with the Capital Development Board in the plan to design and build the Student Services and Parking Facility. As mentioned last month, the design is incorporating green concepts and practices to obtain LEED certification. We are also working with Alderman Schiller, the City's Dept of Planning and CTA to facilitate appropriate land use near the El Train tracks and a necessary zoning change from the City of Chicago. As the issues are resolved, it is anticipated to submit the Planned Unit Development to City Council on October 31, 2007 for approval.

Truman is also undergoing renovation and upgrades to their nursing, chemistry and biology labs supported by grants and significant increases in their enrollments in these programs.

Malcolm X, Olive Harvey, Daley College and District Office, are currently involved in Master Planning with their approved architects to identify projects and timelines to facilitate their building projects. Wright College just received this month the results of a long awaited study to determine a solution to their pyramid roof issues. The good news is that there is a short-term and long term solution to the leaks, but the bad news is the repairs are not cheap.

Compass will have completed the roll-out of the promised new food service kiosks in four of the five receiving schools. In each case, the reception has been tremendous with sellouts common and an increase to revenues for the school.

The Patio at Washburne's Parrot Cage opened in September and has also been well received by the community and patrons. Kennedy-King's Culinary Program will be featured on the November 16<sup>th</sup> program of "Check Please" as a place to go and have a memorable time.

The Clinton Foundation has asked to meet with the City College's Facilities staff because of the Green initiatives supported by the Board and the Chancellor in its building operations and maintenance, acknowledging that City Colleges is a leader in the Greenfield.

And lastly, this is the inaugural use of the state of the art microphones in the Board Chambers, replacing the system that had been in use for years and hummed along with the meeting.

## MINUTES

### 28312 CONSIDERATION OF SEPTEMBER 6, 2007 REGULAR BOARD MEETING MINUTES

On motion by Tyson, seconded by Newman the regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous voice vote of the five voting members present. The student member cast an affirmative advisory vote.

## RESOLUTIONS

- 28313 APPLICATION FOR NEW PROGRAM KENNEDY-KING COLLEGE
- 28314 AUTHORIZING TRANSFER OF FUNDS
- 28315 RENEWAL AND NON-RENEWAL OF NON-TENURED FACULTY CALENDAR YEAR APPOINTMENTS

## PERSONNEL

- 28316 PERSONNEL REPORT GENERAL/FUNDED
- 28317 CONTINUING EDUCATION ASSIGNMENTS SUMMARY
- 28318 LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS
- 28319 CENTER FOR DISTANCE LEARNING ASSIGNMENTS

## RESOURCE DEVELOPMENT

- 28320 RESOURCE DEVELOPMENT
- 28321 AMEND INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF CHICAGO DEPARTMENT OF HOUSING AND HAROLD WASHINGTON COLLEGE (AMENDING BOARD REPORT #27949 DATED APRIL 13, 2007)

## AGREEMENTS

- 28322 HIV/AIDS EDUCATIONAL TRAINING – RUTH ROTHSTEIN CORE CENTER ACADEMIC AFFAIRS AND STUDENT SERVICES (AMEND BOARD REPORT #27779 ADOPTED JANUARY 4, 2007)
- 28323 SCIENTIFIC LEARNING – FAST FORWARD LITERACY AND LITERACY ADVANCED (AMEND BOARD REPORT #27940 ADOPTED APRIL 12, 2007)
- 28324 NURSING COMPREHENSIVE TESTING SERVICES DALEY, KENNEDY-KING, MALCOLM X, OLIVE-HARVEY AND TRUMAN COLLEGES ACADEMIC AFFAIRS

**AGREEMENTS (CONT'D.)**

28325 ASSESSMENT TECHNOLOGIES INSTITUTE, LLC NURSING PROGRAMS  
ALL COLLEGES

**WITHDRAWN – ANNUAL PLUMBING AND PIPING REPAIR WORK ALL  
COLLEGES AND DISTRICT OFFICE**

28326 PROFESSIONAL SERVICES AGREEMENT STAFF DEVELOPMENT  
PROGRAM OFFICE OF HUMAN RESOURCES

28327 AMEND ON-SITE MAINTENANCE OF MICROCOMPUTERS, LAPTOPS,  
SERVERS, PRINTERS, AND OTHER RELATED EQUIPMENT

28328 ORACLE SOFTWARE MAINTENANCE SERVICES OFFICE OF  
INFORMATION TECHNOLOGY DISTRICT OFFICE

28329 TOUCHNET INFORMATION SYSTEMS, INC. SOFTWARE SUPPORT AND  
MAINTENANCE SERVICES OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT OFFICE

28330 LICENSE AGREEMENT RENEWAL WITH ELLUMINATE LIVE CENTER FOR  
DISTANCE LEARNING KENNEDY-KING COLLEGE (AMEND BOARD  
REPORT #27478, ADOPTED, JULY 13, 2006)

28331 TELECOURSE LICENSE AGREEMENT WITH COAST TELECOURSES  
CENTER FOR DISTANCE LEARNING KENNEDY-KING COLLEGE  
(PAYMENT RATIFICATION AND NEW AGREEMENT)

28332 RISK ASSESSMENT/INTERNAL SERVICES AGREEMENT INTERNAL AUDIT  
(AMEND BOARD REPORT #28095, ADOPTED 6-20-07 AND #28238, ADOPTED  
8-9-07)

28333 PROFESSIONAL SERVICES AGREEMENT LIQUID COMPASS KENNEDY-  
KING COLLEGE

**LEGAL INVOICES**

28334 MONTHLY INVOICES COVERING LEGAL FEES AS SUBMITTED



**PURCHASES**

28335 INTERGRATED PEST MANAGEMENT SERVICES ALL COLLEGES AND DISTRICT OFFICE

28336 COACH BUS TRANSPORTATION SERVICE DISTRICT WIDE OPTION TO EXTEND (AMEND BOARD REPORT #27043 DATED, NOVEMBER 3, 2005)

28337 SCHOOL BUS TRANSPORTATION SERVICES ALL COLLEGES (AMEND BOARD REPORT #27428, ADOPTED JUNE 8, 2006)

28337 SCHOOL BUS TRANSPORTATION SERVICES ALL COLLEGES (AMEND BOARD REPORT #27428, ADOPTED JUNE 8, 2006)

28338 COLLEGIATE EXPLORATIONS, INC. TRIO/UPWARD BOUND RICHARD J. DALEY COLLEGE

28339 PURCHASE OF VARIOUS MANUFACTURING EQUIPMENT FOR THE MANUFACTURING TRAINING PROGRAM DALEY COLLEGE

28340 PURCHASE OF CLASSROOM MANAGEMENT SYSTEM CHEMICAL STUDIO TRUMAN COLLEGE

28341 PURCHASE OF A GAS CHROMATOGRAPH/MASS SPECTROMETER CHEMICAL STUDIO TRUMAN COLLEGE

28342 PURCHASE OF OPTICAL EQUIPMENT FOR TRUMAN COLLEGE CHEMICAL STUDIO

**COLLEGE INFORMATION**

28343 CONSULTANT AND PROFESSIONAL SERVICE AGREEMENTS MONTHLY SUMMARY PAYMENTS APPROVED BY THE CHANCELLOR (UP TO \$10,000.00)

28344 AGREEMENTS MONTHLY SUMMARY PAYMENTS APPROVED BY THE OFFICERS OF THE DISTRICT (UP TO \$5,000.00)

28345 CLINICAL AND TRAINING AGREEMENTS MONTHLY SUMMARY AGREEMENTS APPROVED BY THE COLLEGE PRESIDENTS

**COLLEGE INFORMATION (CONT'D.)**

**28346 UTILITY, POSTAGE AND OTHER MONTHLY EXPENDITURES SUMMARY**

**28347 35<sup>TH</sup> ANNUAL FIESTA DEL SOL FESTIVAL HAROLD WASHINGTON COLLEGE**

**28348 ADJUNCT FACULTY ORIENTATION – FALL 2007 WASHINGTON COLLEGE**

**28349 CHICAGO SISTER CITIES INTERNATIONAL PROGRAM – BIRMINGHAM, UNITED KINGDOM COMMITTEE, *SUNDAY IN THE GARDEN* WASHINGTON COLLEGE**

**28350 MALCOLM X COLLEGE 24 HOUR REGISTRATION AND BLOCK PARTY: IT'S A FAMILY AFFAIR**

**28351 JAZZ UNDER THE STARS CONCERT SERIES MALCOLM X COLLEGE**

**28352 OLIVE-HARVEY COLLEGE STUDENTS AND STAFF ATTEND 78<sup>TH</sup> ANNUAL LULAC CONFERENCE**

**28353 AUTOMOTIVE PROGRAM EARNS NATIONAL RE-CERTIFICATION TRUMAN COLLEGE**

**28354 AUTOMOTIVE TECHNOLOGY FEATURED IN THE TRIBUNE AND ON ABC TRUMAN COLLEGE**

**28355 DEAN OF STUDENT SERVICES GRADUATES LEADERSHIP ACADEMY TRUMAN COLLEGE**

**28356 PRESCHOOL EDUCATION DEGREE EARNS NAEYC ACCREDITATION TRUMAN COLLEGE**

**FACULTY COUNCIL UPDATE**

**28357 FACULTY COUNCIL UPDATE - TODD LAKIN-DALEY COLLEGE**

**APPROVAL OF BOARD REPORTS AND AMENDMENT FOLDERS**

**On motion by Tyson, seconded by Newman the foregoing Board Reports and Resolutions from Board Report Numbers 28309 to 28357, with the exception of Board Report Number 28327.**

**On motion by Tyson, seconded by Newman, the Chairman asked for a motion to approve Board Report Number 28327 (Trustee Moore recused himself from this vote) which was adopted by four of the five voting members. The student member cast an affirmative advisory vote.**

**Terry E. Newman  
Secretary**