

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and state of Illinois

PROFESSIONAL SERVICE AGREEMENT
CONSULTANT SERVICE-CURRICULUM SPECIALIST
OLIVE-HARVEY MIDDLE COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to obtain a consultant to work with CCC subject matter teachers. This educational consultant will aid teachers in ensuring that their course content is clearly aligned with the Illinois State Board of Education Learning Goals and Standards. The consultant will also assume the responsibility of identifying specific instructional methods, tools, and assessments that will enhance course planning and assist teachers in implementing a more rigorous curriculum. Additionally, the consultant will plan, organize, and conduct staff development related to increasing literacy in curriculum planning and increasing student achievement in the areas of reading, English, science, mathematics, and social studies; and

that the principal and administrative staff recommends approval to utilize the services of Metchem, Inc. with Dr. Marilyn Bizar as the named consultant, to fulfill the required service. Dr. Marilyn Bizar is a Professor and Chair of the Department of Secondary Education at National-Louis University in Chicago. She has served as a consultant and presenter in schools and at conferences around the country. She assists schools in examining their high schools for reform and restructuring with excellent results; and

that Dr. Marilyn Bizar on behalf of Metchem Inc. proposes to provide the necessary services for a total cost of \$13,200.00 from a period beginning March 9, 2007 through June 15, 2007; and

that this agreement for professional services is exempt from the District's competitive bidding process; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced consulting services agreement, and that her letter requesting a waiver from compliance from the Board approved Participation Plan has been approved.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the Chairman to enter into an agreement in an amount not to exceed \$13,200.00 with Metchem, Inc. for the period beginning March 9, 2007 through June 15, 2007 for the consultation and services necessary for the implementation of increased rigor in literacy across the curriculum.

FINANCIAL

\$13,200 Drop Out Retrieval Grant- 21000 5066000 00032 00000 500750750 532100

Respectfully Submitted,

Wayne D. Watson

March 7, 2007- Olive-Harvey Middle College