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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 6, 2007

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

WEB-BASED/NEW EMPLOYEE ORIENTATION ON-LINE (NEON) PROJECT
DISTRICT HUMAN RESOURCES AND STAFF DEVELOPMENT

THE CHANCELLOR

REPORTS that there is a need to develop and design a New Employee Orientation On-line (NEON) Webpage to eliminate the use of on-site monthly meetings, and new employees can access information relevant to employee benefits, including but not limited to: CCC policies and procedures, topics specific to their college location (College President welcome address), job category and employee benefit entitlements; and

that the Department of Procurement and Business Services issued and advertised a Request for Proposal (RFP) for a firm to develop and design a Web-Based/New Employee Orientation on-line (NEON) Project, and five (5) firms: Bernard Hodes Group, Blackwell Consulting Services, SilkRoad Technology, Senryo Technologies, Inc and HTC Global Services. submitted proposals on May 31, 2007; and

that the submitted proposals were evaluated and qualified by District Human Resources staff and District Office of Information Technology Staff, based on the evaluation criteria contained in the RFP; and

that based on the most responsive ranking, Human Resources, recommended Senryo Technologies, Inc. for oral presentation, and fee negotiations; and

that after negotiations, the District Office of Human Resources recommends acceptance of the negotiated proposal from Senryo Technologies, Inc. to design and develop a new employee orientation webpage, in an amount not to exceed \$75,000 for a period of one (1) year, beginning December 10, 2007 through December 9, 2008 and \$15,000 for extended hosting for up to one (1) additional year; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced NEON project agreement and has found that Senryo Technologies is in full compliance with the Board approved Participation Plan by using itself as the certified MBE for 93% and using Monarch Group, Inc. as the certified WBE for 7% of the project..

THE CHANCELLOR

RECOMMENDS that the Board authorize the Chairman to enter into an agreement with Senryo Technologies, Inc. to design and develop the new employee orientation on-line webpage in an amount not to exceed \$75,000.00 for period of one (1) year period beginning December 10, 2007 through December 9, 2008, and \$15,000 for extended hosting for up to one (1) additional year in accordance with RFP# IW0711 dated May 14, 2007.

FINANCIAL

Not to exceed \$90,000

\$75,000-Education Fund - 00003 0025002 00084 10550 0000000 536100

\$15,000-Education Fund - 00003 0025002 00084 10550 0000000 536100

Respectfully submitted:

Wayne D. Watson
Chancellor