

28419

ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 6, 2007

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

PROFESSIONAL SERVICES
Capital Planning Solutions, Inc. (CPSI)
ReCAPP Annual Support & Update Fee
DISTRICT WIDE

THE CHANCELLOR

REPORTS

that the City Colleges currently uses the ReCAPP (Real Estate Capital Asset Priority Planning), facilities management maintenance system for asset management and tracking, licensed through CPSI, pursuant to Board Report #23849 dated June 12, 2003 and that the contracted fee for the system is now due and payable in the amount of \$10,320.00 for period ending 5/31/08; and

that the current system needs to be updated to include all projects completed, initiated or deferred during this time period and that the cost for a full data and project update will be approximately \$15,000.00; and

that Administrative Services personnel along with the college engineers will require further training on the system in order to effectively use the updated program and that this training during the 2008 fiscal year will be approximately \$14,000.00 for two administrative services people and all college engineers; and

that a subset of the ReCAPP system includes an Asset Validation Survey (AVS) to assist with the management of CCC's major maintenance tracking initiatives and that Administrative Services has determined that the AVS tool is necessary to create an interface with the ReCAPP database for the purpose of performing assessments and tracking preventive maintenance on the CCC capital assets and this application costs \$12,000.00; and

that Administrative Services staff has determined that based on its experience with working with ReCAPP administered through CPSI, the fee proposal from CPSI is within industry standards and acceptable; and

that the software renewal and updates are exempt from the District's competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced facilities management maintenance agreement and tracking and since there are no certified MBE or WBE vendors who can provide this type of training and administer the asset validation survey, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS

that the Board authorize the Chairman to continue with the agreement with CPSI for the ReCAPP web-based asset tracking system and issue a purchase order in the amount not to exceed \$51,320.00 to be broken down as follows:

\$10,320.00	annual fee through 5/31/08
\$14,000.00	continued training on the ReCAPP system
\$12,000.00	installation and management of the AVS application
\$15,000.00	upgrade ReCAPP system

FINANCIAL

\$10,320 Education fund - 00003 - 0005031 - 00089 - 00000 - 534600
\$14,000 Education fund - 00003 - 0005031 - 00089 - 00000 - 532100
\$27,000 Capital fund - 92015 - 0005031 - 00089 - 82980 - 588200

Respectfully submitted:

Wayne D. Watson
Chancellor

December 6, 2007 – Administrative Services – District Office