

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**RESOURCE DEVELOPMENT**  
**CITY COLLEGES OF CHICAGO**

**REPORTS**

**THE CHANCELLOR**

that proposals, contracts, and other special funding instruments are under development or have been submitted by staff at this time.

**NEW PROPOSALS OR GRANTS**

**Bridging Community College Chemistry Faculty into the National Educational Community (PD# 071201)**

Harold Washington College will receive a subaward of \$33,114 from an award of \$200,000 to Cabrillo College in California. This NSF supported project will improve the quality of community college chemical education nationwide by increasing the connection of the nation's community college chemistry faculty to the national community of chemical educators, particularly those who develop and lead efforts to improve methods used to teach chemistry. To accomplish this the project will host symposia and participatory workshops at national meetings of the American Chemical Society and the Biennial Conference in Chemical Education. The performance period for this project is from October 1, 2007 through September 30, 2010

**Community College Tech Prep Support Grant (PD# 071202)**

The District has received notification of an award from the Illinois Community College Board of \$124,321 to be used for identification, reporting, and assessment of post secondary Tech Prep students and testing and placement of secondary Tech Prep students. The performance period for this project is from July 1, 2007 to June 30, 2008.

**Career and Technical Education Grant Agreement (PD# 071203)**

The District Office anticipates an award of \$140,000 from the Illinois Community College Board (utilizing Federal Perkins funding) for Continuous Quality Improvement activities (\$70,000) and Performance Enhancement activities (\$70,000) related to post secondary career and technical education programs. The performance period for this project is from July 1, 2007 to June 30, 2008.

**Creating Innovative Physics Learning in the Urban Classroom (PD# 071206)**

Chicago State University has received an award of \$194,600 from the National Science Foundation to create and pilot test an innovative physics curriculum. Olive-Harvey College will be a partner in this project and will receive physics laboratory equipment, valued at \$12,911.12, from the grant award. The performance period for this project is from January 1, 2007 through December 31, 2008.

**Nursing School Expansion (PD# 071208)**

Truman College has submitted a request to the Illinois Board of Higher Education for a grant of \$300,000 to double the capacity of Truman's nursing program by implementing a weekend/evening option. The performance period for this award is from March 1, 2008 through February 28, 2009.

**CONTINUATION AWARDS**

**ISBE - Child and Adult Care Food Program (PD# 071204 )**

The District Office has received an award of 198,140 for a program which subsidizes meal costs for children enrolled in Child Development Centers at the City Colleges of Chicago from the Illinois State Board of Education. The performance period for this project is from October 1, 2007 through September 30, 2008.

**GEAR-UP EXTENSION (PD# 071205)**

Northeastern Illinois University has awarded a continuation subcontract of an additional \$70,000 to Truman College to support efforts to better align standards from high school to college and to improve readiness for college. The project will provide services which increase the proportion of students who leave high school prepared for college. The performance period for this extension of the project is from Sept. 1, 2007 through August 31, 2008.

**GIFTS OR DONATIONS**

**Metz Scholarship Donation (071207)**

Malcolm X College has received a donation of \$200 to be utilized in the Dr. Jan E. Metz Scholarship program for Malcolm X PA (Physician Assistant) program students.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees approve acceptance of any gifts, grants or other funding which may be forthcoming from these proposals and authorize the Chancellor, the Executive Vice Chancellor, or the District Director for Grants and Contracts to serve as *authorized representative* or *official representative* of the District in the submission of proposals for funding and to execute all documents for the acceptance of this funding or these gifts and the operation of the funded projects; said acceptance to be subject to the terms and conditions set forth by the grantor, and said funds not to be expended by the Board for any other purposes.

Respectfully submitted,

Wayne D. Watson  
Chancellor

December 6, 2007

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508**  
**County of Cook and State of Illinois**

**PROFESSIONAL SERVICES AGREEMENT**  
**LEARNING RESOURCES NETWORK**  
**ACADEMIC AFFAIRS**  
**ALL COLLEGES**

**REPORTS**

**THE CHANCELLOR**

that it is necessary to continue to improve the performance of continuing education departments throughout the district; and

that Learning Resources Network (LERN) is the only national organization focusing specifically on continuing education with full-time professionals devoted exclusively to consulting with continuing education departments; and

that LERN has the only benchmarks for the field of continuing education, including the Certified Program Planner (CPP), financial format, and Program Review and Audit; and

that LERN provides the most advanced, intensive, practical how-to information in continuing education, with information not otherwise available; and

that the Office of Academic Affairs entered into a Professional Services Agreement with LERN in July 2006 to conduct an extensive and comprehensive review and audit of the seven continuing education departments at City Colleges of Chicago. The review, completed in December 2006, provided an understanding of the effectiveness of the continuing education departments on each campus and included recommendations for program improvement; and

that consequently, the Office of Academic Affairs is requesting approval to enter into a Professional services Agreement with the Learning Resources Network to conduct a promotions, operations, and market analysis project for continuing education at City Colleges of Chicago; and

that the purpose of the project is to implement several of the recommendations of the LERN Program Review to enhance promotions, simplify operations, provide market analysis, recommend industry standards and provide professional development to continuing education professionals at City Colleges of Chicago; and

that it is understood that current continuing education staff time is limited and that only LERN has the technical expertise so that each activity in the project is designed so LERN can do the work without needing additional time from continuing education staff; and

that the results of the project will be increased marketing productivity, cost efficiency, and increased return on the marketing investment in terms of registrations and income; and

that this agreement for professional services is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional services agreement and that since the Learning Resources Network (LERN) has provided a document specifying its utilization of minority and women-owned businesses in the conduct of providing its services, it has been determined that they are in compliance with the Board approved Participation Plan by way of indirect participants.

**RECOMMENDS**

**THE CHANCELLOR**

that the Board of Trustees authorizes the Chairman to execute an agreement with the Learning Resources Network, in the amount no to exceed \$88,000 to perform a market analysis, operations, and promotions project for City Colleges of Chicago beginning January 1, 2008 through June 30, 2008.

**FINANCIAL**

Not to exceed \$88,000 – Enterprise Fund 07011-0000118-00029-00000-0000000-532100

Respectfully Submitted:

Wayne D. Watson  
Chancellor

December 6, 2007 – Academic Affairs-District Office