

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**PRINTING AND CD OF COLLEGE CATALOGS**  
**ACADEMIC AFFAIRS**  
**DISTRICT WIDE**

**THE CHANCELLOR**

**REPORTS**

that there is a need to provide printing and CD of college catalogs for student distribution for academic years 2008-2010; and

that specifications were prepared by District Procurement staff, publicly advertised, and specifications were sent to (69) sixty nine firms. Bids were received from four firms, American Solutions for Business, Magic Lantern Studios, Inc., All Printing & Graphics, Inc., and KaSa CMT, Inc. (4) four firms submitted no-bids, and the following bids were received;

Bidder	Total Bid Price For printing 81,000 Catalogs and 98,000 Catalog CD's
American Solutions for Business Bartlett, IL. 60103 Plus Printed Jackets for CD's Total Bid	149,893.00 24,504.90 \$174,397.90
Magic Lantern Studios, Inc. Huntley, IL. 60142	\$ 174,723.17
All Printing & Graphics, Inc. Broadview, IL. 60155	\$ 200,959.40
KaSa CMT, Inc. Ronkonkoma, NY. 11779	\$ 42,093.00 for CD's only
Regional Publishing Palos, Heights IL. 60463	No-Bid
Solution Graphics 3 Chicago, IL. 60643	No-Bid
Edward Hine Company Peoria, Illinois 61655	No-Bid
Von Hoffmann Owensvillie, MO. 65066	No-Bid

that staff has reviewed the lowest bid submitted by the most responsive and responsible bidder, American Solutions for Business Inc., and has determined that it's prices are reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced printing and CD production for all of the colleges and since American Solutions for Business is in full MBE and WBE compliance using Encore Paper and Supplies, Inc. (a certified MBE) for 25% of the total bid cost and using Trade Envelopes, Inc. (a certified WBE) for 7% of the total bid cost, they are in compliance with the Board approved Participation Plan.

### **THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorize the Chairman to approve the issuance of a purchase order to American Solutions for Business, Bartlett, IL. in an amount not to exceed \$174,397.90 to provide printing and CD of college catalogs for student distribution for the period of August 9, 2007 through August 9, 2010 with an option to extend for an additional two year period in accordance with the specification number, SC0719 dated June 5, 2007.

**FINANCIAL** \$174,397.90- Educational Fund 00003 0000117 00031 01000 0000000  
542100

**Respectfully submitted,**

**Wayne D. Watson  
Chancellor**

**August 9, 2007 – Academic Affairs - District Office**