

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**ePROJECT INC.
FOR SOFTWARE LICENSES, HOSTING SERVICES
AND TRAINING SERVICES
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE**

THE CHANCELLOR

REPORTS

that the Office of Information Technology (OIT) has reorganized its management structure and in order to assist in resource management, project planning, and project management OIT has determined to use a software project management tool developed by eProject Inc.; and

that eProject is a web-based application designed to assist IT directors and managers in the tracking of IT projects (both Roadmap to Fusion projects and technology projects), resource planning and project planning. For example, the eProject software enables OIT to:

- Manage project capacity
- Ensure project consistency
- Provide program/project management capability and standards
- Provide project resource management and reporting
- Provide standardization of tools and processes
- Track staff task assignments and reporting
- Manage the relationship between project cost and priorities
- Reduce cross-project risk and provide issue management
- Assist in linking project delivery to the district's strategic goals

that eProject Inc. has submitted a proposal to provide the software licenses, training and hosting services including maintenance and support for the period of August 15, 2007 through June 30, 2009 for a cost not to exceed \$75,610.00; and

that OIT staff has determined that the eProject's software tool and its proposal are reasonable and acceptable, and recommends approval of the eProject agreement for the period indicated above and this software license and services are exempt from the District's competitive bidding requirements; and

that the Office of MWBE Contract Compliance has reviewed the above referenced software management tool and since eProject is the developer of this software and is prepared to provide software licenses, training and hosting services including maintenance and support and such services will be provided by eProject staff and therefore does not allow for

subcontractors, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approve the agreement with eProject Inc. for the period August 15, 2007 through June 30, 2009 for hosting services, training and software licenses including support and maintenance in a total amount not to exceed \$75,610.00 and authorizes the Chairman of the Board to execute any documents pertaining to this amendment.

FINANCIAL FY08 \$44,200.00 – Educational Fund – # 00003-0023001-00088-01000-0000000-544200

FY09 \$ 31,410.00 – Educational Fund – # 00003-0023001-00088-01000-0000000-544200

Respectfully submitted:

Wayne D. Watson
Chancellor

August 9, 2007- Office of information Technology – District Office