

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**Sign Language Interpreter Services District Wide**  
**Academic Affairs**

**THE CHANCELLOR**

**REPORTS**

that there is a need throughout the year to provide deaf and hard of hearing students with sign language interpreters in the classroom; and that in order to establish a program to provide quality services with consistent pricing for all of the colleges,

that specifications were prepared by District Procurement staff, publicly advertised on June 11, 2007 in the Chicago Sun Times, and requests for proposal (RFP) # SC0718 were sent to (18) eighteen firms and a pre-proposal conference was conducted on June 20, 2007 and that four firms responded to RFP on June 27, 2007: Deaf Communication by Innovation, Chicago IL., Chicago Area Interpreter Services (CAIRS), Chicago IL., Lester and Rosalie Anixter, Chicago IL., and Carmazzi of Florida, Inc., North Miami, FL. and;

that the submitted proposals were reviewed, evaluated and ranked by a committee including the Special Needs Coordinators/Directors and M/WBE staff in accordance with evaluation criteria outlined in the RFP, and the committee recommends acceptance of the proposal from Chicago Area Interpreter Services (CAIRS), to provide City Colleges of Chicago deaf and hard of hearing students with sign language interpreter services for the period September 9, 2007 through September 9, 2010 at a rate of \$40.00 per hour and;

that the Office of M/WBE Contract Compliance has reviewed the above referenced interpreter service agreement and due to the submission of a certified MBE vendor (Daniel's Printing and Office Supplies) and a certified WBE vendor (Excel Answering Service) providing indirect participation and showing due diligence, therefore, a waiver from compliance with the Board approved Participation Plan is requested.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorize the Chairman to enter into a service agreement with Chicago Area Interpreter Services (CAIRS), to provide City Colleges of Chicago with sign language interpreter services for the period September 9, 2007 through September 9, 2010 at a rate of \$40.00 per hour on an as needed basis in an estimated annual cost not to exceed \$170,000.00 with an option to renew for two additional years.

**FINANCIAL**

\$170,000.00 – Annually-Variou Funds and Colleges-10000-00000-0000000-538100

Respectfully submitted,

Wayne D. Watson  
Chancellor