

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**TRAIN THE TRAINER**  
**PROFESSIONAL SERVICE AGREEMENT**  
**City Colleges of Chicago**  
**Academic Affairs**

**THE CHANCELLOR**

**REPORTS**

that there is a need to continue to enhance the capabilities of the faculty to become more effective teachers and facilitators of active student learning through means of professional development; and

that City Colleges of Chicago proposes to obtain the expertise and knowledge of two consultants to develop, implement, and evaluate a train the trainer model; and

that the proposed consultants are Gregory Light, Ph.D. and Denise Drane, Ph.D.; and that the proposed consultant's, Gregory Light, Ph.D. train the trainer model proposal includes the following services:

- Develop a curriculum to train the thirty-five (35) faculty members
- Prepare and deliver the instructional plan and materials the trainers will use to train the train the faculty
- Train the Trainers
- Assist in the supervision of the delivery of the training
- Deliver final report on activities
- Evaluate and monitor the training

that the proposed consultant's, Denise Drane, Ph.D., train the trainer model proposal includes the following services:

- Evaluate and monitor the training

that the estimated cost for trainer the trainer model to be provided from April 12, 2007 through July 30, 2007 will not exceed \$20,000 for both consultants; and

that this procurement of professional services is exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above professional services agreement and has determined that since the aforementioned nationally-recognized consultants have extensive backgrounds and experience preparing effective teachers and facilitators of active student learning and that the training will be performed without subcontractors, it is recommended that a waiver from compliance with the Board approved Participation Plan be approved.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorize the Chairman to enter into an agreement with Gregory Light, Ph.D. in an amount not to exceed \$15,000 and enter into an agreement with Denise Drane, Ph.D. in an amount not to exceed \$5,000 to provide the trainer the trainer model for City Colleges of Chicago for the period April 12, 2007 through July 30, 2007, with a total cost not to exceed \$20,000.00 for both consultants.

**FINANCIAL**

\$20,000.00 – Education Fund 00003-0015501-00028 -00000-00000000-532100

**Respectfully submitted:**

**Wayne D. Watson**  
**Chancellor**