

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

REPRODUCTION MAINTENANCE AGREEMENTS
MALCOLM X COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to establish a full service maintenance agreement for the Xerox Docutech NP-135 copier at Malcolm X College; and

that because parts for the Docutech are available only from Xerox corporation, Malcolm X Staff requested full service maintenance pricing from Xerox; the proposal submitted was as follows: a monthly cost of \$1,245 based on 200,000 impressions per month plus \$.0049 per impression for any overage. Full service maintenance fees include supplies (toner, developer, and fuser) all parts, labor and annual diagnostic tests for the Docutech NP-135; and

that this maintenance agreement with the manufacturer of the equipment is exempt from District competitive bidding requirements because the provision of maintenance can best be performed by the manufacturer; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced reproduction maintenance agreement and has determined that since Xerox has exclusive maintenance capabilities for this specialized equipment, it is recommended that Xerox be granted a waiver from compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to execute an agreement with Xerox Corporation for preventive maintenance service for the Docutech NP-135 at Malcolm X beginning November 9, 2006 through November 8, 2007 in an annual amount not to exceed \$20,000.

FINANCIAL

\$20,000 Annually- Education Fund-00003-3070500-00084-00000-0000000-539100

Respectfully submitted,

Wayne D. Watson
Chancellor

November 9, 2006-Malcolm X College