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SUMMARIZATION OF THE MARCH 7, 2006
HUMAN RESOURCES SERVICES COMMITTEE MINUTES

Benefits Activity:

There was an overall 2.7% decrease in benefits costs for the month January over last year. This decrease was offset by increases in vision and dental claims and increases in Humana HMO premiums.

Benefits continues its audits, which resulted in retroactive premium credits of \$46,000 amounting to an annual savings of \$185,000 from Humana HMO who failed to terminate 32 employees.

The Health Care Coalition, composed of sister agencies, selected BCBS HMO and Unicare as potential vendors. Local 1600 will review the Coalition's recommendations.

SURS and the Social Security Administration held a meeting at Wright College to explain the one-time election for Medicare participation for employees not currently enrolled. The live presentation will be repeated at two other colleges. Wright College videotaped its meeting for viewing at four other City Colleges.

To date, 99 employees have enrolled in the pre-tax CTA transit pass program. Presentations at five colleges will be completed by April.

EEO Activity:

Sexual harassment training for managers was completed at Truman, Wright, Daley, Olive-Harvey, Malcolm X, and Harold Washington Colleges. Eighty faculty members were trained at Truman College.

Payroll Activity:

Over 7,600 W-2s were printed and mailed. In years past, City Colleges experienced a 14% return of W-2s with incorrect addresses. Working with the College HR Administrators to obtain current addresses, to date the return rate was reduced to 2.1%.

Other Business:

Regarding our initiative of automating time and attendance for the District, an RFP was issued with the following results: the evaluation team reviewed 5 submitted proposals; three finalists were selected; selected vendors will return later this month to demonstrate their product and answer questions; the evaluation team will make a recommendation to the Board.

This concludes my report.