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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

FOOD SERVICE PROGRAM  
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that it is necessary to establish an agreement for a food service operation at Harold Washington College that includes a kiosk cart located in lobby area and a food service shop for the lower level and;

that District Procurement staff prepared and distributed thirty seven Request For Proposals (RFP) for a five year agreement for the food service program including an option to renew for an additional two years; in which one firm submitted a no-bid notice, two firms submitted bids: one bid did not fully meet M/WBE compliance, and the following responsive bid was received:

University Foods Systems, Inc. DBA Plum Cafes, Chicago IL

that District Procurement and Harold Washington staff has reviewed and evaluated proposal and recommends acceptance of the proposal from University Foods Systems Inc. DBA Plum Cafes to operate the food service program; this firm has significant experience in operating small college based food service facilities for over twenty years; and University Foods Systems Inc. (DBA Plum Cafes) would be making the following commitments to HWC:

1. An investment of approximately \$170,000 in the build out of the kiosk cart and lower level food shop
2. Firm will offer prepared foods and drinks that are kept hot, warm, cold or at room temperature providing foods cannot be cooked at HWC
3. University Foods Systems goal is to have more than half of staff positions filled with HWC students
4. University Foods Systems will provide and replace uniforms for employees at no cost to HWC
5. Provide Harold Washington College a commission of four and one-half percent (4.5%) of sales at the food shop and kiosk, payments are based on annual sales and paid to HWC on a quarterly basis
6. Estimated annual payments to HWC per year is \$28,125.00 based on estimated sales of \$625,000

that the Office of M/WBE Contract Compliance has reviewed the above referenced food service opportunity and has determined that University Food Systems, Inc. is in full compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to enter into an agreement with University Foods Systems Inc. DBA Plum Cafes Chicago IL. to provide Food Service Operation for Harold Washington College for the period of January 2006 through January 2011, including an option to renew for an additional two years in accordance with RFP# SC0506 dated November 1, 2005.

FINANCIAL

Cafeteria Sales-00003-2070100-00000-451210

Respectfully submitted:

Wayne D. Watson  
Chancellor