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SUMMARIZATION OF THE JANUARY 3, 2006
HUMAN RESOURCES SERVICES COMMITTEE MINUTES

Benefits Activity:

There was an overall 5.7% decrease in benefits costs from November of last year. This decrease was offset by increases in vision and dental claims and increases in Humana HMO premiums.

Open Enrollment was conducted at each college and the District Office during the first week in December. Approximately 350 modifications for active employees and retirees were entered into PeopleSoft. Once the Local 1708 contract is ratified, open enrollment will be held for these union members.

Human Resources continues to work with CMS (Center for Medicare & Medicaid Services) to identify eligible employees to enroll in Medicare Part D. Employers are entitled to a 28% subsidy for prescription drug costs.

EEO Activity:

Twenty employees and managers received sexual harassment training at Olive-Harvey College in December. This department also tracks drug testing policy compliance as well as verify background checks.

Staffing Unit Activity:

In reviewing all Job Analysis Questionnaires for part-time employees, there were approximately 137 part-time employees identified as eligible for inclusion in the Local 1600 Part-Time Professional union.

Payroll Activity:

College HR Administrators successfully obtained address changes from employees and made the necessary changes in the PeopleSoft system in anticipation of W-2 forms being mailed for 2005.

Regarding the CTA Card Plus Benefit Program piloted at Truman College, special mention is made to acknowledge two staff members: Human Resources Managers Eugene Nichols who guided this project into existence, and Lenora Johnson whose behind-the-scenes technical design work enabled CCC to introduce a new benefit program and to electronically manage the nuances of the program.

Other Business:

Enclosed, for your approval, is the District's Employer Assisted Housing Program packet. This program will allow eligible employees who are first-time homebuyers in the City of Chicago to receive interest-free mortgage loans through one of the ten housing lender partners. Eligible employees will also have access to the Rental Program. The District will set aside \$100,000 in calendar year 2006 for grants for its employees participating in the program and \$10,000 for administrative services. Rogers Park Community Development Corporation will provide administrative and housing counseling services for qualified employees.

This concludes my report.