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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Human Resources Professional Services
Office of Human Resources
District Office
(Ratification and Approval)

THE CHANCELLOR

REPORTS

that the Office of Human Resources has utilized professional services to aid in the recruitment of qualified staff for the City Colleges of Chicago; and

that Shaker Recruitment Advertising & Communications, Oak Park, IL (Shaker Recruitment), provided employment marketing services for Human Resources by assisting with advertising and marketing strategies, reserving space in various media, production of the accompanying relevant artwork, proofing and transmitting the notice and providing confirmation that the recruitment solicitation was published; and

that the media billed Shaker Recruitment for the successful run of the notice and Shaker Recruitment then billed the District for the recruitment solicitation and attached their service fee; and

that the ratification of \$12,000 would encompass the work from November 1, 2005 through January 31, 2006 and continuation of service through June 30, 2006 at a cost not to exceed \$ 20,000; and

that the this item will be competitively bid in fiscal year 2007; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced employment advertising opportunity and has determined that since Shaker Recruitment has partnered with N'DIGO (certified MBE/WBE vendor) and other non-certified minority and women-owned businesses, thus indicating their good faith efforts to include diverse vendors in the conduct of their services to the City Colleges, therefore a waiver from compliance from the MBE component of the Participation Plan is requested.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees ratify payment to Shaker Recruitment Advertising & Communications in an amount not to exceed \$12,000 for a period from November 1, 2005 through January 31, 2006 and authorize the Chairman to execute any agreements related to this service through June 30, 2006 at a cost not to exceed \$ 20,000.

FINANCIAL

Not to exceed \$12,000 - Various Departments - 00003-530000- Ratification Payment
Not to exceed \$20,000 - Various Department - 00003-530000- FY 2006

Respectfully submitted,

Wayne Watson
Chancellor

February 9, 2006 DO/Human Resources