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**Summarization of the February 7, 2006
Academic and Student Services Committee Minutes**

The Board Committee on Academic and Student Services met on Tuesday, February 7 to hear staff reports.

Staff Reports:

Bank Teller Training Program Deidra Lewis announced the Bank Teller Training Program report will be deferred to the March meeting.

Fall 2005 Enrollment – Deidra Lewis, Executive Vice Chancellor referred the Board to the Enrollment Report in their Board packets and provided an overview of enrollment activity across the City Colleges of Chicago and the surrounding community colleges. Ms. Lewis reported there has been a significant push to increase enrollment at the City Colleges of Chicago through a variety of marketing efforts.

Business Process Definition Initiative – Deidra Lewis, Executive Vice Chancellor reported that Synch-Solutions has been contracted to facilitate a Business Process Definition Project for the District. To provide oversight for this process, the Chancellor appointed a District Business Process Definition Task Force comprised of district and college personnel. The approach is to conduct a comprehensive review that includes: analyzing and documenting district office processes; analyzing and documenting each of the 7 colleges' processes; identifying best practices both within CCC and external to CCC; developing a detailed plan to achieve standardized business processes.

WYCC-TV Update – Maria Moore, General Manager reported WYCC-TV20 will broadcast the St. Sabina lecture series featuring Andrew Young, Maya Angelou, and Tavis Smiley.

The station reported on successful live simulcasts with WVON radio at Truman College, Wright College & Dawson Tech in January.

The documentary, *Constructing Equality: Diversifying Chicago's Building Trades*, will air in March as will the station's initiative on Stem Cell Research in March which includes a website series of one minute mini-programs, several national programs, and our town hall meeting.

WYCC-TV20 will air a live debate among the Republican Candidates for Governor this Friday February 10th at 8pm. The same opportunity has been offered to the Democratic candidates, which the station will carry if the debate is produced.

The station reported on 2005 Membership efforts with a summary and 5 year trend of member revenue, new members, and active members.

The station discussed Board Action 4E which would amend a previously executed agreement with US Digital Television for leasing 8 megabits of digital spectrum.

Office of Development Update – Michael Mutz prepared a brief overview for the Board of the website used to access City College of Chicago and external scholarship and financial aid information and forms. These sites provide information regarding scholarship applications, awards, eligibility requirements and contact information.

Board Resolution – Deidra Lewis presented item 1G, Renewal and Non-Renewal of Non-Tenured Faculty Academic Year Appointments for Board consideration.