

APRIL 6, 2006

27309

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

GROUNDHOG JOB SHADOWING DAY  
MALCOLM X COLLEGE

THE CHANCELLOR

REPORTS

that on February 2, 2006, Malcolm X College hosted twelve (12) Chicago Public High School students participating in the Groundhog Job Shadowing Day from Richard T. Crane Tech Prep Common School and John Marshall Metropolitan High School; and

that the day started with breakfast and a group meeting between the students and various college department heads, deans and vice-presidents. There was a round table discussion, lead by Ghingo Brooks, Vice-President of Enrollment Management & Student Services and Cecile Reagner, Vice-President of Faculty & Instruction. The organizational structure of the District and the college was outlined and respective staff and administrators gave an overview of their positions and responsibilities, as well as, antidotal stories concerning their individual educational and career paths. Based upon the morning's presentations, handouts and discussions, students were given an opportunity to select the person/position they wished to shadow; and

FURTHER

that, as a part of the day's activities, participants attended the college's weekly Administrative Team (A-Team) meeting to provide the students the opportunity to look at an organization from the macro level and observe how the college's administrators conducted business and addressed issues, and

that the group reconvene over lunch were the students provided feedback on the day's experience and were presented with certificates to document their participation in the CPS/CCC Groundhog Day Job Shadowing Program.

Respectfully submitted,

Wayne D. Watson  
Chancellor

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