

26928

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois
COPIER MAINTENANCE AGREEMENTS
OFFICE OF INFORMATION TECHNOLOGY
MALCOLM X COLLEGE AND WILBUR WRIGHT COLLEGE
(Renewal)

THE CHANCELLOR

REPORTS

that in Board Report# 26063 dated March 4, 2004 and Board Report# 26108 dated March 31, 2004, approval was given to establish new maintenance agreements for the Xerox Docutech NP-135 copier, at Wright and Malcolm X College and the Docu40 color copier at Malcolm X College, and the Xerox Docuprint 96 printer for the Office of Information Technology at District Office; and

maintenance services were provided by Certus One, a qualified Xerox sales and service firm, for the Docutech NP-135 copier at both Malcolm X and Wright College at an annual cost of \$35,000 and \$12,000 for the Docuprint 96 printer at the Office of Information Technology and maintenance services were provided by Xerox Corporation to the Docu40 color copier at Malcolm X College for \$21,400 annually; and

that Certus One has not exceeded the estimated monthly cost of \$1,875 based on 450,000 copies per month for the Docutech NP-135 copiers and \$875 for the Docuprint 96 printer based on 75,000 copies per month, and Xerox estimated total monthly cost of \$1,337.50 based on 12,500 color copies per month remain the same for the Docu40; and

that the Office of M/WBE Contract Compliance has reviewed the above maintenance agreement opportunity and has determined that since each company utilizes in-house staff and that there are no certified MBE or WBE vendors with this capability, this activity is being granted a waiver from both MBE and WBE compliance with the Board approved Participation Plan; and

that staff have recommended renewing the maintenance agreements for both firms for FY2006, based on satisfactory maintenance services provided.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approve renewal of the an agreements with Certus One, Minneapolis, MN for the service and maintenance of the Docutech NP-135 at Malcolm X and Wilbur Wright College and the Docuprint 96 printer at the District Office and Xerox Corporation for the service and maintenance of the Docu40 Color copier at Malcolm X College for FY 2006.

FINANCIAL

\$12,000- Equipment Maintenance-534500-00003 Docuprint 96 printer-OIT
\$22,500-Equipment Maintenance-534500-00003 Docutech NP-135 MX
\$22,500-Equipment Maintenance-534500-00003 Docutech NP-135-WR
\$21,400-Equipment Maintenance-534500-00003 Docu40-MX

Respectfully submitted,

Wayne D. Watson
Chancellor

September 8, 2005