

**26920**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
County of Cook and State of Illinois

**MARKETING REPRESENTATIVE/PROJECT MANAGER**  
**BUSINESS AND INDUSTRY SERVICES**  
**TRUMAN COLLEGE**

**THE CHANCELLOR**

**REPORTS**

that Truman College has a need for a marketing representative/project manager for its Business and Industry Service Department; and

that Deborah A. LaVelle has 4 years of training delivery experience, and 5 years of training project management experience; and

that the agreement would begin on September 12, 2005 and end September 11, 2006 with an amount not to exceed \$47,000; and

that Ms LaVelle's duties will include but not limited to:

- marketing of customized, open-enrollment, and college credit courses to be delivered at customers' facilities; and
- project management for all customized and open-enrollment programs in IT/Computers Skills, Manufacturing Skills, Quality Skills, Safety Skills, Soft Skills/Management Skills.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees approve an agreement with Deborah A. LaVelle to serve as marketing representative/project manager for the Business and Industry Services Department of Truman College in the amount not to exceed \$47,000 for the period of September 12, 2005 through September 11, 2006 and authorize the Chairman to execute any documents pertaining to these services on behalf of the Board.

**FINANCIAL**

Not to exceed \$47,000 - 07023 - 532100 Consulting Services

**Respectfully submitted:**

**Wayne D. Watson**  
Chancellor

September 8, 2005