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**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**Professional Health Care Consultant Services
Human Resources and Staff Development
District Office**

THE CHANCELLOR

REPORTS

that the Office of Human Resources and Staff Development has engaged Molloy Consulting Incorporated in the past years, Board Report # 23275, to provide professional services and assistance in the following areas;

- Assisting with preparing Requests for Proposals (RFP's) for health care and insurance services for CCC employees,
- Reviewing responses to RFP's solicited by the joint City Agency Committee,
- Providing technical support for benefit plan contract renewals,
- Periodic competitive review of the service levels and associated costs in the District's benefit plans,
- Attend meetings with CCC staff and other duties as agreed; and

that Molloy Consulting Incorporated, Chicago, Illinois provided critical services to the District in FY 2005 that exceeded the agreement threshold and subsequently invoices totaling \$ 11,803.75 requires the approval of the Board of Trustees for payment of services previously rendered; and

that the services will be provided for FY 2006, at an amount not to exceed \$10,000 for all services described above; and,

that the Office of M/WBE Contract Compliance has reviewed the above consulting opportunity and has determined that Molloy Consulting Inc., a certified WBE, is being granted a waiver from MBE compliance and therefore, is in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to enter into an agreement with Molloy Consulting Incorporated, 20 East Jackson Boulevard, #1050, Chicago, IL to provide professional consulting services to the Office of Human Resources and Staff Development for FY 2006 for the period of September, 2005 through August, 2006 in an amount not to exceed \$10,000 and also authorizes the Chairman to ratify the payment of \$ 11,803.75 for services previously rendered in FY2005.

FINANCIAL \$11,803.75 - Educational Fund -53910 -0003 - FY 2005 payment ratification not to exceed \$10,000 - Educational Fund-539100-0003 - FY 2006 expenditures

Respectfully submitted,

**Wayne D. Watson
Chancellor**

September 8, 2005