

26982

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

INTERIOR PLANT MAINTENANCE AND RENTAL/PURCHASE
DISTRICT WIDE AGREEMENT

THE CHANCELLOR

REPORTS

that City Colleges of Chicago desires to enter into an agreement for interior plants maintenance and plant rental/purchase and

that specifications were prepared by the District Office staff: eight bid specifications were sent, three firms submitted bids including Initial Tropical Plants, Des Plaines IL, Interior Garden Services Inc., Chicago IL. and McFarlane Douglass and CO., Burr Ridge IL.; in which one firm did not fully meet M/WBE compliance, and resulted in only two responsive bids being received as follows;

Interior Garden Services Inc. Chgo. IL	\$5400.00/year maintenance for plants owned by CCC \$1526.30/year maintenance and plant rental/purchase
McFarlane Douglass and Co., Burr Ridge IL	\$6768.00/year maintenance for plants owned by CCC \$5445.25/year maintenance and plant rental/purchase

that the District Office Staff have reviewed the low bid from Interior Garden Services Inc. and finds it to be reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced interior plant maintenance and rental/purchase opportunity and has determined that Interior Garden Services, being a certified WBE, is in compliance due to their being granted a waiver from MBE compliance because McFarlane Douglass is the only certified MBE and they were the unsuccessful bidder.

THE CHANCELLOR

RECOMMENDS

that the Board enter into a plant maintenance agreement with Interior Garden Services Inc. in an amount not to exceed \$20,000 a year district -wide for a two- year period and issuance of purchase orders for a total not to exceed \$15,000 a year district wide for plant rental/purchase for a two-year period effective October 06, 2005 through October 06, 2007, with a one year optional extension in accordance with Sealed Bid # SC0510 dated August 10, 2005.

FINANCIAL

Not to exceed \$20,000/yr District- wide plant maintenance
Not to exceed \$15,000/yr District- wide plant rental/purchase
As needed-Educational Fund-00003-0005028-80000-00000-00000-530000-

Respectfully submitted:

Wayne D. Watson
Chancellor

October 5, 2005