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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Research Assistant for Student Supports and Database Management
Child Development Studies
Academic Affairs

THE CHANCELLOR

REPORTS

that an approved professional service agreement was executed for \$9,275 for a period of August 15, 2005 through December 31, 2005 for Kiana Merritt to work with the Child Development Studies Initiative (the "Initiative"). Her efforts to date have focused on assisting with the community partners and student support to provide support to the faculty as they implement their plans to enhance the Child Development academic programs. Kiana Merritt has been working on the development of the community partner database, editing the student handbook, and developing the student support components of the initiative; and her skills have been of great assistance to the Initiative; and

that it has been determined that Ms. Merritt services are necessary to continue work on the database, develop a student survey and database for the results, continue to develop new components for the handbook, and organize some community partners events; and

that is therefore necessary to amend the agreement with Ms. Merritt to continue work for the initiative through December 31, 2005 in an amount not to exceed \$15,000.

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional services agreement and has determined that this transaction is granted a waiver from compliance with both the MBE and WBE goals of the Board approved Participation Plan.

RECOMMENDS

THE CHANCELLOR

that the Board of Trustees authorizes the Chairman to amend the agreement with Kiana Merritt to implement the student support and community partners components of the Initiative at a cost not to exceed \$15,000 through December 31, 2005.

FINANCIAL

Not to Exceed \$15,000- 539100-0000108-40000-21000-703330500 Partnership in Early Childhood Grant, funded by the McCormick Tribune Foundation.

Respectfully submitted,

Wayne D. Watson
Chancellor

October 5, 2005