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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

SYNCH-SOLUTIONS  
PROFESSIONAL CONSULTANT SERVICES  
OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that as part of its services to the district, OIT has a need for technical and functional consultants to enhance the functionality, keep version levels up to date and prepare for Oracle fusion technology of the district's four mission critical PeopleSoft applications: Human Resources, Financials, Student Administration and Contributor Relations; and

that consultant staff who are assigned to CCC will provide the functional and technical expertise and perform the following functions (but not limited to) under the management of OIT:

- Keep the versions and patch levels of all PeopleSoft applications up to date,
- Provide new functionality to systems as defined by CCC,
- Reconfigure systems definitions to increase performance,
- Keep current with documentation and maintain existing systems and update interfaces as required,
- Provide first level support to the database environments,
- Provide requirement analysis assistance, based on new functionality requirements,
- Work with CCC groups to define and write functional and technical specifications,
- Develop and test technical code and setup parameters based on specifications,
- Follow CCC change control and testing procedures,
- Develop reports as required,
- Support the development environment, define production support requirements and related planning,
- Update end-user training material and provide training when required
- Program the interfaces to the EPM system (budget module); and

that OIT staff has received a proposal from Synch-Solutions to provide the required professional consulting services listed above for the period of January 1, 2006 through December 31, 2007 with a total cost not to exceed \$6,216,640.00 which includes expenses; and

that OIT staff has determined that Synch-Solutions has the required expertise and experience to provide the services required and that this professional service agreement is exempt from competitive procurement; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional consulting services opportunity and since Synchronous Solutions is a certified MBE and is utilizing certified WBE vendors, it has been determined that Synchronous Solutions is in compliance with the Board approved Participation Plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approve the negotiation and execution of an agreement with Synch-Solutions for the period January 1, 2006 through December 31, 2007 for professional services relating to the PeopleSoft applications in a total amount not to exceed \$6,216,640.00 including expenses and authorizes the Chairman of the Board to execute any documents pertaining to these professional services.

FINANCIAL \$6,216,640.00 - GOB Fund 92008-0023001

Respectfully submitted:

Wayne D. Watson  
Chancellor

November 3, 2005