

27008

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**REGULAR MEETING OF THE BOARD
WEDNESDAY, OCTOBER 5, 2005 - 9:00 A.M.
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, WASHINGTON HALL, ROOM 103
Chicago, Illinois 60601**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508, scheduled on Wednesday, October 5, 2005 at 9:00 a.m., was held at Harold Washington College, 30 E. Lake Street, Washington Hall, Room 103, Chicago, Illinois 60601 and was called to order at 9:24 a.m.

PRESENT

BOARD MEMBERS:

**James C. Tyree, Chairman
Terry E. Newman, Secretary
James A. Dyson, Vice Chairman (departed 10:00 a.m.)
Nancy J. Clawson
Gloria Castillo
Ralph G. Moore (departed 9:15 a.m.)
John C. Jointer, Student Trustee**

ASSISTANT BOARD

SECRETARY:

Regina M. Hawkins

ABSENT

BOARD MEMBERS:

Rev. Albert D. Tyson, III

PRESENT

CCC STAFF:

**Wayne D. Watson, Chancellor
Executive Vice Chancellor, Deidra Lewis
Yolande Bourgeois, General Counsel
Dolores Javier, Treasurer**

VICE CHANCELLORS:

**Kenneth Gotsch
William Donahue
Claudine Jones
Michael Mutz
Xiomara Cortes Metcalfe**

PRESIDENTS:

**Zerrie Campbell
*Valerie Roberson
Marguerite Boyd
John Wozinak
Charles Guengerich
Clyde El-Amin
Sylvia Ramos-Ladick**

* Interim Position

- (26941) **CHANCELLOR'S REMARKS** - Chancellor Watson presented to the Board an update with City Colleges of Chicago/Cook County Bureau of Health Nursing Program. This partnership for workforce development is being taught at Malcolm X College which allows employee/students to complete their Associate Degree in Nursing.

Chancellor introduced Angela Starks, Executive Director, Career and Technical Education, District Office and Cecile Regner, Vice President, Academic Affairs, Malcolm X College to elaborate on this strategic partnership.

SPEAKERS TO ADDRESS THE BOARD

Chairman Tyree introduced Ms. Martina Harrison, Chief Nurse, Stroger Hospital and Dr. Daniel Winship, Medical Director, Cook County Board of Commissioners who addressed the Board regarding the Cook County Bureau and City College Nursing Partnership.

STUDENT TRUSTEE

Chairman Tyree congratulated Student Trustee, John Jointer on his new position as Chairman of the ICCB Student Advisory Committee.

- (26942) **COLLEGE REPORT - SENCER PRESENTATION**

Dr. Jose Aybar, District Office
Mike Davis, Harold Washington College
Laura Chambers, Harold Washington College

- (26943) **COMMITTEE REPORT - HUMAN RESOURCES**

The meeting of the Board Committee on Human Resources was held on Tuesday, September 6, 2005. Board Chairman James Tyree called the meeting to order at 9:35 a.m. and the minutes of the previous meeting were accepted. During the meeting the following was reported:

Benefits Activity:

There was a 2.7% decrease in benefits costs for the month of July as compared to July of last year. This decrease is mainly due to lower BCBS claims for the month and an increased drug credit from Blue Cross Blue Shield.

With respect to Life Insurance premiums, we reviewed and corrected the life insurance census, which reduced our August premiums by approximately \$5,000 a month with an annualized saving of \$60,000.

Human Resources (Cont'd.)

We also applied the new, higher premium rates for Local 1600 employees per the collective bargaining agreement. The higher rate will yield approximately an additional \$100,000 a year.

The Health Care Coalition, composed of City Colleges and our sister agencies, received premium rates proposals from bidders (Unicare, Blue Cross Blue Shield, and United Health Care). Coalition members will meet with bidders to negotiate rates.

We conducted open enrollment for 195 newly eligible IEA-NEA members. Six employees signed up for Humana medical coverage bringing the total IEA-NEA membership covered to 22 participants. We implemented the \$50-a-month personal care payments for approximately 15 IEA-NEA members. Personal care payments for the summer and fall semesters for eligible IEA-NEA and AFSCME members total \$33,200.

Last month I reported that SURS had introduced new legislation, which potentially could have a financial impact of the City Colleges of Chicago. I would like to revise that statement. The new legislation was part of the budget proposed by the Governor and not introduced by SURS.

The next item I would like to report on is the College Insurance Program (CIP). After last month's board meeting the City Colleges CIP committee - Joelle Isidore, Ralph Passarelli, Bill Donahue and myself - met with representatives of Local 1708, Local 1600, and the IL Chapter of the State Annuitants Association. At that meeting, we were able to forge an agreement with all parties to pursue state legislation that would allow City Colleges' employees to participate in CIP upon retirement. All current City Colleges retirees would also participate. Our thanks to Local 1600 for their cooperation in working with us and a very special thanks to Delores Withers, President of Local 1708, and Augusta Cunningham, President of the Annuitants Association, who were relentless in their pursuit to ensure this initiative gets implemented.

Recruitment Activity

We hired 48 faculty members so far this year, a small increase over last year, when we hired 46 faculty members by September. We have also hired 16 non-faculty employees compared to 19 during the same period last year.

Compensation & Staffing Activity

Pursuant to the collective bargaining agreements, we implemented the following:

- Awarded 1 to 2 sick days to faculty members who worked during the summer of 2005. This affected over 275 faculty members.
- Awarded step increases to 283 AFSCME members retroactive to July 1, 2005.
- Forty-six faculty and professional Local 1600 members, who applied for the salary enhancement program and are retiring in 2006 or by the summer of 2007, began receiving their salary enhancement September 2, 2005.
- We also staffed approximately 1130 lectureship assignments for August, which closely mirrors the activity of the fall of last year.

Human Resources (Cont'd.)

EEO Activity

Included in your materials is the EEO Officer's Annual Report summarizing the EEO Office's activities for FY 2005. The EEO Officer is responsible for the enforcement of the District's Policy on Equal Opportunity in Employment, Programs, and Activities. As such, the EEO Officer investigates all complaints of discrimination filed by employees and students, which includes Sexual Harassment complaints, and conducts training in equal opportunity issues. In addition, the EEO Officer is responsible for the oversight of pre-employment drug testing and criminal background checks.

In summary, for FY 2005 the EEO Officer had 34 complaints that required resolution. Fifteen of these complaints were filed by employees and 19 by students. By the end of FY 2005, 20 of the 34 complaints were closed.

The most common employee complaint cited was gender discrimination including sexual harassment. These complaints made up 47% of the cases. The most common student complaints were gender discrimination including sexual harassment, which made up 58% of the cases.

As a response to the incidents of sexual harassment, the EEO Officer will be rolling out sexual harassment training at each college during this academic year.

Lastly, our office is responsible for overseeing criminal background checks. To that end, 1148 applicants and new hires were screened for background checks. Of these, less than 1% was excluded from employment based on their convictions. With respect to drug testing, of the 212 applicants who were tested only one or less than 1% were excluded from employment due to a positive drug test result.

At 9:47 a.m., Board Chair James Tyree called for a closed session pursuant to Sections 2.c.1, 2.c.2, and 2.c.11 of the Open Meetings Act to consider items pertaining to personnel and legal matters.

At 10:12 a.m., the closed session ended.

At 10:15 a.m., Board Chair James Tyree called for a closed closed session.

At 10:30 a.m., the closed closed session ended.

At 10:31 a.m., the Open Meeting was reconvened. On behalf of the committee, Mr. Tyree forwarded personnel and litigation items to the entire Board for consideration.

At 10:32 a.m., the Committee meeting was adjourned.

October 5, 2005
Regular Meeting Minutes

(26944) COMMITTEE REPORT - ACADEMIC AFFAIRS & STUDENT SERVICES

The meeting was called to order by Chairman Tyree at 10:30 a.m. in conference room 300, 226 W. Jackson Blvd., Chicago, Illinois.

Minutes: Chairman Tyree motioned for approval of the September 6, 2005 minutes of the Board Committee on Academic and Student Services and the minutes were approved by unanimous vote of the five voting board members.

The Board Committee on Academic and Student Services met on Tuesday, October 4, 2005 to hear staff reports.

Staff Reports:

APSA Update Deidra Lewis, Executive Vice Chancellor reported that Faculty, Department Chairs, and College Administrators are reviewing each of their programs and developing recommendations and implementation plans. Also, review materials and supporting data documents are being prepared for the Adult Education APSA review. Additionally, the Office of Finance is currently working on the financial component of the APSA review.

The Board of Trustees was referred to the End of Term Summer Enrollment Report in their Board packet. Notation was made of an overall decrease in student enrollment for this fall. Administration will be monitoring CCC's enrollment management strategies for all programs.

The Board Resolution for recommendations for Contract Renewal/Tenure for full-time faculty was presented to the Board of Trustees for approval.

WYCC-TV Maria Moore, General Manager of WYCC-TV reported on a renewed commitment from the Medill School of Journalism at Northwestern University to continue the collaboration with our students resulting in each Friday's newscast broadcast.

WYCC displayed a Cine Golden Eagle, a national production award given for a public service announcement produced for the Harold Washington College partnership with Gallery 37.

WYCC has been awarded a \$150,000 operating grant from the MacArthur Foundation to be spread over 5 years.

WYCC submitted board action 6C for program acquisition through American Public Television.

Office of Development Update Michael Mutz, Vice Chancellor reported that during the month of September, the City Colleges of Chicago Foundation received a \$9,000 contribution from Mr. & Mrs. John C. Jadel to fund student scholarships. Two Jadel Scholarships were awarded in an amount totaling \$3,150.

Academic Affairs and Student Services (Cont'd.)

Also, over the past few weeks, the Office of Development has worked closely with donors and the colleges, with CCC awarding \$52,000 in scholarships to 46 students, an average of \$1,140 per student. This includes 22 Kerrane scholarships, 7 DOMM book scholarships, the two Jadel scholarships and 15 Marilyn Casey scholarships.

There being no other business meeting adjourned at 10:40 a.m.

(26945) **COMMITTEE REPORT - FINANCE**

The Finance Committee and Regular Board meeting was convened at 9:20 a.m. in room 300 of the Board's district offices, 226 W. Jackson Blvd., Chicago, IL.

1. **Minutes** of September 6, 2005 meeting of the Board Committee on Finance, OIT and Administrative Services were approved as submitted.
2. **Staff Reports:**

Office of Finance Report

Vice Chancellor Kenneth C. Gotsch presented the following Treasury quarterly reports:

- Report on status of FY 2004 external audits, Deloitte & Touche partner Mike Mayo was present. The audits are expected to be completed this week. Planning for the 2005 audits starts on September 12th through September 14th at Deloitte's headquarters.
- Quarterly Cash Flow Forecast Update. CCC Treasurer Dolores Javier reported the cash flow projections for FY 2006 which included the description and timing of major revenue and expenditure assumptions.

Vice Chancellor Kenneth Gotsch presented the following resolutions for board approval:

- 1A Annual Budget Resolution for FY 2006
- 1B Property Tax Levy Resolution for Calendar Year 2005
- 1C Constitution Day and Citizenship Day

Vice Chancellor Kenneth Gotsch presented the following agreements for board approval:

- 4A Research Assistant for Student Support and Database Management for Child Development in Academic Affairs

Office of Finance Report (Cont'd.)

- An agreement for Kiana Merritt to continue her work with the Child Development Studies Initiative by developing the community partner database, develop student support components such as a handbook, survey and track the database results through December 31, 2005 in an amount not to exceed \$15,000.
- 4B Professional Services Agreement for Pharmacy Technician Program at Daley College
- Three year Agreement for a Continuing Education Program which offers health occupational programs through Condensed Curriculum International, Inc. Palisades, New Jersey
- Where CCI prepares the curriculum, markets the program, hire the registered pharmacists as instructors and provides job placement services for students successfully completing the course. CCI receives 75% of the tuition fees collected, not to exceed \$60,000 per year. There is an option to extend for two years subject to Board approval.
- 4C Districtwide On-Site Maintenance of Microcomputers, Laptops, Servers, Printers, and Other Related Equipment
- Recommending use of the first option to renew Sentinel Technologies, Inc. for one year to continue the district-wide coordination and standardization of maintenance and repair of microcomputers, laptops, printers, scanners, controllers, servers, SAN equipment, front end processors, high speed printers and other related equipment until October, 2006, not exceeding \$410,000. Sentinel Technologies was originally chosen through a publicly advertised Request for Proposal.
- 4D Oracle software maintenance Services for Office of Technology
- Previously People Soft, Oracle will provide the necessary software updates and maintenance services for Contributor Relations, Campus Directory Interface and Portal software through November 5, 2006, not to exceed \$29,690.98.
- 4E Agreement for Malcolm X's Head Basketball Coach
- Kimberly McQuarter is recommended to the Board to perform as the Women's Varsity Head Basketball Coach assisting the Athletic Director in instruction, counseling, record keeping and team equipment and logistics. Work will be performed from October 1, 2005 to March 31, 2006 for the total of \$10,500.
- 4F Technical Assistance for Truman College's Title V Cooperative Project
- Agreement for Western Research and Development (WRD) to continue to assist Truman College and its grant partner, St. Augustine College, in a Title V project that was funded due to the efforts of WRD as the lead grant writer for \$3,484,881 in 2004 for five years. Truman agreed to pay WRD an amount equal to 10% of its share of the funding award in quarterly amounts over a five year period which is \$233,167, and \$44,633.40 is currently overdue for FY 2005. Agreement will expire in September, 2009.
- 4G Great Books Consortium Website for Wright College
- Agreement for website hosting with Americaneagle.com, Chicago, IL, for website that highlights the Great Books curriculum and disseminates the educational modules funded through the Great Books grant funds. The consortium of Harold Washington College, Oakton Community College, Arapahoe Community College, Henry Ford Community College, Santa Barbara Community College and Wilbur Wright College reviewed proposals for a not to exceed amount of \$26,000 for three years.
- 4H Board Report for Faust Printing is being withdrawn for competitive bidding.

Office of Finance Report (Cont'd.)

- 4I SBC Telecommunication Service Agreements for the Office of Technology
- All agreements for SBC services are consolidated into one agreement that continues for three years, ending on October 31, 2008.
- The services covered in this agreement include:
 - -Centrex phone & rates for additional lines, estimated at \$80,175
 - -Telephone voice messaging, estimated at \$15,942
 - -High speed data line services, estimated at \$28,060
 - -Discount agreement for local and toll usage, estimated at \$81,560.
- All services should not exceed \$2,500,000 annually.
- While SBC has been granted a waiver from direct compliance with the Board's M/WBE Participation Plan and indirect participation is planned, SBC has agreed to partner with CCC in support of increasing the diversity accomplishments of both organizations for both direct and indirect services.
- 4J FACS, Inc for the Office of Finance
- An agreement for FACS, Inc., Chicago, IL, to provide financial consulting advisory services which may include evaluation of the District's long-term financial position, debt management, capital projection models and assisting in the development of a critical fiscal plan. Agreement concludes June 30, 2006 with a not-to-exceed amount of \$60,000, which includes expenses.
- 4K Kirkpatrick Pettis for the Office of Finance
- Agreement for Kirkpatrick Pettis to provide financial advisory services related to the refunding of the 2003 Bond Warrant Agreement, participation in document preparation and review sessions, confer with the rating agencies and credit enhancers, monitor pricing and closing, and provide information to the Board of Trustees upon request. Kirkpatrick Pettis has proposed the following fee schedule which is still under negotiations, \$25,000 plus an additional fee of \$1.25/\$1,000 of the par value of the refunding bonds, or the par amount of the bonds defeased; or \$25,000 plus an additional fee of 41.65/\$1,000 of the par value of the new series of Alternate or revenue bonds if the District chooses to issue new bonds. This agreement expires October 1, 2006.
- 4L Disability and Life Insurance Plan for Union Local 1708, Unit 1 Employees, Human Resources
- UnumProvident has been the insurance provider for disability and life coverage for Local 1708 since 1980 and the Joint Union - Administration Committee recommends renewal of this plan from January 1, 2006 until January 1, 2007 after reviewing proposals from several companies. Eligible employees will not have an increase in rates, paying \$.29 per \$10 of coverage for short-term disability; \$.43 per \$1000 for life insurance; \$.03 per \$100 for accidental death and dismemberment. Funds are deducted from payroll checks and paid to the company in lump sum. No direct cost to the District.
- 4M Group Auto and Homeowners/Renters Insurance, Human Resources
- Agreement with Travelers Property Casualty, replacing Metropolitan Life Insurance company, to provide group home/rental and auto insurance for employees. Company recommended by the Joint Union-Administration Committee after reviewing several plans. As each employee's rates are different, there is no pricing information available at this time.
- 4N Life Insurance, Human Resources

Office of Finance Report (Cont'd.)

- Standard Life Insurance was chosen in 2003 to provide life insurance to all employees. Human Resources would like to extend this agreement through June 30, 2007, with monthly rates at \$.30 per \$1000 for life insurance for active employees and \$.98 per \$1000 for retirees, reflecting no increase in the price of coverage.
- 4O Grant Writer for Academic Affairs
- Dr. Shaffdeen Amuwo has been successful in assisting Academic Affairs in obtaining grants from the National Institute of Health (NIH) which allows under represented students from six campuses to receive scientific training and research opportunities from University of Illinois faculty. He is being retained to work on a NIH grant application for \$650,000 at a rate not to exceed \$6,300 (less than 1% of grant award) for the period of October 1, 2005 through November 14, 2005.
- 4P Amendment for Design/Build Services for Additional Electrical Power for 7th Floor Data Center in the District Office, Administrative Services
- Work that was not foreseen in the design of the power upgrade in the Data Center has resulted in an increase of \$2,870 for Environmental Systems Design (certified MBE), Chicago, IL in the implementation cost for installation of equipment.
- 4Q Food Services for Malcolm X
- This is a ratification for food services during the 2005 Summer Session of Upward Bound. Due to the ongoing construction at Malcolm X, the regular food service shut down and outside preparation was required for the day long activities. Approval is sought for \$13,080 to Amazing Edibles, Chicago, IL.
- 4R IT Consultant for Truman College Information Technology Department
- Paul Yamada has experience with Truman's technical infrastructure and assist in the documentation, configuration and structure in the local area and wireless network. Not to exceed \$15,000, beginning October 6, 2005 to February 24, 2006.
- 4S Design/Build Temporary Parking Lots for Truman College and Administrative Services
- A Request for Proposals was issued for the design and build services to construct temporary parking to handle the increased need as the main parking structures are rebuilt. Two responses were received and found to be responsive. Based on the Evaluation team's recommendation, Primera Construction Group, LLC, Chicago, IL, was most qualified to provide the services. Not to exceed \$590,000, with \$539,500 is the proposed base cost with a contingency of \$50,500. Work will start upon contract award.
- 4T Partnership Agreement for Aviation Maintenance Technician Associate Degree in Applied Science at Daley College
- The partnership agreement with APEC, Inc. will allow Daley College to offer classes approved by the Federal Aviation Administration (FAA), the Illinois Community College Board and Illinois Board of Higher Education that lead to an Associate in Applied Science (AAS) in Aviation Maintenance and certificates in Air Frame Maintenance and Power Plant Maintenance. APEC contributes certified instructors, state of the art equipment and facilities and current curriculum for City College students in addition to the general education classes students need to meet the program requirements. Tuition to City Colleges will be \$19,564 for an AAS in Aviation

Office of Finance Report (Cont'd.)

- Maintenance and APEC will receive \$15,879; Air Frame Maintenance tuition will be \$12,311 and APEC receives \$10,191; Power Plant Maintenance degree will be \$11,482 and APEC receives \$9,480 per student. Agreement will be for three years.
- 4U Renovation and Upgrade for Malcolm X
- Contract amendment is recommended for GF Structures in the amount of \$980,305, with 10% contingency included, for unforeseen site conditions in the design phase and additional quantities of materials and labor to complete the original scope of work. Original award was \$ 3,486,800 and will be \$3,584,835 after the amendment. Administrative Services has reviewed the work and determined that the costs are reasonable and within industry standards.
- 4V Building Renovation Project for Mechanical and Infrastructure Improvements at Malcolm X & West Side Learning Center
- Due to unforeseen site conditions outside the vendor's planned scope of work and the additional quantities of materials and labor to complete the original scope of work, a contract amendment is needed to allow Johnson Controls and Ameresco, Inc to complete the electrical, mechanical and plumbing work already started in order for the college to resume regular operations. Not to exceed \$2,629,848, including the 10% contingency. Full contract value for Johnson Controls was \$13,463,142 and will be \$15,702,490 after this amendment, Ameresco was \$12,199,563 and will be \$12,590,063. Administrative Services has reviewed the work and determined that the costs are reasonable and within industry standards.
- 4W Energy Upgrade Project Architectural & Engineering Services for First Floor and Bathrooms in Malcolm X College
- Additional design and engineering services required for the unforeseen conditions found in Malcolm X necessitates an amendment to the contract originally awarded to The Architect's Enterprise, Ltd for \$20,900 with contingency included, increasing the full contract award to \$420,900.

Purchases

- 6A Comprehensive Nursing Review for Daley, Kennedy-King, Malcolm X, and Truman Colleges , Academic Affairs
- Additional review was needed for students that were unsuccessful in passing the comprehensive nursing examination to successfully pass the next test. Academic Affairs solicited three proposals for test review and selected Kaplan as the most responsive since the lowest priced respondent was located out of state and accommodations were not possible. Services were already performed in July, 2005, approval for ratification of \$11,997 is sought.
- 6B Interior Plant Maintenance and Rental/Purchase for Districtwide
- Competitive bid brought two responses for plant maintenance and replacement. Interior Garden Services, Inc., Chicago was the low bidder. This is a new vendor for CCC. Reference checks from current customers were positive. Not to exceed \$35,000 annually, contract ending October 6, 2007, with a one year option to renew.
- 6C American Public Television Program Purchase for WYCC-TV20

Purchases (Cont'd.)

- WYCC-TV20 needs to acquire syndicated programs that are exclusive to WYCC in the Chicago broadcast market. Not to exceed \$60,000, in effect until September 30, 2006.
- 4C Sara Lee Agreement - Washburne Culinary Institute - monthly rental fee of \$10,000.
- 4D Tuition and Fees Increase - French Pastry School
The fee increase will be \$17,500 per student for the certificate program effective calendar year January 1, 2006 and \$19,500 effective calendar year January 1, 2007 for the certificate program.
- 4E Health Care Consultant Services with Molloy Consulting - Human Resources, District Office - not to exceed \$21,803.75, for a period of one year beginning September 2005 through August 2006.
- 4F Commissioning Assignment from Exelon Corp to Sentinel Commissioning Services (Al Ficcardi) the Energy Performance Project - Malcolm X & Westside Learning Center - Assignment of the \$225,000 in 1999 G.O. bond funded contract from Exelon Corporation approved for May's board report #26697 to Sentinel Commissioning Services to accommodate personnel changes at Exelon Corporation.
- 4G Software Support and Maintenance agreement with Touchnet Information Systems - Office of Information Technology, District Office - not to exceed \$19,557.29 for the period of October 1, 2005 through September 30, 2006.
- 4H Marketing Representative - Business and Industry Services for Truman College - not to exceed \$47,000 for a one year period beginning September 12, 2005 through September 11, 2006.
- 4I Ratify payment to Capital Diving School and to provide Driver Training Program through FY 2006 for Harold Washington College - not to exceed \$96,000 for another one year agreement to provide a comprehensive on-the-road instructional driving training course beginning September 30, 2005 through September 29, 2006.
- 4J Pre-employment Background Investigations Services - Human Resources - District Office. For the period of September 1, 2005 through August 31, 2006 with a cost not to exceed \$65,000. This contract will competitively bid in FY 2007.
- 4K Employee Benefit Consulting Services - Office of Finance, District Office - Professional Service agreement with AON consulting to complete actuarial valuation of the Early Retirement Sick Pay Plan, perform evaluations of the post-employment benefit plans other than pensions and perform analysis to ensure CCC complies with Medicare D requirements for a six to eight week period not to exceed \$ 45,500.

Vice Chancellor Gotsch presented following purchases for board approval:

- 6A Workers' Compensation Premium Audit - All Colleges and District Office, Arthur J Gallagher was previously approved through board report #26438 to act as broker of record for CCC to obtain certain commercial insurance coverage for FY 2005.
- 6B Purchase of Workstations, Truman College. Purchase of locking laptop workstations and mobile cases for the classrooms and student learning centers Equipment was publicly advertised with one responsive bidder, O.E.I. Enterprise. Approval for issuance of purchase orders for \$34,057.42 in accordance with bid specification # SC0509 dated July 25, 2005.

Purchases (Cont'd.)

- 6C Copier Maintenance Services - Office of Information Technology, Malcolm X and Wright Colleges. OIT, Malcolm X and Wright Colleges for FY2006 at the following cost: \$12,000 - OIT; \$ 22,500 - Malcolm X College; \$ 22,500 - Wright College; and Xerox Corporation to maintain the Docu40 color copier at Malcolm X for \$21,400 annually.
- 6D Purchase of Glassware, Stemware and Tableware for the Parrot Cage Restaurant, Washburne Culinary Institute, South Shore Cultural Center. Approval to purchase initial order to set up restaurant from the 19999 G.O. Bond at the South Shore Cultural Center for a two-year period. Items were publicly advertised with one responsive bidder, The Boelter Companies at a cost of \$78,567.12. Subsequent replacement purchases will not exceed \$50,000 to be paid from the Washburne Culinary Institute's Education Fund budget.
- 6E Rental of Engineers and Custodian Uniforms - District wide. Approval to issue purchase orders on an "as needed" basis not to exceed the amount of \$75,000 to Lecher and Sons for engineers and custodian uniforms for a two-year period with an option to renew.
- Walk-on Board Item: Authorize an Illinois State University and Wright College Internship Partnership. Mr. Ryan Mellske, an ISU student pursuing a Master's Degree, will work 35 hours per week for 11 months for \$20, 174. This program will be funded by Wright Colleges Business and Industry Enterprise Account.

Office of Information Technology Report

- Vice Chancellor Jones reported that OIT has reached the second milestone with the use of PeopleSoft student system for fall registration.
- Vice Chancellor Jones stated that OIT will be working with the Chancellor and officers of the district to develop a transition plan from implementation to core services and next phases.
- Vice Chancellor Jones stated that the registration process went fine with the exception of the system going down for three hours due to someone attempting to run a report.
- Vice Chancellor Jones stated that in the areas of Finance and Human resources that OIT is presently working with Ken Gotsch of Finance to see what the highest priority is for the spring and that the student financial system will be upgraded.

Office of Administrative Services

- Vice Chancellor Donahue reported that they are in the process of finalizing Phase One of the Malcolm X Project.
- Vice Chancellor Donahue reported that the restaurant at the South Shore Cultural Center has been completed. They are presently awaiting the chairs and sconces.

The meeting was adjourned at 10:35 a.m.

MINUTES

26946 PUBLIC HEARING CFO COMMENTS - SEPTEMBER 8, 2005

26947 CONSIDERATION OF MINUTES - PUBLIC HEARING AND REGULAR MEETING OF THE BOARD MEETING -SEPTEMBER 8, 2005

On motion by Castillo , seconded by Clawson, the public hearing and the regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous voice vote of the four voting members present. The student member cast an affirmative advisory vote.

RESOLUTIONS

26948 RESOLUTION: LEVYING TAXES FOR THE LEVY YEAR 2005

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26948, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26949 RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF THE CITY COLLEGES OF CHICAGO INVESTMENT AND DEPOSITORY POLICIES [ARTICLE V, SECTION 5.4.4 AND APPENDIX 29]

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26949, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

RESOLUTIONS (CONT'D.)

26950 **RESOLUTION: TO APPROVE AMENDMENTS TO THE RULES FOR MANAGEMENT AND GOVERNMENT OF THE CITY COLLEGES OF CHICAGO INVESTMENT POLICIES [ARTICLE 6 AND APPENDIX 26 AND 27]**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26950, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26951 **RESOLUTION: RENEWAL AND NON-RENEWAL OF NON-TENURED FACULTY CALENDAR YEAR APPOINTMENTS**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26951, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26952 **RESOLUTION: APPLICATION FOR NEW PROGRAM PROFESSIONAL BANK TELLER BASIC CERTIFICATE (B.C.) DALEY COLLEGE**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26952, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

PERSONNEL

26953 **PERSONNEL REPORT GENERAL/FUNDED**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26953, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26954 **PERSONNEL REPORT - CONTINUING EDUCATION ASSIGNMENTS SUMMARY**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26954, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26955 **PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26955, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

26956 **PERSONNEL REPORT - FACULTY SUMMER ASSIGNMENTS**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26956, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

RESOURCE DEVELOPMENT

26957 RESOURCE DEVELOPMENT

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26957, incorporated by reference, concerning new proposals/grants, was placed in the omnibus and adopted by omnibus motion.

AGREEMENTS

26958 RESEARCH ASSISTANT FOR STUDENT SUPPORTS AND DATABASE MANAGEMENT CHILD DEVELOPMENT STUDIES ACADEMIC AFFAIRS (KIANA MERRITT)

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26958, incorporated by reference, to amend the agreement with Kiana Merritt to implement the student support and community partner components at a cost not-to-exceed \$15,000.00, was placed in the omnibus and adopted by omnibus motion.

26959 PROFESSIONAL SERVICES PHARMACY TECHNICIAN PROGRAM DALEY COLLEGE (RENEWAL) [CONDENSED CURRICULUM INTERNATIONAL, INC.]

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26959, incorporated by reference, to approve the execution of an agreement with Condensed Curriculum International, in an amount not-to-exceed \$60,000.00 for the continuation of the Pharmacy Technician Program, was placed in the omnibus and adopted by omnibus motion.

26960 ON-SITE MAINTENANCE OF MICROCOMPUTERS, LAPTOPS, SERVERS, PRINTERS, AND OTHER RELATED EQUIPMENT ALL COLLEGES AND DISTRICT OFFICE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26960, incorporated by reference, to enter approve the negotiation and execution of the one year option renewal agreement with Sentinel Technologies, Inc. to provide on-site maintenance of computer equipment for a cost not-to-exceed \$410,000.00, was placed in the omnibus and adopted by omnibus motion.

AGREEMENTS (CONT'D.)

**26961 ORACLE SOFTWARE MAINTENANCE SERVICES OFFICE OF
INFORMATION TECHNOLOGY DISTRICT OFFICE**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26961, incorporated by reference, to approve the issuance of an agreement renewal per original agreement in the total amount of \$29,690.98 to Oracle to provide software upgrades and maintenance, was placed in the omnibus and adopted by omnibus motion.

**26962 MALCOLM X COLLEGE HEAD BASKETBALL COACHING PROFESSIONAL
SERVICES AGREEMENT**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26962, incorporated by reference, to authorize a professional services agreement with Kimberly McQuarter to perform the services of Head Coach in the total of amount of \$10,500.00, was placed in the omnibus and adopted by omnibus motion.

**26963 TECHNICAL ASSISTANCE, CONSULTATION, ADVISORY AND
INFORMATIONAL SERVICES FOR TRUMAN COLLEGE'S TITLE V
COOPERATIVE PROJECT 1, 2004-SEPTEMBER 30, 2009 WESTERN RESEARCH
AND DEVELOPMENT (WRD) TRUMAN COLLEGE**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26963, incorporated by reference, to enter into an agreement with WRD in amount of \$44,633.00, was placed in the omnibus and adopted by omnibus motion.

26964 WRIGHT COLLEGE GREAT BOOKS CONSORTIUM WEBSITE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26964, incorporated by reference, to execute a professional services agreement with Americaneagle.com is not-to-exceed the amount of \$26,000.00 for the purposes and hosting the Great Books website, was placed in the omnibus and adopted by omnibus motion.

**26965 SBC TELECOMMUNICATION SERVICE AGREEMENTS OFFICE OF
INFORMATION TECHNOLOGY DISTRICT OFFICE**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26965, incorporated by reference, to approve a master agreement with SBC to provide Centrex telephone, high speed data lines and voice messaging services not to exceed \$2,500,000.00, was placed in the omnibus and adopted by omnibus motion.

AGREEMENTS (CONT'D.)

26966 FINANCIAL ADVISORY SERVICES FACS, INC. OFFICE OF FINANCE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26966, incorporated by reference, to authorize an agreement with FACS, Inc. to provide financial advisory consulting services in an amount not-to-exceed \$60,000.00, was placed in the omnibus and adopted by omnibus motion.

26967 FINANCIAL ADVISORY AGREEMENT KIRPATRICK PETTIS, OFFICE OF FINANCE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26967, incorporated by reference, to enter into an agreement with Kirkpatrick Pettis to provide financial advisory services in the amount not-to-exceed \$25,000.00, was placed in the omnibus and adopted by omnibus motion.

26968 CONTRACT RENEWAL FOR THE DISABILITY AND LIFE INSURANCE PLAN FOR UNION LOCAL 1708, UNIT 1 EMPLOYEES

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26968, incorporated by reference, to authorize a contract renewal with UnumProvident, was placed in the omnibus and adopted by omnibus motion.

26969 DISTRICT AGREEMENT WITH TRAVELERS PROPERTY CASUALTY FOR THE GROUP AUTO AND HOME OWNERS/RENTERS PLAN

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26969, incorporated by reference, enter into the contract with Travelers Property Casualty, was placed in the omnibus and adopted by omnibus motion.

26970 CONTRACT RENEWAL FOR THE LIFE INSURANCE PLAN STANDARD INSURANCE COMPANY

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26970, incorporated by reference, to authorize the contract renewal with Standard Insurance Company, was placed in the omnibus and adopted by omnibus motion.

26971 GRANT WRITER OFFICE OF ACADMIC AFFAIRS, RESEARCH, AND PLANNING

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26971, incorporated by reference, to approve a contract with Dr. Shaffdeen Amuwo to provide necessary grant writing services at a cost not-to-exceed \$6,300.00, was placed in the omnibus and adopted by omnibus motion.

AGREEMENTS (CONT'D.)

26972 ADDITIONAL COSTS - DESIGN BUILD SERVICES FOR ADDITIONAL ELECTRICAL POWER FOR SEVENTH FLOOR DATA CENTER DISTRICT OFFICE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26972, incorporated by reference, enter into the contract with Environmental Systems Design, Inc. to provide additional electrical power for the District Office seventh floor data center in the amount of \$2,870.00, was placed in the omnibus and adopted by omnibus motion.

26973 FOOD SERVICES MALCOLM X COLLEGE RATIFICATION

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26973, incorporated by reference, to ratify the payment to Amazing Edibles for providing breakfast and lunch for the Upward Bound six weeks summer program in the amount of \$13,080.00, was placed in the omnibus and adopted by omnibus motion.

26974 IT CONSULTANT INFORMATION TECHNOLOGY DEPARTMENT TRUMAN COLLEGE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26974, incorporated by reference, enter into a professional service agreement with Paul H. Yamada in the amount not-to-exceed \$15,000.00, was placed in the omnibus and adopted by omnibus motion.

26975 DESIGN BUILD SERVICES TEMPORARY PARKING LOTS TRUMAN COLLEGE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26975, incorporated by reference, to enter into an agreement with Primera Construction Group, LLC for a total amount \$590,000.00, was placed in the omnibus and adopted by omnibus motion.

26976 PARTNERSHIP AGREEMENT AVIATION MAINTENANCE TECHNICAN ASSOCIATE IN APPLIED SCIENCE DALEY COLLEGE

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26976, incorporated by reference, to enter into an partnership agreement between Daley College and Aviation Professional Education Center to offer the Associate in Applied Science/Aviation Maintenance degree, was placed in the omnibus and adopted by omnibus motion.

AGREEMENTS (CONT'D.)

**26977 RENOVATION AND UPGRADE PROJECT MALCOLM X COLLEGE
(AMENDMENT TO BOARD REPORT 26770)**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26977, incorporated by reference, to enter into an partnership agreement between Daley College and Aviation Professional Education Center to offer the Associate in Applied Science/Aviation Maintenance degree, was placed in the omnibus and adopted by omnibus motion.

**26978 BUILDING RENOVATION PROJECT MECHANICAL AND
INFRASTRUCTURE IMPROVEMENTS MALCOLM X COLLEGE AND WEST
SIDE LEARNING CENTER (AMENDMENTS TO BOARD REPORTS 26606 AND
26695)**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26978, incorporated by reference, to issue amendments to the existing contracts with Ameresco, Inc. and Johnson Controls, Inc. for the additional services fro the Building Renovation Project at Malcolm X College and Westside Learning Center in an amount not-to-exceed \$2,629,848.00, was placed in the omnibus and adopted by omnibus motion.

**26979 ENERGY UPGRADE PROJECT ARCHITECTURAL AND ENGINEERING
SERVICES FIRST FLOOR AND BATHROOMS MALCOLM X COLLEGE
(AMENDMENT TO BOARD REPORT 26696)**

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26979, incorporated by reference, to issue amendments to the existing contract with The Architects Enterprise Ltd. For the additional services for the Building Renovation Project at Malcolm X College in an amount not-to-exceed \$20,900.00, was placed in the omnibus and adopted by omnibus motion.

LEGAL INVOICES

26980 LEGAL INVOICES

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26980, incorporated by reference, for payment of invoices in the amount of \$69,021.42, was placed in the omnibus and adopted by omnibus motion.

PURCHASES

26981 COMPREHENSIVE NURSING REVIEW DALEY, KENNEDY-KING, MALCOLM X AND TRUMAN COLLEGES ACADEMIC AFFAIRS (RATIFICATION)

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26981, incorporated by reference, to ratify payment of the invoices to Kaplan in the amount of \$11,997.00 for services already rendered, was placed in the omnibus and adopted by omnibus motion.

26982 INTERIOR PLANT MAINTENANCE AND RENTAL/PURCHASE DISTRICT WIDE AGREEMENT

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26982, incorporated by reference, to enter into plant maintenance agreement with Interior Garden Services, Inc. in an amount of \$20,000.00 and issuance of purchase orders for a total amount not-to-exceed \$15,000.00 for plant rental/purchase, was placed in the omnibus and adopted by omnibus motion.

26983 AMERICAN PUBLIC TELEVISION PROGRAM PURCHASE WYCC-TV20

On motion by Newman, seconded by Castillo, the foregoing Board Report No. 26983, incorporated by reference, to approve the issuance of purchase orders to American Public Television for the acquisition of broadcast programming in an amount not-to-exceed \$60,000.00, was placed in the omnibus and adopted by omnibus motion.

COLLEGE INFORMATION

26984 CONSULTANT AND PROFESSIONAL SERVICES - MONTHLY SUMMARY PAYMENTS APPROVED BY THE CHANCELLOR (UP TO \$10,000)

This information report was received and placed on file.

26985 CONSULTANT AND PROFESSIONAL SERVICE AGREEMENTS MONTHLY SUMMARY PAYMENTS APPROVED BY THE OFFICERS OF THE DISTRICT (UP TO \$5,000)

This information report was received and placed on file.

26986 CLINICAL AND TRAINING AGREEMENTS MONTHLY SUMMARY AGREEMENTS APPROVED BY THE OFFICERS OF THE DISTRICT

This information report was received and placed on file.

COLLEGE INFORMATION (CONT'D.)

26987 CLIFF KELLY WVON/WYCC HAROLD WASHINGTON COLLEGE

This information report was received and placed on file.

26988 MAYOR DALEY'S 2005 SENIOR FEST HAROLD WASHINGTON COLLEGE

This information report was received and placed on file.

26989 OFFICE OF VOCATIONAL TRAINING AND DEVELOPMENT HAROLD WASHINGTON COLLEGE

This information report was received and placed on file.

26990 MALCOLM X COLLEGE WELCOME BACK OUTDOOR FESTIVAL

This information report was received and placed on file.

26991 MALCOLM X COLLEGE CONSTITUTION DAY

This information report was received and placed on file.

26992 MALCOLM X COLLEGE HISPANIC HERITAGE MONTH OPENING EVENT AND MEXICAN INDEPENDENCE DAY CELEBRATION

This information report was received and placed on file.

26993 MALCOLM X COLLEGE HISPANIC HERITAGE MONTH LATINO HIGH SCHOOL STUDENTS RECRUITMENT DAY

This information report was received and placed on file.

26994 MALCOLM X COLLEGE RED HOT EMBERS EXHIBIT

This information report was received and placed on file.

26995 MALCOLM X COLLEGE NEW STUDENT WEEK

This information report was received and placed on file.

COLLEGE INFORMATION (CONT'D.)

26996 FINANCIAL FITNESS FAIR OLIVE-HARVEY COLLEGE

This information report was received and placed on file.

26997 COLLEGE HOSTS GRADUATE INERNS FROM DEPAUL, UIC TRUMAN COLLEGE

This information report was received and placed on file.

26998 COLLEGE OFFERS SECOND PTK SATELLITE SEMINAR SERIES TRUMAN

This information report was received and placed on file.

26999 PROFESSOR PUBLISHES ENCYCLOPEDIA ARTICLE, EDITS MANUSCRIPT TRUMAN COLLEGE

This information report was received and placed on file.

27000 PROFESSOR LECTURES AT LOYOLA ON SOFTWARE INVENTION TRUMAN COLLEGE

This information report was received and placed on file.

27001 PSYCHOLOGY STUDENTS EARN CERTIFICATES OF EXCELLENCE TRUMAN COLLEGE

This information report was received and placed on file.

27002 WRIGHT COLLEGE HUMBOLDT PARK VOCATIONAL EDUCATION CENTER ILLINOIS HISPANIC NURSES ASSOCIATION (IHNA) CERTIFICATE OF RECOGNITION

This information report was received and placed on file.

27003 WRIGHT COLLEGE HUMBOLDT PARK VOCATIONAL EDUCATION CENTER UNITED COOKS OF HUMBOLDT PARK RECOGNITION AWARD

This information report was received and placed on file.

27004 FACULTY COUNCIL UPDATE: TODD LAKIN, DALEY COLLEGE

This information report was received and placed on file.

October 5, 2005
Regular Meeting Minutes

OMNIBUS MOTION (ADOPTION OF ALL BOARD REPORTS AND RESOLUTIONS)

On motion by Newman, seconded by Castillo, the foregoing Board Reports and Resolutions from No.'s 26943 to 27004, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the four voting members present. The student member cast an affirmative advisory vote.

NO CLOSED SESSION

ADJOURNMENT

On motion by Newman, seconded by Castillo, the October 5, 2005 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:25 a.m. by a unanimous affirmative voice vote of the four voting members present.

Terry E. Newman
Secretary