

**26693**

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

CONSULTANT SERVICES – STUDENT GEOCODING SURVEY  
OFFICE OF ACADEMIC AFFAIRS, PLANNING & RESEARCH  
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that in Board Report #25047 dated September 9, 2004, the Board approved an agreement with Metro Chicago Information Center (MCIC) to conduct a child care community needs assessment for a total not-to-exceed amount of \$75,000; and

that District Office staff recommends approval to utilize the services of MCIC to geocode approximately 140,000 City Colleges of Chicago student records by the following categories:

- Chicago Ward Number
- Chicago community area name and number
- Illinois Senate district number
- Illinois House district number; and
- US Congressional district number

MCIC has proposed to provide this service for a total cost of \$4,500.00; staff has reviewed their proposal and recommends approval; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced agreement and because this activity is an extension of Board Report #25047, it has been determined that because CCC is a member of the MCIC organization, such membership affords CCC certain academic discounts and ancillary services not available to non-members, therefore, this agreement is outside the policies and procedures of the Board approved Contract Participation Plan; and

that this purchase of professional services is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to enter into an agreement with Metro Chicago Information Center (MCIC) to provide the required geocoding services for an amount not to exceed \$4,500.00 for the period of May 5, 2005 through June 30, 2005.

FINANCIAL

\$4,500.00 – Educational Fund

Respectfully submitted:

May 5, 2005

Wayne D. Watson  
Chancellor