

26602

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

DOCUTECH PURCHASE & MAINTENANCE AGREEMENT  
WASHINGTON COLLEGE  
(Amend Board Report #21154 Dated March 4, 1999)

THE CHANCELLOR

REPORTS

that in Board Report 21154 dated March 4, 1999 the Board approved a 72 month lease agreement (including maintenance) for the upgraded Xerox Docutech NP 135 duplicator for use at Washington College; the current lease expires in April, 2005; and that the lease agreement includes an option to buy out this equipment at the end of the lease for a total cost of \$41,651.00; and

that as an alternative to the buyout, staff has reviewed quotations for purchase of a reconditioned Xerox Docutech NP 135 including a controller unit (the controller would allow for documents to be transmitted electronically to the Docutech system); the following quotations were received:

Firm	Total Purchase Price
Xerox Corporation Chicago, IL	\$27,500.00
Certus One Minneapolis, MN	\$29,500.00
Imagetec LP Chicago, IL	\$41,999.00

that staff has reviewed these quotes and recommends acceptance of the low quotation from Xerox Corporation for the reconditioned NP Docutech 1353 Production Publisher with a Sprite Controller; in addition, approval is recommended to enter a one-year maintenance agreement (including supplies - toner, developer and fuser) with Xerox for an estimated total cost of \$29,640.00, based on 450,000 copies per month; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced contract opportunity and has determined that due to this acquisition being an amendment to a previous agreement, then this transaction is outside of the policies and procedures for M/WBE participation and does not require a waiver, and

that this purchase of duplicating equipment is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order to Xerox Corporation for a total of \$27,500 to purchase the Docutech NP 1353, and authorize the Chairman to enter into a one-year service agreement in an amount not to exceed \$29,640.00 with Xerox Corporation for the service and maintenance of the Xerox Docutech NP-1353 at Washington College for the period of April, 2005 through March 31, 2006.

FINANCIAL

\$57,140.00 - Educational Fund

Respectfully Submitted:

March 3, 2005

Wayne D. Watson  
Chancellor