

26591

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CONSULTANT SERVICES – GRADUATE FOLLOW-UP SURVEY
OFFICE OF ACADEMIC AFFAIRS, PLANNING & RESEARCH
DISTRICT OFFICE
(Amend Board Report #26481 Dated December 2, 2004)

THE CHANCELLOR

REPORTS that in Board Report #26481 dated December 2, 2004 the Board authorized an agreement with Data Prompt International, a division of The Blackstone Group (MBE firm) to complete the FY 2004 graduate follow-up survey project for the District; and that there is a need to expand the sample size for the survey from 1,100 students to 1,500 students – the reason for this is that the District Office will be adding to the telephone data collection the surveys that were previously conducted at the colleges; this is required in order to meet the minimum response rates (50-60 percent) mandated by ICCB, and to provide adequate outcomes data at the program level for the Annual Program and Service Analysis Project (APSA); and

that Data Prompt has submitted a proposal to complete the additional surveys for a total cost of \$9,700.00; staff has reviewed their proposal and finds it reasonable and acceptable and recommends approval; and

that this purchase of professional services is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to amend the agreement an amount not to exceed \$9,700.00 with Data Prompt International (a division of the Blackstone Group), Chicago, IL for the completion of the additional graduate follow-up surveys for the period of February 1, 2005 through June 30, 2005.

FINANCIAL \$9,700.00 – Educational Fund (0015501)

Respectfully submitted:

Wayne D. Watson
Chancellor

March 3, 2005