

26578

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD
THURSDAY, FEBRUARY 3, 2005 - 9:00 A.M.

District Office
226 W. Jackson Blvd., Room 300
Chicago, Illinois 60606

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508, as scheduled on Thursday, February 3, 2005 at 9:00 a.m. was held at District Office, 226 W. Jackson Blvd, Room 300, Chicago, Illinois 60606, and was called to order at 9:15 a.m.

PRESENT

BOARD MEMBERS: James C. Tyree, Chairman
James A. Dyson, Vice Chairman
Terry E. Newman, Secretary
Rev. Albert D. Tyson, III
Nancy J. Clawson
Ralph G. Moore
Tonya Cody-Robinson, Student Trustee

ASSISTANT BOARD SECRETARY Regina M. Hawkins

ABSENT BOARD MEMBERS: Rudy R. Mendez

PRESENT CCC STAFF: Wayne D. Watson, Chancellor
Yolande Bourgeois, General Counsel
Dolores Javier, Treasurer

VICE CHANCELLORS: Abe Eshkenazi
William Donahue
Deidra Lewis
Claudine Jones
Michael Mutz
Xiomara Cortes-Metcalfe

PRESIDENTS: Zerrie Campbell
Valerie Roberson
Marguerite Boyd
*John Wozinak
Charles Guengerich
*Clyde El-Amin
Sylvia Ramos-Ladick

* Interim Position

The Chairman declared a quorum was present.

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Chairman Tyree: Before the meeting began, the Chairman informed the Board that there numerous speakers and asked that all speakers limit their remarks to two minutes. He also referenced Board Rule Section 1.5.8 that outlines guidelines for speakers to address the Board. Chairman also informed the speakers that if two minutes was not enough time to express their thoughts, then they were free to submit in writing more details to the Board.

There were a total of eighteen speakers that addressed the Board.

Chairman Tyree addressed all issues relative to the strike, adjunct professors and no-confidence vote for Chancellor Watson. The Board unanimously and vocally gave their support to the Chancellor and the Administration.

COLLEGE REPORT - None

On motion by Newman and seconded by Tyson a motion was made to have the Board Committee reports be submitted in writing.

(26540) COMMITTEE REPORT - HUMAN RESOURCES SERVICES

The meeting of the Board Committee on Human Resources was held on Tuesday, February 1, 2005. Committee Chair Rudy Mendez called the meeting to order at 9:23 a.m. During the meeting it was reported that:

Vice Chancellor Xiomara Cortés Metcalfe had nothing of significance to report.

At 9:25 a.m., Mr. Mendez called for a closed session pursuant to Sections 2.c.1, 2.c.2, and 2.c.11 of the Open Meetings Act to consider items pertaining to personnel and legal matters.

At 10:20 a.m., the closed session ended.

At 10:21 a.m., the Open Meeting was reconvened. On behalf of the committee, Committee Chair Mendez forwarded items to the whole Board for consideration.

At 10:22 a.m., the Committee meeting was adjourned.

(26541) COMMITTEE REPORT - ACADEMIC AFFAIRS & STUDENT SERVICES

The meeting was called to order by Committee Chair, Rev. Albert D. Tyson, III at 10:30 a.m. in conference room 300, 226 W. Jackson Blvd, Chicago, IL.

1. Staff Reports:

Critical Shortage Initiative - Associate Vice Chancellor Bill McMillan provided an update on the Critical Shortage Initiative. Partnerships in this initiative included DCEO, Economic and Workforce Development Regions, Workforce Boards of Metropolitan Chicago and CSSI Health Proposal.

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(26541) ACADEMIC AFFAIRS & STUDENT SERVICES (Cont'd.):

WYCC -TV UPDATE - General Manager Maria Moore reported WYCC conducted a leadership summit with representatives from 25 community organizations through a grant earned from the National Coalition for Outreach for the purpose of developing creative and financial partnerships.

Ms. Moore reported a student from Kennedy King College, Michael Cheshier, has been invited into the Medill School of Journalism at Northwestern University based upon his successful participation in WYCC's election coverage and newscast projects produced in cooperation with Medill.

Ms. Moore submitted one board action, item 6A for program acquisition.

Vice Chancellor Deidra Lewis presented the following Board Resolutions for consideration:

Item 1A
Item 1D
Item 4E
Item 4F

There being no other business, meeting adjourned at 10.45 a.m.

(26542) COMMITTEE REPORT - FINANCE

The meeting was convened at 9:20 a.m. in room 300 of the Board's district offices, 226 W. Jackson Blvd., Chicago, IL.

1. Minutes of February 1, 2005 meeting of the Board Committee on Finance and Administrative Services were approved as submitted.
2. Staff Reports:

Office of Finance Report:

Mr. Eshkenazi reported the following resolutions/agreements for board approval:

- 1C: Authorizing the Transfer of Funds as required by the Public Community College Act.
- 4A: Professional Consultant Services-Director of Risk Management-\$2,700.00
- 4G: Professional Graphic Design Services-District Office-\$20,000
- 6A: Peter Rodgers Organization-WYCC Channel 20-Program Purchase-\$12,000

Office of Finance Report (Cont'd.):

Mr. Eshkenazi provided the results of operations for six months ended December 31, 2004.

- Total Revenue amount is \$115 million compared to a budget of \$116 million. The majority of these are timing differences that should balance out during the remainder of the year.
- Total expenditures amount is \$110 million compared to a budget of \$118 million, and the result is a positive variance of approximately \$8 million. The difference can be attributed to the salaries resulting from the strike. This variance was reduced in December 2004 due to the negotiated raises that were paid, and will be further reduced during January 2005 for the extended semester.
- An increase from the expenses revenue were identified of a fund balance of \$4.7 million compared to a budget of (\$1.5) million. This positive variance will be reduced in the upcoming months.

Mr. Eshkenazi introduced Mike Mayo, our new Audit Partner from Deloitte & Touche, LLC.

Mr. Mayo from Deloitte & Touche, LLC provided the following status report:

- Introduction of Client Service Team including three other firms, Hill Taylor & Co, Prado & Renteria and William Morales & Associates
- Scope of Services and status of audits for Fiscal Year 2004

Office of Information Technology:

Ms. Claudine Jones reported the following:

- A meeting with the Oracle representative regarding the PeopleSoft staff assigned to CCC was held to assure us we will not experience any changes with our implementation team and Oracle will support current and future releases of the PeopleSoft software.
- The PSSA project time line update is in your folder. Rollout 1 went into production on Jan 24, 2005. Training for the District office will start Feb. 7, Colleges Feb. 14

Office of Administrative Services:

Mr. William Donahue reported the following reports for board approval:

- 4B: Architectural Engineering Services for Site Upgrades and Repairs at Truman College-\$81,786.00.

Office of Administrative Services (Cont'd.):

Office of Administrative Services requested the above mentioned for board to approve a professional services contract between CCC and Primera Engineers for engineering services related to this project. This project was initially part of the concrete/sidewalk and parking lot repair project through CDB. That money has yet to be released and the conditions surrounding Truman College qualify this as urgent. The money for this project will come from the 199 GOB that has been escrowed for the CDB, for use on project. Primera is a certified MBE.

- 4C: Verizon Wireless Phone Service Antennas-\$900 per month per facility

Office of Administrative Services also informed that Verizon Wireless bought Ameritech Mobile Phone System. CCC had an existing agreement with Ameritech Mobile for \$200 per month at both Harold Washington College and the District Office for the lease of space for micro antenna at each facility. CCC recently negotiated the rate to \$900 per month per facility.

Mr. William also informed the following status on pending projects:

- Harold Washington Renovation: The work is on schedule and within budget.
- South Shore Culinary: Final Construction is in progress, and we open for classes on January 18, 2005. The restaurant is scheduled to be open for business by May 1, 2005.

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| 26543 | CONSIDERATION OF MINUTES - REGULAR BOARD MEETING JANUARY 6, 2005 |
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On motion by Tyson and seconded by Newman, the minutes of the January 6, 2005, regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous voice vote of the six voting members present. The student member cast an affirmative advisory vote.

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| 26544 | RESOLUTION: REVISE THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF THE CITY COLLEGES OF CHICAGO AMENDMENTS TO THE STUDENT POLICY MANUAL |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26544, incorporated by reference, to revise the rules for the management and government of the City Colleges of Chicago amendments to the student policy manual, was placed in the omnibus and adopted by omnibus motion.

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| 26545 | RESOLUTION: WITHDRAWAL OF INACTIVE PROGRAMS AND COURSES DURING THE YEAR 2004 FROM THE ILLINOIS COMMUNITY COLLEGE BOARD MASTER CURRICULUM AND COURSE FILES - DALEY, HAROLD WASHINGTON, KENNEDY-KING, MALCOLM X, OLIVE-HARVEY, TRUMAN AND WRIGHT COLLEGES |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26545, incorporated by reference, for the withdrawal of inactive programs and courses during the year 2004 from the Illinois Community College Board master curriculum and course files - Daley, Harold Washington, Kennedy-King, Malcolm X, Olive-Harvey, Truman and Wright Colleges, was placed in the omnibus and adopted by omnibus motion.

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| 26546 | RESOLUTION: AUTHORIZING TRANSFER OF FUNDS |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26546, incorporated by reference, authorizing transfer of funds, was placed in the omnibus and adopted by omnibus motion.

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| 26547 | RESOLUTION: RENEWAL AND NON-RENEWAL OF NON-TENURED FACULTY ACADEMIC YEAR APPOINTMENTS |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26547, incorporated by reference, for renewal and non-renewal of non-tenured faculty academic year appointments, was placed in the omnibus and adopted by omnibus motion.

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| 26548 | PERSONNEL REPORT GENERAL/FUNDED |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26548, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

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| 26549 | PERSONNEL REPORT - CONTINUING EDUCATION ASSIGNMENTS SUMMARY |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26549, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

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| 26550 | PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26550, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

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| 26551 | RESOURCE DEVELOPMENT |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26551, incorporated by reference, concerning new proposals/grants, was placed in the omnibus and adopted by omnibus motion.

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| 26552 | PROFESSIONAL CONSULTANT SERVICES DIRECTOR OF RISK MANAGEMENT CONTRACT AMENDMENT (RALPH G. PASSARELLI) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26552, incorporated by reference, to approve a three percent increase for Ralph G. Passarelli, was placed in the omnibus and adopted by omnibus motion.

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| 26553 | ARCHITECTURAL ENGINEERING SERVICES SITE UPGRADES AND REPAIRS, TRUMAN COLLEGE (PRIMERA ENGINEERS, LTD.) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26553, incorporated by reference, to enter into an agreement with Primera Engineers, Ltd. for professional services to provide architectural engineering services for an amount not-to-exceed \$81,786.00, was placed in the omnibus and adopted by omnibus motion.

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| 26554 | VERIZON WIRELESS PHONE SERVICE ANTENNA, HAROLD WASHINGTON COLLEGE AND DISTRICT OFFICE |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26554, incorporated by reference, to approve an amendment of the original agreement with Verizon Wireless for lease rates, was placed in the omnibus and adopted by omnibus motion.

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| 26555 | CONSULTANT - MARKETING AND PUBLIC RELATIONS, OLIVE-HARVEY COLLEGE (VERONICA SHANKLIN) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26555, incorporated by reference, authorizing to extend the current agreement with Veronica Shaklin to provide marketing and public relations consulting services to Olive-Harvey College at a cost not-to-exceed \$11,600.00, was placed in the omnibus and adopted by omnibus motion.

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| 26556 | ACT CENTER MANAGER AND EDUCATIONAL TECHNOLOGY SPECIALIST FOR THE DISTRICT OFFICE (DR. CLARISSE CROTEAU-CHONKA) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26556, incorporated by reference, to enter into an agreement with Dr. Clarisse Croteau-Chonka to continue providing necessary educational technology training, support and research services at a cost not-to-exceed \$27,000.00, was placed in the omnibus and adopted by omnibus motion.

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| 26557 | ILLINET/OCLC CONTRACT RENEWAL ALL COLLEGES (AMEND BOARD REPORT NO. 23218 ADOPTED 5/2/2002) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26557, incorporated by reference, to approve a renewal agreement with the Illinois State Library to provide ILLINET/OCLC services to all colleges, was placed in the omnibus and adopted by omnibus motion.

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| 26558 | PROFESSIONAL GRAPHIC DESIGN SERVICES, DISTRICT OFFICE (DARNELL PULPHUS) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26558, incorporated by reference, to approve the negotiation of a professional services agreement with Darnell Pulphus in an amount not-to-exceed \$20,000.00, was placed in the omnibus and adopted by omnibus motion.

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| 26559 | PROFESSIONAL SERVICES INTERIORS FINISHES PACKAGE, WASHBURN CULINARY INSTITUTE (HAHN LOUGEE & ASSOCIATES, INC.) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26559, incorporated by reference, to approve an agreement with Hahn Lougee & Associates, Inc. in an amount not-to-exceed \$15,000.00 to provide professional design services for the interiors package at the South Shore Cultural Center Washburne Culinary Insitute, was placed in the omnibus and adopted by omnibus motion.

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| 26560 | LEGAL INVOICES |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26560, incorporated by reference, for payment of invoices in the amount of \$59,825.72, was placed in the omnibus and adopted by omnibus motion.

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| 26561 | PETER RODGERS ORGANIZATION, PROGRAM PURCHASE WYCC-TV20, DALEY COLLEGE |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26561, incorporated by reference, to approve the issuance of a purchase order to Peter Rodgers Organization for acquisition of broadcast programming in the amount of \$12,000.00, was placed in the omnibus and adopted by omnibus motion.

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| 26562 | APPLE COMPUTER PURCHASE, KENNEDY-KING, HAROLD WASHINGTON AND WRIGHT COLLEGES |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26562, incorporated by reference, to approve the issuance of a purchase order in the total amount of \$65,909.67 to Apple Computer to purchase the Apple products and services needed for Kennedy-King, Harold Washington and Wright colleges, was placed in the omnibus and adopted by omnibus motion.

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| 26563 | PURCHASE OF CHEMISTRY EQUIPMENT, KENNEDY-KING COLLEGE (PERKIN ELMER) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26563, incorporated by reference, to approve the issuance of a purchase order to Perkin Elmer, in the total amount of \$17,395.00 for the purchase of the infrared spectrometer for Kennedy-King College, was placed in the omnibus and adopted by omnibus motion.

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| 26564 | PURCHASE OF CHEMISTRY EQUIPMENT, WRIGHT COLLEGE (PERKIN ELMER) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26564, incorporated by reference, to approve the issuance of purchase orders to Perkin Elmer for the purchase of the necessary equipment for the Chemistry program at Wright College for a total cost of \$54,335.50, was placed in the omnibus and adopted by omnibus motion.

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| 26565 | FURNITURE FOR THE LEARNING RESOURCE CENTER, OLIVE-HARVEY COLLEGE (KRUEGER INTERNATIONAL) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26565, incorporated by reference, to approve the issuance of a purchase order in an amount not-to-exceed \$102,539.44 to Krueger International for the LRC furniture at Olive-Harvey College, was placed in the omnibus and adopted by omnibus motion.

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| 26566 | CONTRACT TRAINING/CCC FOUNDATION OUTREACH, DISTRICT OFFICE (HARTMAN PUBLISHING GROUP) |
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On motion by Tyson, seconded by Newman the foregoing Board Report No. 26566, incorporated by reference, to authorize the issuance of a purchase order totaling \$15,000.00 to Hartman Publishing Group for advertising and promotional services, was placed in the omnibus and adopted by omnibus motion.

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| 26567 | CONSULTANT AND PROFESSIONAL SERVICES - MONTHLY SUMMARY PAYMENTS APPROVED BY THE CHANCELLOR (UP TO \$10,000) |
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This information report was received and placed on file.

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| 26568 | CONSULTANT AND PROFESSIONAL SERVICE AGREEMENTS MONTHLY SUMMARY PAYMENTS APPROVED BY THE OFFICERS OF THE DISTRICT (UP TO \$5,000) |
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This information report was received and placed on file.

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| 26569 | CLINICAL AND TRAINING AGREEMENTS MONTHLY SUMMARY AGREEMENTS APPROVED BY THE COLLEGE PRESIDENTS |
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This information report was received and placed on file

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| 26570 | COMMUNICATIONS CHAIR TO SERVE ON NATIONAL COMMITTEE, TRUMAN COLLEGE |
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This information report was received and placed on file.

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| 26571 | AWARD OF ICCB HEALTHCARE INNOVATION GRANT, TRUMAN COLLEGE |
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This information report was received and placed on file.

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| 26572 | TWO WRIGHT COLLEGE STUDENTS PRESENT SCIENCE RESEARCH PAPERS AT ARGONNE SYMPOSIUM |
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This information report was received and placed on file.

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| 26573 | WRIGHT COLLEGE'S STAGE WRIGHT THEATER TROUPE PRODUCES ITS 10 TH PLAY |
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This information report was received and placed on file.

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| 26574 | FACULTY COUNCIL UPDATE: DR. POLLY HOOVER, WRIGHT COLLEGE |
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This information report was received and placed on file.

OMNIBUS MOTION

On motion by Tyson, seconded by Newman, the foregoing Board Reports and Resolutions from No.'s 26540 to 26574, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

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CLOSED SESSION

There was no closed session

ADJOURNMENT

On motion by Tyson, seconded by Newman, the February 3, 2005 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:57a.m. by a unanimous affirmative voice vote of the six voting members present.

Terry E. Newman
Secretary