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BOARD COMMITTEE ON HUMAN RESOURCES SERVICES
June 7, 2005, 9:17 a.m.

SUMMARY

The meeting of the Board Committee on Human Resources was held on Tuesday, June 7, 2005. During the meeting the following was reported:

Benefits Activity
There was a 1.97% increase in benefit costs for May of this year over May of last year.

We completed a presentation regarding the College Insurance Program at six of the colleges.

Recruitment
A special advertisement for biology faculty ran in the Chicago Tribune, Careerbuilder and Latino Network. We also ran advertisements for the fall semester as well.

Compensation and Staffing
168 lecturers were identified as eligible for inclusion in the IEA-NEA union effective fall 2005. Also, a report was created identifying existing union members eligible for status changes from Probationary to Non-Probationary.

Notifications were sent to CCC employees owing either parking tickets or water bills totaling approximately $45,000. $6,700 has been collected to date. Another $2,200 was incurred by non-active employees.

EEO
Sexual harassment training was presented to approximately 120 adult educators at Truman College.

Payroll
The payroll department will officially be a unit in the Office of Human Resources & Staff Development effective July 1, 2005.

There was a 56.4% decrease in the number off cycle checks between mid-April and the last pay period. Acknowledgement of Ramona Shaw’s efforts in leading this transition is in order.

Board Action
Lastly, in your Board packet are two Board Actions presented for your approval. One is for the renewal of Vision Services Plan and the other is for the renewal of the Humana HMO.

This concludes my report.
6/9/05