

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**ACT CENTER MANAGER AND EDUCATIONAL TECHNOLOGY SPECIALIST
FOR THE DISTRICT OFFICE**

**THE CHANCELLOR
REPORTS**

that Dr. Clarisse Croteau-Chonka has worked with the Office of Academic Affairs, Workforce Development to provide leadership in the area of educational technology and in the design and development of grant activities to provide support to CCC students and faculty enabling them to access available educational opportunities, and has proposed to continue to provide the following consulting services:

- ACT High Stakes Testing Center Supervision
- ACT Training Center Development, Supervision and Teaching
- Vendor assessment and qualification for educational technology
- Coordinate business event programming with outside agencies, including the Digital Workforce Education Society and New Concepts Tutor/Mentor Connection
- Grant and program development in technology, workforce development, telecommunications and biotechnology; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced contract opportunity and has determined that since it is a continuing contractual agreement and requires significant continuity of educational technology services and ACT Center management as well as grant writing successes, that these efforts place this agreement outside of the Board approved Participation Plan.

**THE CHANCELLOR
RECOMMENDS**

that the Board of Trustees authorizes the Chairman to enter into an agreement with Dr. Clarisse Croteau-Chonka to continue providing necessary educational technology training, support and research services, and grant facilitation services to support the continued delivery of quality education programs and services to CCC students at a cost not to exceed \$54,000 for the period of July 1, 2005-June 30, 2006.

FINANCIAL

\$54,000 – Workforce Development DO Initiatives Enterprise Account-530000-07031-0000118-60000

Respectively Submitted,

Wayne D. Watson
Chancellor

July 14, 2005