SUMMARY OF THE MEETING
BOARD COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES

Tuesday, July 12, 2005

In attendance:
Chairman
James Tyree
Chancellor:
Wayne Watson
Board Members:
James Dyson
Nancy Clawson
Rev. Albert Tyson
Gloria Castillo
Student Board Member:
John Jointer
Assistant Board Secretary:
Regina Hawkins
Vice Chancellors:
Yolande Bourgeois
Deidra Lewis
William Donahue
Ken Gotsch
Claudine Jones
Michael Mutz
Xiomara Cortes-Metcalfe
Treasurer:
Dolores Javier
District Office Staff:
Kenny Adegoke (WPM)
Ruth Arias
Cynthia Armster
Jose Aybar
Jane Barnes
Linda Delgado
Maggie Garcia
Janet Gertrude
Jim Gonsiorek
Joelle Isidore
Sheila Johnson
Shawn Koestering
Eugenia Krzyzanski
Dina Madrzyk
Michael Mayo (DT)
Dorothy McLemore (WPM)
Diana Minor
Maria Moore
Jay Naffziger
Ralph Passarelli
Jennifer Seldon
Cynthia Sexton
Ramona Shaw
Sheadrick Tillman
Elsa Tullos

Office of Finance Report

- The following resolution was presented to the Board for approval:
  - 1D — Authorized signatories which add the Vice Chancellor for Finance/CFO to most of the District’s bank and savings accounts.

- A review of the monthly financial report for the month ending May 31, 2005 was provided to the Board.

- Vice Chancellor Gotsch and Deloitte and Touche’s auditor Mike Mayo provided a report on the status of the external audit for FY2004, WYCC, federal and state grants.

- The Chief Administrative Report for budget FY 2006 was reviewed.

- The budget transfers for June 30, 2005 will be reviewed in more detail at the Regular Board Meeting.

- The firm Washington, Pittman & Mc Keever reviewed the “Internal Audit Services” report which was included in the board packet.

- The following agreements were presented for Board approval:
  - 4A — ACT Center Manager and Education Specialist for District Office $54,000.00
  - 4C — Certificate of Advanced Study for CCC Child Development Faculty $15,000.00 (not to exceed this amount)
  - 4D — Professional Consultant Service — James Randall Dempsey — District Office $150,000.00 (not to exceed this amount)
Office of Finance (cont’d)

- 4F - Theatre and Audio Visual Consultant - Malcolm X College
  $38,400.00

- 4G - Construction Services, Site Upgrade and Repair - Truman College
  $1,158,920.00

- 4H - WYCC-TV20 - Membership renewal - Daley College
  $19,000.00

- 4I - Consultant services for Dori Jacobson at the Truman Child Development Lab Center.
  $11,500.00

- 4J - Consultant services for Cathy Riley of the Child Development Lab Center
  $17,000.00

- 4K - National Elevator Industry Program - Kennedy King College

- 4L - Transit Advertisements for Marketing and Public Relations department - District Office
  $30,000.00

- 4M - ACT Testing - All Colleges
  7,200.00

- 4N - Novanet Services Renewal - All Colleges (amendment to board report 26329 -
  adopted 8/5/2004)
  $252,000.00

- The following purchases were presented for Board approval:
  
  - 6A - All Adult Education books, Periodicals, Reference Books and Career Training Material - All Colleges
    Expense determined as needed

  - 6B - Apple Collegiate Purchase Agreement - All Colleges (amendment to Board report 26527 adopted 1/6/2005)
    $275,000.00

  - 6C - Radio and Television Advertisements for Fall 2005 registration - District Office
    $95,000.00

  - Pool Filter Tank Repair - Wright College
    $29,510.80

Office of Information Technology Report

- OIT has reached a milestone with the production of their People Soft Student System. A
debriefing meeting was held to address the problems that occurred and to improve the
process for Fall registration.

- OIT is on target for Roll Out 4 which includes the following 3 phases.
  
  - Phase 1 to be completed by June 30
  - Phase 2 to be completed by July 31
  - Phase 3 to be completed by September 1

- Roll Out 5 is scheduled for completion on November 30.

- A workshop will be scheduled in the fall to make plans for enhancing, additional functionality
  and integration of the student system and with CCC’s financial HR/PR (Enterprise) systems
  for the next two years.
Office of Information (cont'd)

- The following board reports were presented for approval:
  - 4B – SBC Data Line Service Agreement with Ameritech
    $336,700.00
  - 4E – Innovative Interfaces Inc.
    $27,621.00

Office of Administrative Services

- The board reports for Administrative Services were previously reviewed by Vice Chancellor Gotsch.

- The renovation project for Harold Washington is nearing completion. The Board and attendees of the Committee Meeting were encouraged to view the inside of the lobby when opportunity permits.

- The new Kennedy King is on schedule; construction for the foundation is set to begin in September of 2005 and the completion date is set for June 2007.

- The Malcolm X Project is on target and moving rapidly.

- The equipment for the restaurant at the South Shore Cultural Center has been ordered and the project should be completed the end of August.