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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT No. 508
COUNTY OF COOK AND STATE OF ILLINOIS

Professional Graphic Design Services
District Office

The Chancellor

Reports

that the District Office desires to utilize the services of Mr. Darnell Pulphus, (graphic design artist) as art director for upcoming creative projects, advertising and promotional materials including, but not limited to the following:

Design of ads and printed materials to support registration for FY2005 spring special sessions/ mini sessions and summer semester; culinary program ads; N' Digo /Crain's center spread design; creative layout for multi-page advertising inserts in the Chicago Defender (4) and Hoy Spanish language (2) newspaper, adult education program materials.

The total cost of the services referenced above will not exceed \$20,000.00; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional services agreement and has determined that since it is a continuing professional services agreement which necessitates continuity in the design of ads and printed materials for district-wide registration and printed mass media materials, these efforts place this agreement outside of the Participation Plan.

The Chancellor

Recommends

that the Board of Trustees (Board): (i) approve the negotiation of a professional services agreement with Darnell Pulphus for a term beginning February 7, 2005 through June 30, 2005, in a total amount not to exceed \$20,000.00; and (ii) authorize the Board Chairman to execute an agreement, as outlined herein.

Financial

\$20,000 - Education Fund

Respectfully submitted:

Wayne D. Watson
Chancellor

February 3, 2005