

27073

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**PROFESSIONAL SERVICE-GRADUATE FOLLOW-UP SURVEY
ACADEMIC AFFAIRS
DISTRICT OFFICE**

THE CHANCELLOR

REPORTS

that there is a need to approve a consultant firm to administer a survey of FY 2005 CCC graduates. The survey will document student outcomes for the APSA Project and will also collect mandated outcome information required by the Illinois Community College Board. Task will include questionnaire development, data collection, file preparation and a methodological report; and

that staff recommend approval to utilize the services of Data Prompt International, a division of The Blackstone Group, to complete the required project; The Blackstone Group, a Chicago-based certified MBE firm, has successfully completed this project in the past with excellent results; and

that Data Prompt has proposed to complete the survey for a total cost of \$38,000.00 beginning February 1, 2006 through May 31, 2006 and their proposal has been reviewed by Academic Affairs and the proposed fees for this project are appropriate and acceptable; and

that this professional service is exempt from District's bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced consultant opportunity and has determined that the administration, data collection and methodological reporting will be done by Blackstone Group staff, a certified MBE. Consultant has provided information relative to indirect participation by a WBE, therefore a request for a waiver from WBE direct participation is recommended for approval.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the Chairman to enter into an agreement in an amount not to exceed \$38,000.00 with Data Prompt International, Chicago, Illinois for the completion of the FY 2005 Graduate follow-up Survey for the period of February 1, 2006 through May 31, 2006.

FINANCIAL

Not to exceed \$38,000
\$25,000-539100-00003-0000113-00089-00000-000000
\$13,000-539100-00003-0000113-00089-30217-000000

Respectfully submitted,

Wayne D. Watson

December 8, 2005-Academic Affairs- DO